

**NOTICE OF  
DESTRUCTION OF RECORDS  
REGIONAL SCHOOL DISTRICT #10**

**DEPARTMENT OF STUDENT SERVICE and Lewis S. Mills Guidance Department**

In accordance with state and federal guidelines on the maintenance of school records, a review of student records within the Student Services and Lewis S. Mills Guidance Departments of Regional School District #10 (Towns of Burlington and Harwinton) was completed by the (Student Services) record review committee.

This record review indicated that there are records on file that are no longer active. These are records that have a Date of Birth between 1/1/1999 through 12/31/1999. These records will be destroyed on August 16, 2024.

Persons who have such records on file have the right to receive the records. You may make an appointment to receive your SPED records by telephoning the office of the Director of Student Services at (860) 673 - 6195. You may make an appointment to receive your Cumulative Records by telephoning the office of the Guidance Department at (860) 673 – 0423, ext. 15311.