

## **FREQUENTLY ASKED QUESTIONS**

### **Can students bring their personal laptop (Bring Your Own Device; BYOD) to school to use in class instead of using the district provided laptop?**

No. Students must use district laptops to access the approved programs in our curriculum. Students only have internet access on school issued laptop computers. Personal devices pose issues for monitoring what the students are permitted to do on their devices and what applications they can have on them. Additionally, from a support standpoint, it would be problematic for our Technology Team to address network, hardware, or software issues on various operating systems and devices. The district laptops provide a necessary uniform platform which facilitates teaching and learning in an equitable manner.

### **Are students required to have the district laptop?**

Yes. The laptop is part of the required and approved curriculum and instructional program.

### **What happens if a student forgets their laptop? Will loaners be available to those students?**

Students are expected to bring in their laptops every day. Loaner laptops are reserved for students who have technological issues with their issued devices.

### **What happens if the student forgets to charge his/her laptop?**

Students are responsible for ensuring that their laptops are fully charged for school. Students are encouraged to keep their charger in their laptop case to take advantage of designated charging areas in classrooms in case their device's charge runs low during the school day.

### **Is insurance mandatory?**

Yes. A yearly insurance premium must be paid before the laptop is issued to the student.

### **How much is the yearly insurance premium?**

The annual insurance premium will be \$60.00 per year per student. Note: Students who applied and are on the approved free and reduced lunch program will have their insurance paid for by the district.

### **What will the insurance premium cover?**

The District's insurance program covers minor laptop repairs and provides a one-time replacement if a laptop is stolen or accidentally damaged beyond repair. The insurance does not

cover laptops intentionally damaged or situations where it is determined a student was negligent. Power supply and/or other accessories are not covered under the warranty or the District's insurance.

**Can a family use its own home insurance instead?**

The insurance provided by the district is mandatory.

**What if the family cannot afford the insurance premium?**

Accommodations will be made in case of financial hardship for students who qualify for free or reduced meals.

**How is the insurance premium paid?**

The payment process will be handled through the <https://payschoolscentral.com/> portal. The same service is used for all school fees and lunch accounts.

**What happens if the laptop is stolen?**

A student/parent/guardian must report the incident immediately so that the District may initiate the recovery process. A formal Theft/Loss Report must be filed with the middle school within 24 hours and an official police report filed within 48 hours of the incident.

**Will the student be allowed to download applications on his/her laptops?**

Students will not be allowed to download applications on their laptops.

**Will the student have access to the built-in camera?**

Yes. Students will have access to the built-in camera. However, the District Acceptable Use Policy (AUP) will be strictly enforced.

**Will the student have full Internet access at home?**

No. Student laptops will be filtered based on the CIPA (Children's Internet Protection Act) guidelines. However, there may be some additional restrictions when the students use their laptops on district property versus when they are home.

**Does the parent need to sign off on the Student Laptop Agreement Form?**

Yes. Students AND parents/guardians must sign the online Student Laptop Agreement Form found on Realtime. There are specifics on the acceptable use, insurance coverage, accidental damage protection, theft/loss coverage, and the possible incurred charges that the family must be aware of to participate in this program.

**What happens if there are technical issues with the student laptops?**

All maintenance and repair will be handled through the school. The Technology Team is available to students in the Library Media Center during the school day. If necessary, a loaner will be provided to students during the repair process.

**Will the students' documents/files be saved when they turn in their laptops for repair?**

In certain cases, laptops will need to be re-imaged to resolve a major issue. This process will delete all downloaded documents and files. To avoid losing these documents, students should always save all files to cloud storage.

**Are students permitted to keep the laptop over the summer?**

No. All district-owned laptops and associated equipment from the previous school year must be returned by the end of each school year or before the student withdraws from the district.

**What happens if the student loses their laptop, charger, or protective case?**

The cost for replacing the issued items will be reflected as a fine in the Realtime portal.