

GIBBSBORO ELEMENTARY SCHOOL DISTRICT
Regular Meeting of the Board of Education

MINUTES

January 12, 2010

7:30 p.m.

"Together Everyone Achieves More"

Meeting Location:
 Media Center
 Gibbsboro School
 37 Kirkwood Road
 Gibbsboro, NJ 08026

MEETING OPENED: Public Session

Meeting Called to order: Mrs. Miller opened the meeting at 7:30pm.

Statement of Open Meeting Compliance

In accordance with the New Jersey Open Public Meetings Act, annual notice of time, date, and location of this meeting was delivered to the Courier Post and Record Breeze, and posted at the municipal building of the Borough of Gibbsboro, and on the official school bulletin board.

Flag Salute Everyone participated in the Pledge of Allegiance

Roll Call Members Present:

Mrs. Miller Mrs. Balut Mrs. Campbell Mrs. Falcone-7:45 Mr.
 Norbury Mr. Kolojejchick Dr. Egan-absent Mrs. Mason Mrs. Warner-N/A Dr. Lavender Ms.
 Harrington Mr. Sahli

Motion Motion made by Mrs. Mason, seconded by Mr. Kolojejchick and carried on roll call vote, to appoint Marilyn Harrington as the Secretary Pro-Tem for the purpose of recording the minutes and executive documents approved by the Board of Education.

Recognition and Presentations 1. Spartans of the Month of November:
Determination Grade 6 Summer Lind, Devlin Cox Grade 7 Christina Penney Grade
 8 Carly Shaffer, Emily Pschunder

2. Student Representative: Lauren Bertucci, Executive Board Treasurer
 presented student updates. (*Attachment RP-1*)

Public Participation Mrs. Miller opened the meeting to the public at 7:47 stating this is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number for the record. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone of any action the Board does take.

Jen Belko, President of the HSA, expressed the desire of the group to assist in improving the basketball courts/blacktop at the back of the school. The process was explained and the board expressed gratitude and interest in a joint venture to make the project happen.

Approval of Minutes Motion made by Mr. Kolojejchick, seconded by Mrs. Mason, and carried by the board, to approve the following minutes:

December 8, 2009 Regular Meeting

Motion made by Mr. Kolojejchick, seconded by Mrs. Campbell, and carried by the board, to approve the following minutes:

December 8, 2009 Executive Session

Correspondence (*Attachments C-1-2*)

1. Letter to Mr. Seville, from Ms. Saunders, student observer. (*Attachment C-1*)
2. HSA Notices (*Attachment C-2*)
3. Science Fair Notices (*Attachment C-3*)
4. The Bridge (*Attachment C-4*)

Finance Motion made by Mrs. Balut and seconded by Mr. Kolojejchick and unanimously approved by roll call vote Items 1-7:

1. Ratify and Affirm Bills to be paid. Recommend bills to be paid January 12, 2010 in the amount of \$102,961.18. (*Attachment F-1*)
2. Certification of Business Administrator. Pursuant to NJAC 6A:23-2.11(c), I certify that as of December 31, 2009, no budgetary line account has been over expended in violation of NJAC 6:20-2.13(a).

James J. Lavender December 31, 2009
Business Administrator Date

3. Certification of Board of Education. Pursuant to NJAC 6A:23-2.11 (c) 4, we certify that as of December 31, 2009, and after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, that to the best of knowledge no major account or fund has been over expended in violation of NJAC 6A:23-2.11 (b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
4. Treasurer's Report. Ratify and affirm report for November 2009. (*Attachment F-2*)
5. Board Secretary's Report. Ratify and affirm report for November 2009. (*Attachment*

F-3)

6. Interlocal Shared Services Agreement for Physical Therapy. Motion to amend Agreement with Berlin Borough School District to share physical therapy personnel and services effective January 14, 2010.

7. Interaccount transfer. Ratify and affirm Interaccount transfers in the amount of \$63,600 per (*Attachment F-4*).

Motion made by Mr. Norbury, seconded by Mr. Kolojejchick and unanimously approved on roll call vote to authorize the President to sign if the Administration deems submission of the Race to the Top Grant application is to be submitted in a timely manner.

Policy Motion made by Mrs. Campbell, seconded by Mr. Kolojejchick and unanimously approved by roll call vote to adopt on the **first** reading the following Policies 1-10:

First Reading

1. Policy 2415.03 Highly Qualified Teachers. Motion to revise Policy 2415.03.
2. Policy 2423 Bilingual and ESL Education. Motion to revise Policy 2423.
3. Policy 2560 Live Animals in Schools. Motion to revise Policy 2560.
4. Policy 3126 Provisional Teacher Program. Motion to revise Policy 3126.
5. Policy 3240 Professional Development. Motion to revise Policy 3240.
6. Policy 3281/4281 Inappropriate Staff Conduct. Motion to revise Policy 3281/4281.
7. Policy 3431.3 New Jersey's Family Leave Insurance Program. Motion to adopt Policy 3431.3.
8. Policy 4124 Employment Contract. Motion to revise Policy 4124.
9. Policy 5230 Late Arrival and Early Dismissal. Motion to revise Policy 5230.
10. Policy 5412 Eighth Grade Graduation. Motion to revise Policy 5412.

Second Reading/Public Hearing, Final Adoption

No second readings

Committee Reports

Camden County School Board- No report

New Jersey School Boards- No report

Municipal Alliance- No meeting

Educational Services Commission- Mrs. Miller reported there was an Executive meeting just to approve bills.

SUPERINTENDENT'S REPORT: Motion made by Mrs. Mason seconded by Mr. Kolojejchick and unanimously approved by roll call vote to approve Report A-D: (*Attachment S-1 through S-3*)

For Your Information **Report-A:** 1. 08-09 Report Card Narrative . 2. Pay differential for aides substituting for a teacher- Dr. Lavender reported he will put together report

for next meeting 3. Basketball Courts Discussion

in reference 4. Meet with Berlin Board Members- Dr. Lavender will set up a meeting to Shared Services by the end of January.

let the Board 5. Negotiations- Dr. Lavender will meet with Janet Feldman and he will know of any items.

Superintendent Monthly Report-B: Accept and approve superintendent's monthly report (*Attachment S-1*)

Personnel Report Report-C: Accept and approve Personnel Report (*Attachment S-2*)

1. Lauren Sipple approved as Sub Teacher and classroom aide for 2 hours per day. 2. Becky McFerren approved as Girls Basketball Assistant Coach at Step 3. 3. Katherine Greenwood approved as Sub-Aide at \$55 per diam. 4. Debra Ruppel approved as Physical Therapist at \$65 per hour. 5. Source 4 Teachers rates \$127.52 for 60 credits and \$150.24 for 120 credits. 6. Two Practicum/Student teachers approved: Meg DiNapoli with Mr. Seville and Brad Unick with Mrs. LaBarbera

Principal's Report Report D: Accept and approve Principal's Report (*Attachment S-3*)

NONPUBLIC EXECUTIVE SESSION: Motion made by Mrs. Campbell, seconded by Mrs. Mason, and carried by roll call vote at 8:05 PM to convene in Executive Session in accordance with the NJ Open Public Meetings Act, the Gibbsboro Board of Education desires to discuss certain matters in closed session described in the aforementioned law pertaining to: **Personnel and Litigation.** The Board of Education will disclose the discussion topic of the closed session at a public meeting. The Board reconvened in Public Session at 8:15 pm.

Motion made by Mr. Kolojejchick, seconded by Mr. Norbury, and carried by roll call vote to authorize the Superintendent to fill the two extra curricular positions available.

OLD BUSINESS None

NEW BUSINESS Motion made by Mrs. Falcone, seconded by Mr. Kolojejchick, and unanimously approved by roll call vote to approve the following:

From the Camden County Educational Services Commission: According to NJAC 6A:27-11.2 each local board of education must document in their minutes the results of an Emergency Exit Drill:

Date of Drill: Nov. 10, 2009

Time: 8:45 am

Location of drill: Gibbsboro School

Route Number: 990; First Student Bus Co.

Name of drill supervisor: Mrs. Andrea LaBarbera, Preschool teacher

Motion made by Mrs. Falcone, seconded by Mr. Kolojejchick and unanimously carried by roll call vote to approve acceptance of a check from HSA in the amount of \$403.00 which represents proceeds from the Book Fair.

Regionalization: Dr. Lavender reported on the completed feasibility study regarding regionalization and stated it indicated it was not advisable to move forward.

CST Shared Services: Dr. Lavender discussed Mr. Jackson's replacement and will report his recommendation to the Board in February.

MEETING

ADJOURNED Having no further business, on motion made by Mr. Kolojejchick, seconded by Mr. Norbury and unanimously approved by roll call vote to adjourn the meeting at 8:32 pm.

Next Meeting: February 9, 2010 Regular Meeting

Location: Media Center

Time: 7:30 p.m.

Respectfully submitted,

Marilyn Harrington

Secretary Pro-Tem