

June 10, 2024
Conewago Valley Board Meeting

The regular scheduled meeting of the Board of Directors of the Conewago Valley School District was called to order at 7:30 p.m. Mr. Jeff Kindschuh called the meeting to order. The following members were present: Mr. Eric Flickinger, Mrs. Melanie Sauter, Mr. David Meckley, Ms. Lindsay Krug, Mrs. April Swope, Mrs. Meredith Miller, Mr. William Getz and Mr. Michael Buckley. Also present were Superintendent Dr. Sharon Perry, Asst. Superintendent Dr. Brad Sterner, Principals Mr. Christopher Cobb, Mrs. Christine McLaughlin, Mr. Drew Little, Mr. Josh Schaffer and Dr. Christopher Bowman. Also present were Mr. Doug Wherley, Mr. Matthew Muller, Mrs. Lorrie Hrycek, Dr. Stephanie Corbin, Dr. Charles Trovato and solicitor Ms. Brooke Say.

An executive session was called on June 3rd and 4th to discuss personnel matters and also prior to the start of the meeting.

Approval of minutes for the Committee of the Whole minutes of May 6, 2024 meeting, the May 13, 2024 Regular meeting minutes of the Board of Directors, the Athletic sub-committee of May 2, 2024 and the May 16, 2024 meeting of the Board Policy Sub-Committee. By voice vote, the motion was carried and minutes approved.

Mr. Flickinger congratulated the students and other District personnel whose name appear on the monthly congratulations list.

Mrs. Sauter made a motion to elect Mr. Buckley as Board Treasurer, seconded by Mr. Meckley. By voice vote, the motion was carried.

Mr. Buckley was elected Board Treasurer for a one-year term.

Mr. Buckley made a motion, seconded by Mrs. Sauter to file the Treasurer's report for audit.

The Treasurer's report showed:

PA School District Liquid Asset Fund

Previous Balance	\$ 2,436,660.27	
Deposits	10,030,880.57	
Withdrawals	<u>8,103,609.80</u>	
Balance 6/1/24		\$4,363,931.04

PSDLAF Flex CD

Previous Balance	\$14,569,479.28	
Deposits	54,200.90	
Withdrawals	<u>1,252,499.33</u>	
Balance 6/1/24		\$13,371,180.85

PSDLAF Bond 2019

Previous Balance	\$134,330.37	
Deposit	587.53	
Withdrawals	<u>0.00</u>	
Balance 6/1/24		\$134,917.90

PSDLAF Bond 2023

Previous Balance	\$12,759,729.14	
Deposit	55,984.95	
Withdrawals	<u>135,348.99</u>	
Balance 6/1/24		\$12,680,365.10

PSDLAF Capital Reserves

Previous Balance	\$1,581,862.43	
Deposits	6,695.48	
Withdrawals	<u>282,286.60</u>	
Balance 6/1/24		\$1,306,271.31

Roll call vote: Mr. Meckley-aye; Mrs. Sauter-aye; Ms. Krug-aye; Mr. Buckley-aye; Mr. Flickinger-aye; Mrs. Swope-aye; Mrs. Miller-aye; Mr. Getz-aye and Mr. Kindschuh-aye.
Motion was carried.

Mr. Buckley made a motion, seconded by Mrs. Swope to:

1. **(Finance)** Recommend approval to pay the bills as listed, such list to include check and wire transfer numbers as listed in the total amount of:

\$5,954,793.01

Check #10010077 to Check #10010215
Wire #8000000556 to Wire #8000000571
Wires include credit card transactions
Ach #9000043585 to Ach #9000045166
from the Capital Reserve Account **\$282,286.60**
Check #30000173 to Check #30000175
from the Cafeteria Account **\$87,256.97**
Check #50001429 to Check #50001452
and from the Construction Account Bond 2023: **\$135,348.99**
Check #45000609 to Check #45000610
for a total of **\$6,459,685.57**

2. **(Finance)** Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit.
3. **(Finance)** Recommend that cafeteria lunch prices for the 2024-2025 school year remain at \$2.50 for the elementary and intermediate schools, \$2.75 for secondary schools, and \$0.50 for milk. The cafeteria breakfast price for the 2024-2025 school year will remain at \$1.50

for all students. Reduced breakfast districtwide will be \$0.30, while reduced lunch will remain at \$0.40.

4. **(Finance)** Recommend approval for the District-wide upgrade of the radio system by KC Communications at the co-stars cost of \$312,462.05.
5. **(Finance)** Recommend a motion to approve Resolution #135 to add the property at 100 N. Blettner Avenue, Conewago Township, Adams County – Tax Parcel No. 08L15-0060--000 to as a deteriorated property eligible for the CVSD LERTA program.

Roll call vote: Mr. Meckley-aye; Mrs. Sauter-aye; Ms. Krug-aye; Mr. Buckley-aye; Mr. Flickinger-aye; Mrs. Swope-aye; Mrs. Miller-aye; Mr. Getz-aye and Mr. Kindschuh-aye.
Motion was carried.

Mrs. Sauter made a motion, seconded by Mrs. Miller to:

1. **(Ways & Means/Curriculum)** Recommend approval of the contract with Perry Smith Driving School to provide behind the wheel drivers training for the 2024-2025 school year.

Perry Smith Driving School Contract for 2024-2025

2. **(Ways & Means/Curriculum)** Recommend approval of the firm of Stock & Leader be appointed as solicitors for the 2024-2025 school year.

Stock and Leader Agreement for 2024-2025

3. **(Ways & Means/Curriculum)** Recommend approval of the Field Placement Affiliation Agreements between Conewago Valley School District and the below listed colleges and universities:

Drexel University Field Placement Affiliation Agreement
Messiah University Field Placement Affiliation Agreement
Shippensburg University Field Placement Affiliation Agreement
Wilson College Field Placement Affiliation Agreement
York College Field Placement Affiliation Agreement

4. **(Ways & Means/Curriculum)** Recommend acceptance of the 2023-2024 Annual Safety Report that was discussed during the Board Executive Session on June 3, 2024.
5. **(Ways & Means/Curriculum)** Recommend approval of the completed standards aligned unit overviews for the subject areas listed who went through the research year during 2023-2024 school year.

7-12 Applied Technology
K-12 Music
K-12 School Counseling
K-12 Science

6. *(Ways & Means/Curriculum)* Recommend approval of the list of additional professional development and conferences below for the 2023-2024 school year.

CVSD 2023-2024 Professional Development Requests

Building	Last Name	First Name	Date	Title	Place	Cost to District
DO	Sterner	Brad	6/17/24	AI Ready: Leading Through Change in the Age of AI	LIU 12	\$125.00
NOMS	Angelini	Anthony	7/24-7/26/24	National Network of State Teachers of the Year Leadership Conference	Hyatt Regency Denver Tech Center - Denver, Colorado	\$ 316.45 (this is registration only - all other related costs covered by a grant from PDE)
DO	Perry	Sharon	7/8/24	Title IX Training	LIU 12	\$0.00
DO	Sterner	Brad	7/8/24	Title IX Training	LIU 12	\$0.00
DO	Lovejoy	Josh	7/8/24	Title IX Training	LIU 12	\$0.00
DO	Trovato	Charlie	7/11/24	PA Environmental Leadership for School Leaders	Harrisburg	\$0.00
DO	Sterner	Brad	7/11/24	PA Environmental Leadership for School Leaders	Harrisburg	\$0.00
NOHS	Bowman	Chris	7/11/24	PA Environmental Leadership for School Leaders	Harrisburg	\$0.00

NOHS	Beeman	John	7/11/24	PA Environmental Leadership for School Leaders	Harrisburg	\$0.00
NOHS	Kraus	Alecia	7/11/24	PA Environmental Leadership for School Leaders	Harrisburg	\$0.00
NOHS	Little	Drew	7/11/24	PA Environmental Leadership for School Leaders	Harrisburg	\$0.00
NOMS	Schaffer	Josh	7/11/24	PA Environmental Leadership for School Leaders	Harrisburg	\$0.00
NOMS	Himes	Garry	7/11/24	PA Environmental Leadership for School Leaders	Harrisburg	\$0.00
NOE	Cobb	Chris	7/11/24	PA Environmental Leadership for School Leaders	Harrisburg	\$0.00
CVIS	McLaughlin	Christina	7/11/24	PA Environmental Leadership for School Leaders	Harrisburg	\$0.00
CTE	Manari	Christen	7/11/24	PA Environmental Leadership for School Leaders	Harrisburg	\$0.00
DO	Corbin	Steph	7/18/24	Safe Crisis Management recertification	Hilton Garden Inn Harrisburg	\$0.00
DO	Hrycek	Lorrie	7/18/24	Safe Crisis Management recertification	Hilton Garden Inn Harrisburg	\$0.00
NOHS	Beeman	John	7/18/24	Safe Crisis Management recertification	Hilton Garden Inn Harrisburg	\$0.00
CVIS	Martin	Tasha	8/1 & 8/2/24	Safe Crisis Management recertification	Hilton Garden Inn Harrisburg	\$0.00
NOMS	Wildasin	Taylor	8/1 & 8/2/24	Safe Crisis Management recertification	Hilton Garden Inn Harrisburg	\$0.00

NOHS	Little	Drew	7/18/24	Safe Crisis Management recertification	Hilton Garden Inn Harrisburg	\$0.00
NOHS	Cross	Jason	7/18/24	Safe Crisis Management recertification	Hilton Garden Inn Harrisburg	\$0.00
CTE	Gebhart	Amy	7/22-7/26/24	Keystones: Technology Innovators	Shippensburg University Shippensburg PA	\$150.00

7. ***(Ways & Means/Curriculum)*** Recommend approval of the following Board Policies in the 100 Section below:

- Updated: Policy 100 - Comprehensive Planning
- Reviewed: Policy 101 - Mission Statement/Vision and Belief Statements
- Updated: Policy 102 - Academic Standards
- Reviewed: Policy 103 - Discrimination/Title IX Sexual Harassment Affecting Students
- Updated: Policy 103.1 - Nondiscrimination - Qualified Students With Disabilities
- Reviewed: Policy 104 - Discrimination/Title IX Sexual Harassment Affecting Staff
- Reviewed: Policy 105 - Curriculum
- Updated: Policy 105.1 - Review of Instructional Materials by Parents/Guardians and Students
- Updated: Policy 105.2 - Exemption From Instruction
- Reviewed: Policy 106 - Guides for Planned Instruction
- Updated: Policy 107 - Adoption of Planned Instruction
- Reviewed: Policy 108 - Adoption of Textbooks
- Updated: Policy 109 - Resource Materials
- Updated: Policy 110 - Instructional Supplies
- Updated: Policy 111 - Lesson Plans
- Updated: Policy 112 - School Counseling
- Updated: Policy 113 - Special Education
- Updated: Policy 113.1 - Discipline of Students With Disabilities
- Updated: Policy 113.2 - Behavior Support
- Reviewed: Policy 113.3 - Screening and Evaluations for Students With Disabilities
- Updated: Policy 113.4 - Confidentiality of Special Education Student Information
- Updated: Policy 114 - Gifted Education
- Updated: Policy 115 - Career and Technical Education

8. ***(Ways & Means/Curriculum)*** Recommend approval of the 2024-2025 K-12 Assessment Calendar.
24-25 K-12 Assessment Calendar

Roll call vote: Mr. Meckley-aye; Mrs. Sauter-aye; Ms. Krug-aye; Mr. Buckley-aye; Mr. Flickinger-aye; Mrs. Swope-(items 1-3, 5-8)aye (item 4)nay; Mrs. Miller-aye; Mr. Getz-aye and Mr. Kindschuh-aye. Motion was carried.

Mrs. Miller made a motion, seconded by Mrs. Sauter to:

1. **(Personnel)** Recommend approval of the Non-Bargaining Unit Personnel Salary and Wage Statement for 2024-2025.

2024-2025 Wage Range Statement

2. **(Personnel)** Recommend approval of the 2024-2025 Curriculum Leader Compensation Proposal.

2024-2025 Curriculum Cabinet Compensation Proposal

3. **(Personnel)** Recommend that Dr. Raymond Ruberg be appointed as the primary school physician for the 2024-2025 school term with duties according to the usual and customary fee.

Consulting Physician Agreement for 2024-2025

4. **(Personnel)** Recommend that Dr. Kari Stuntz be appointed as the school dentist for the 2024-2025 school term with duties according to the usual and customary fee.

Consulting Dentist Agreement for 2024-2025

5. **(Personnel)** Recommend acceptance for the resignation of Christopher Skimski, science curriculum leader (7-8) at New Oxford Middle School, effective May 24, 2024.

6. **(Personnel)** Recommend acceptance for the resignation of Noelle Edmonds, instructional aide at Conewago Valley Intermediate School, effective May 24, 2024.

7. **(Personnel)** Recommend acceptance for the resignation of Nathan Edwards, girls basketball head coach at New Oxford High School, effective May 31, 2024.

8. **(Personnel)** Recommend acceptance for the resignation of Courtney McCreary, 12 month secretary at Conewago Valley Intermediate School, effective June 7, 2024.

9. **(Personnel)** Recommend approval of the attached list of extracurricular activity advisor assignments for the 2023-2024 school year only, pending having met all Federal, State, and local hiring regulations, and subject to contractual terms relative to school or activity closures due to the Pandemic.

2024-2025 Activity Advisor Assignment List

10. **(Personnel)** Recommend approval of amending the start date for Allison Butler, Agriculture Teacher at New Oxford High School, from the first teacher day of the 2024-2025 school year to June 10, 2024.
11. **(Personnel)** Recommend approval of the transfer of Julie Wilson from Math Teacher to Family and Consumer Science Teacher at New Oxford Middle School on the first teacher day of the 2024-2025 school year.
12. **(Personnel)** Recommend approval of a paid and unpaid leave of absence for Katie Riley, Life Skills Support Teacher at New Oxford High School, such leave to begin approximately September 12, 2024 and extend through November 20, 2024, providing the employee signs the specified agreement to meet the requirements stated in the “Uncompensated Leave Policy” adopted by the Board on August 13, 2018.
13. **(Personnel)** Recommend approval of Brandon Horick as the CVOA Health and Physical Education Teacher at New Oxford High School, effective the first teacher work day of the 2024-2025 school year.
14. **(Personnel)** Recommend employment of Sydney Koncsol as a Temporary Professional Employee - English Teacher at New Oxford High School, at a salary equal to Instructional I, Step 1 of the applicable negotiated agreement, effective the first teacher work day in the 2024-2025 school year, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
15. **(Personnel)** Recommend employment of Nathan Edwards as a Temporary Professional Employee - Health and Physical Education Teacher at New Oxford Middle School, at a salary equal to Instructional I, Step 3 of the applicable negotiated agreement, effective the first teacher work day in the 2024-2025 school year, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
16. **(Personnel)** Recommend employment of Darren St Clair as a Temporary Professional Employee - Grade 5 (ELA and Social Studies) Teacher at Conewago Valley Intermediate School, at a salary equal to Instructional I, Step 1 of the applicable negotiated agreement, effective the first teacher work day in the 2024-2025 school year, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
17. **(Personnel)** Recommend employment of Deanna Mosley as a Temporary Professional Employee - Learning Support Teacher at Conewago Valley Intermediate School, at a salary equal to Masters, Step 3 of the applicable negotiated agreement, effective the first teacher work day in the 2024-2025 school year, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
18. **(Personnel)** Recommend employment of Marilyn Miller as a Professional Employee - Autistic Support Teacher at Conewago Valley Intermediate School, at a salary equal to Masters, Step 7 of the applicable negotiated agreement, effective the first teacher work day

in the 2024-2025 school year, pending appropriate certification and having met all required Federal, State, and local hiring regulations.

19. **(Personnel)** Recommend employment of Katherine Wesbury as a Long-Term Substitute Employee - Grade 6 Teacher at Conewago Valley Intermediate School, at a salary equal to Instructional 1, Step 1 of the applicable negotiated agreement, effective the first teacher work day in the 2024-2025 school year and ending the last day of the of the first semester (approx. January 10, 2025), pending appropriate certification and having met all required Federal, State, and local hiring regulations.
20. **(Personnel)** Recommend employment of Ryan Wallen as a Temporary Professional Employee - Grade 4 Teacher at Conewago Valley Intermediate School, at a salary equal to Instructional I, Step 1 of the applicable negotiated agreement, effective the first teacher work day in the 2024-2025 school year, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
21. **(Personnel)** Recommend employment of Ashley de Salis, Supervisor of Special Education & Student Services, effective August 12, 2024, or upon release from previous district, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
22. **(Personnel)** Recommend employment of Andrew Breighner as a school security officer, (Category: Full time - 10 month) at the wage established in Addendum A*(Range 8a), effective July 22, 2024, pending having met all required Federal, State, and local hiring regulations.
23. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Carbaugh, Joseph	Gutierrez, Karlene	Sultzbaugh, Tara
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24. **(Personnel)** Recommend approval of the transfer of Shaun Wagner from Social Studies Teacher at New Oxford Middle School to Dean of Students at Conewago Valley Intermediate School effective the first teacher day of the 2024-2025 school year.
25. **(Personnel)** Recommend employment of Deborah Caldwell as a Professional Employee - Math Interventionist at Conewago Valley Intermediate School, at a salary equal to Masters +36, Step 10 of the applicable negotiated agreement, effective the first teacher work day in the 2024-2025 school year, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
26. **(Personnel)** Recommend employment of Emily Femino as a Temporary Professional Employee - Music Teacher at Conewago Township Elementary School, at a salary equal to Instructional I, Step 1 of the applicable negotiated agreement, effective the first teacher

work day in the 2024-2025 school year, pending appropriate certification and having met all required Federal, State, and local hiring regulations.

27. **(Personnel)** Recommend approval of the following extracurricular assignments for the 2024-2025 school year only, pending having met all Federal, State, local hiring regulations, and any required PIAA training and certifications, and subject to contractual terms relative to school or activity closures.

<u>NAME</u>	<u>SPRING POSITION</u>	<u>STIPEND</u>
Tasha Martin	Cross Country Asst. Coach (JH)	\$1,157.00
Katie Abendschein	Field Hockey Asst. Coach (HS)	\$2,630.00
Chris Long	Football Asst. Coach	\$3,256.00
Jeff Null	Girls Basketball Head Coach	\$5,497.00

Roll call vote: Mr. Meckley-aye; Mrs. Sauter-aye; Ms. Krug-aye; Mr. Buckley-aye; Mr. Flickinger-aye; Mrs. Swope-(items 1-21 & 23-27)aye (item 22)nay; Mrs. Miller-aye; Mr. Getz-(items 1-26)aye (item 27)nay and Mr. Kindschuh-aye. Motion was carried.

Mr. Meckley made a motion, seconded by Mrs. Sauter to:

1. **(Property & Supplies/ Use of Facilities)** Recommend approval of the proposed Facility Usage Charge Chart attachment under Board Policy #707 - Use of Facilities, effective July 1, 2024.

Facility Usage Charge Chart

2. **(Property & Supplies/ Use of Facilities)** Recommend approval of the Agreement between the Conewago Valley School District and the Hanover YMCA from November 1, 2024 through October 31, 2025.

Hanover YMCA - CVSD Swimming Agreement

3. **(Property & Supplies/ Use of Facilities)** Recommend approval for New Oxford Youth Wrestling with Jessica Lawrence as representative, to use the New Oxford High School wrestling room beginning on Monday, July 8, 2024 through Wednesday, July 10, 2024 from 5:30 pm to 7:30 pm, for the New Oxford Youth Wrestling Camp, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
4. **(Property & Supplies/ Use of Facilities)** Recommend approval for New Oxford Chamber of Commerce with Jennifer Smith as representative, to use the New Oxford Elementary School parking lot on June 15, 2024 from 6:00 am to 4:00 pm for their 68th Annual Market on the Square vendor and additional parking, at no charge, with the provision of

proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

Roll call vote: Mr. Meckley-aye; Mrs. Sauter-aye; Ms. Krug-aye; Mr. Buckley-aye; Mr. Flickinger-aye; Mrs. Swope-aye; Mrs. Miller-aye; Mr. Getz-(items 1, 3 & 4)aye (item 2)nay and Mr. Kindschuh-aye. Motion was carried.

By common consent and action, Mr. Kindschuh adjourned the meeting at 7:52 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Lori Duncan".

Lori Duncan
Secretary

2024-2025 Activity Advisors

ACTIVITY	ADVISOR	STIPEND
STUDENT COUNCIL		
High School Student Council Advisor	Lori Althoff	\$1,594.42
High School Asst. Student Council Advisor	Alexandra Karkuff	\$1,025.07
Middle School Student Council Advisor	Jen Engelhardt	\$1,287.24
CVIS Student Council Advisor	Sarah Ruffner	\$1,287.24
CLASS ADVISOR		
Freshman Class Advisor	OPEN	
Sophomore Class Advisor	Stephanie Mueller	\$1,105.00
Junior Class Advisor (50%)	Meghan Latshaw	\$710.00
Junior Class Advisor (50%)	Amy Neiderer	\$710.00
Senior Class Advisor (50%)	Tonya Lardarello	\$920.50
Senior Class Advisor (50%)	Suzette Sauter	\$920.50
SCHOOL MUSICAL/PLAY		
School Musical/Play Costumer	Sarah Lewis	\$835.09
SCHOOL MUSICAL/PLAY - MS		
School Musical/Play Director - MS	Andrew Adcock	\$1,368.13
School Musical/Play Asst. Director - MS	Jamie Bowman	\$804.78
CHORUS		
High School Chorus	David Bowman	\$3,476.40
Middle School Chorus	Jamie Bowman	\$804.78
Intermediate School Chorus	Jonathan de Salis	\$445.74
BAND		
High School Band	Shawn Campopiano	\$5,337.13
Jazz Band - High School	Shawn Campopiano	\$1,271.90
Middle School Band (7-8)	Tim Rohrbaugh	\$3,619.17
CVIS Band - (4-6)	Hudson Smith	\$445.74
STRINGS		
7th - 12th Strings	Ashley Kriel	\$2,235.34
4th - 6th Strings	OPEN	
YEARBOOK		
High School Yearbook Advisor	Layla Britton	\$3,697.62

Middle School Yearbook Advisor	Matt Cotton	\$921.46
NEWSPAPER		
Sr. High Newspaper Advisor	Jonathan Makowski	\$1,026.92
NATIONAL HONOR SOCIETY		
National Honor Society Advisor	Kathleen Siegel	\$1,586.33
VARSITY CLUB		
Varsity Club Advisor	Gene Kraus	\$1,858.16
FBLA		
FBLA Advisor (50%)	OPEN	
FBLA Advisor (50%)	Crystal Tomecek	\$473.50
FFA		
FFA Advisor (50%)	Kelly Kuhn	\$858.33
FFA Advisor (50%)	OPEN	
SPEECH / DEBATE		
Speech/Debate Advisor	Stephanie Mueller	\$820.88
FAMILY CAREER AND COMMUNITY LEADERS OF AMERICA (FCCLA)		
FCCLA Advisor (50%)	Kimberly Smith	\$550.00
FCCLA Advisor (50%)	Jacqueline Goodyear	\$550.00
SKILLSUSA		
SkillsUSA Advisor	Brian Hunt	\$1,100.00
CHESS CLUB		
Chess Club Advisor	Ronald Floess	\$1,555.50