

Mansfield Township Board of Education



July 18, 2024

7:00 p.m. Executive Session

7:30 p.m. Regular Meeting

Call to Order - Constance Quinn, President

Roll Call – Diana Mai, Superintendent

Mansfield Township Board of Education

Constance Quinn, President	Jonathan Lemp	Jonathan Rood
Linda Watters, Vice President	Alison Lorentson	Jennifer Rosenblum
Judy Irwin	Diane Margolin	James J. Winand

Executive Session - 7:00 p.m. for Personnel Purposes

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Mansfield Township Board of Education adjourns to closed session to discuss:

1. *Matters rendered confidential by Federal Law, State Law, or Court Rule*
2. *Pending Litigation*
3. *Personnel Matters*
4. *Matters of Attorney/Client Privilege*
5. *Confidential Student Matters*

BE IT FURTHER RESOLVED, that the Mansfield Township Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and **BE IT FURTHER RESOLVED**, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Approval to go into Executive Session

MOTION:					SECOND:				
Name	Ayes	Nays	Abstain	Absent	Name	Ayes	Nays	Abstain	Absent
Constance Quinn President					Linda Watters Vice President				

Judy Irwin					Jonathan Rood				
Jonathan Lemp					Jennifer Rosenblum				
Alison Lorentson					James J. Winand				
Diane Margolin									

Reconvene: _____

President’s Announcement

Statement of Advance Notice

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, The Mansfield Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Mansfield Township Municipal Building and sent to the following newspapers: *The Express Times and Star Ledger*.

Pledge of Allegiance - Constance Quinn

President’s Report - Constance Quinn

Public Comment

Public comments are invited on matters pertaining only to the agenda action items at this time. All participants shall be given three (3) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee. Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for comments you make about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you. The Board will hear all public comments and then close the public comment session and respond if appropriate.

Personnel

1. Upon the Superintendent’s recommendation, the Board of Education appoints Kelly Morris as Consultant to the Business Office / Acting School Business Administrator / Board Secretary, effective July 18, 2024 through on or about October 31, 2024 at an hourly rate of \$65.00 not to exceed 40 hours per week.

MOTION:					SECOND:				
Name	Ayes	Nays	Abstain	Absent	Name	Ayes	Nays	Abstain	Absent
Constance Quinn President					Linda Watters Vice President				
Judy Irwin					Jonathan Rood				
Jonathan Lemp					Jennifer Rosenblum				
Alison Lorentson					James J. Winand				
Diane Margolin									

Superintendent’s Report - Diana Mai

- HIB Self-Assessment Presentation
- SSDS: Bi-Annual Report
- QSAC District Improvement Plan Presentation

Business Administrator’s Report - None at this time.

Communications and Petitions (If required) – The Superintendent and members of the Board may acknowledge any communications and/or petitions received.

Consent Agenda - Recommended Action(s)

Board Member: Linda Watters

Approval of Minutes and Reports

1. Motion to approve the open and closed session minutes of the June 20, 2024 Regular meeting.
2. Motion to authorize the Superintendent to extend offers of employment during summer break as necessary to maintain operations of the District, with all appointments to be presented to the Board for final approval at the August 2024 Regular Business Meeting of the Board.
3. Motion to receive/approve the HIB Report Cases, if any.

MOTION:					SECOND:				
Name	Ayes	Nays	Abstain	Absent	Name	Ayes	Nays	Abstain	Absent
Constance Quinn President					Linda Watters Vice President				
Judy Irwin					Jonathan Rood				
Jonathan Lemp					Jennifer Rosenblum				
Alison Lorentson					James J. Winand				
Diane Margolin									

Approval Agenda

Chair: Diane Margolin

Education/Policy Committee - Recommended Action(s):

1. Motion to approve the First Reading of Policy Alert 233:
 - 0141 - Board Member Number and Term - Policy
 - 0141.1 - Board Member Number and Term – Sending District - Policy
 - 0141.2 - Board Member Number and Term – Receiving District - Policy
 - 0164.6 - Remote Public Board Meetings During a Declared Emergency - Policy (M)
(ABOLISHED)
 - 2200 - Curriculum Content - Policy (M)
 - 3160 - Physical Examination - Policy & Regulation (M)
 - 4160 - Physical Examination - Policy & Regulation (M)
 - 5200 - Attendance - Regulation (M)
 - 5337 - Service Animals - Policy (M)
 - 5350 - Student Suicide Prevention Policy (M)
 - 7231 - Gifts From Vendors - Policy (M) **(ABOLISHED)**
 - 8420 - Emergency and Crisis Situations Policy (M)
 - 8467 - Firearms and Weapons Policy & Regulation (M)
 - 9181 - Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants - Policy
2. Motion to approve the submission of the 2024 - 2025 Safe Return Plan for the ESSER 2024 - 2025 grants, as recommended by the Superintendent. Grant guidelines require submission every six months.
3. Motion to approve 2024-2027 Language Instruction Education Program (LIEP) Three Year Plan.
4. Motion to approve the SSDS: Bi-Annual Report of Incidents of Violence, Vandalism, Harassment, Intimidation or Bullying, Weapons, Substance Abuse.
5. Motion to approve the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act 2023-2024.
6. Motion to approve the QSAC District Improvement Plan for Curriculum & Instruction.
7. Motion to approve the Virtual/Remote Instruction Plan for 2024-2025.
8. Motion to approve the Statement of Assurance for the Comprehensive Equity Plan to be extended to 2024-2025.
9. Motion to approve attendance at LinkIt Data Forward Summer Institute for Noreen Matias on July 24th and 25th, 2024. There is no fee for this workshop attendance.

MOTION:					SECOND:				
Name	Ayes	Nays	Abstain	Absent	Name	Ayes	Nays	Abstain	Absent
Constance Quinn President					Linda Watters Vice President				
Judy Irwin					Jonathan Rood				
Jonathan Lemp					Jennifer Rosenblum				
Alison Lorentson					James J. Winand				
Diane Margolin									

Approval Agenda

Chair: Alison Lorentson

Personnel Committee - Recommended Action(s)

2. Motion to approve placement of Employee ID#64540453 on Administrative Leave, with pay, as recommended by the Superintendent, effective July 10, 2024.
3. Motion to approve the hiring of Cathleen Koski, Special Education Teacher, as recommended by the Superintendent, at an annual salary of \$67,785 effective August 21, 2024.
4. Motion to approve the hiring of Rachel Rothrock, Pre-K Teacher, as recommended by the Superintendent, at an annual salary of \$63,525 effective August 21, 2024.
5. Motion to approve the hiring of Kaitlyn Marsh, Elementary Teacher, as recommended by the Superintendent, at an annual salary of \$59,525 effective August 21, 2024.
6. Motion to approve the hiring of Maureen Burns, Paraprofessional, as recommended by the Superintendent, at an annual salary of \$21,245 effective August 21, 2024.
7. Motion to approve the hiring of Melissa Clark, Paraprofessional, as recommended by the Superintendent, at an annual salary of \$20,465 effective August 21, 2024.
8. Motion to approve the hiring of Victoria Dobbins, Paraprofessional, as recommended by the Superintendent, at an annual salary of \$19,635 effective August 21, 2024.
9. Motion to approve the substitute teacher list for 2024 - 2025 School Year, as recommended by the Superintendent.
10. Motion to approve the MEA - BOE Collective Bargaining Agreement (CBA). CBA will be effective from 2024 - 2025 to 2028 - 2029, as recommended by the Superintendent

MOTION:					SECOND:				
Name	Ayes	Nays	Abstain	Absent	Name	Ayes	Nays	Abstain	Absent
Constance Quinn President					Linda Watters Vice President				
Judy Irwin					Jonathan Rood				
Jonathan Lemp					Jennifer Rosenblum				
Alison Lorentson					James J. Winand				
Diane Margolin									

Township Liaison Agenda

Township Chair: Linda Watters and Jennifer Rosenblum

Township Committee - Recommended Action(s):

- 1. No requested action/update as needed.

Approval Agenda

Chair: James Winand

Facilities/Finance Committee - Recommended Action(s)

- 1. Motion to approve the AME, Inc. Service contract for maintenance in the amount of \$8,602.00 for all Education Services Commission of New Jersey Contract Building Management Systems. Additional Service Work will be billed out at an hourly rate of \$140 Technician and \$140 Programmer. Same cost as 2023 - 2024.
- 2. Motion to approve the Airhandlers Mechanical Services, Inc. boiler contract for maintenance in the amount of \$2,860.00. Service Work will be billed out at an hourly rate of \$110. Same cost as 2023-2024.
- 3. Motion to approve the Monthly Payroll:

July 15, 2024 - \$137,699.34

- 4. Motion to approve the Bill List:

General Fund - June 21, 2024 to June 30, 2024 \$ 7,054.11
 July 1, 2024 to July 18, 2024 \$ 303,059.76

Cafeteria Fund - June 21, 2024 to June 30, 2024 \$ 0.00
 July 1, 2024 to July 18, 2024 \$ 33,603.16

MOTION:					SECOND:				
Name	Ayes	Nays	Abstain	Absent	Name	Ayes	Nays	Abstain	Absent
Constance Quinn President					Linda Watters Vice President				
Judy Irwin					Jonathan Rood				
Jonathan Lemp					Jennifer Rosenblum				
Alison Lorentson					James J. Winand				
Diane Margolin									

Public Comment

Public comments are invited on matters pertaining to the district at this time. All participants shall be given three (3) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for comments you make about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you. The Board will hear all public comments and then close the public comment session and respond if appropriate.

New Business - Members of the Board may introduce any new item or topic of discussion for the Board to consider.

Old Business - Members of the Board may comment on any item or topic that was previously discussed by the Board.

Future Board Meeting Dates:

Thursday, August 15, 2024 - Regular Meeting

Thursday, September 19, 2024 - Regular Meeting

Second Executive Session (If Necessary)

MOTION:					SECOND:				
Name	Ayes	Nays	Abstain	Absent	Name	Ayes	Nays	Abstain	Absent
Constance Quinn President					Linda Watters Vice President				
Judy Irwin					Jonathan Rood				
Jonathan Lemp					Jennifer Rosenblum				
Alison Lorentson					James J. Winand				
Diane Margolin									

Reconvene: _____

Board Member: Mr. Jonathan Rood

Recommended Action - Motion to adjourn the meeting.

Adjournment _____ p.m.

MOTION:					SECOND:				
Name	Ayes	Nays	Abstain	Absent	Name	Ayes	Nays	Abstain	Absent
Constance Quinn President					Linda Watters Vice President				
Judy Irwin					Jonathan Rood				
Jonathan Lemp					Jennifer Rosenblum				
Alison Lorentson					James J. Winand				
Diane Margolin									