

Hamilton Central School District
BOARD OF EDUCATION REGULAR MEETING
 Tuesday, May 21, 2024

BOARD MEMBERS PRESENT: Jennifer Jones, Amanda Phillips, Sung Choe, Cory Duclos and Tinsae Chiarello (*Student*)

BOARD MEMBERS ABSENT: Michelle Jacobsen

ADMINISTRATORS PRESENT: William Dowsland, Matt Crumb, Heather Thomas, Kevin Ellis, and Christopher Rogers

VISITORS: Paul Rhyder

1.0 CALL TO ORDER

Call to Order

1.1 The regular meeting of the Hamilton Central School District Board of Education was held in the Dave McKay Board of Education Room/Large Group Instruction Room, 47 West Kendrick Ave, Hamilton, New York. Jennifer Jones, Vice President, called the meeting to order at 6:00 p.m. The following items of business were conducted.

1.2 Pledge of Allegiance

Pledge of Allegiance

2.0 PRELIMINARY ACTION

Preliminary Action

2.1 Amendments to the Agenda
 There is an addition to the agenda.

Amendments to the Agenda

Multi-Year with Madison-Oneida BOCES—RECOMMENDED ACTION—Motion to enter into a multi-year (4 year) printer/copier contract with Madison-Oneida BOCES beginning on or about July 1, 2024 and ending on or about June 30, 2028 as recommended by the business manager and Superintendent.

2.2 Approval of the Agenda

Approval of Agenda

BE IT RESOLVED that the agenda for the May 21, 2024, regular meeting be approved as amended.

Moved by: Duclos

Seconded by: Choe

Ayes: 4 Nays: 0 Absent: 1 Motion carried.

2.3 Approval of Minutes

Approval of Minutes

BE IT RESOLVED that the minutes of the regular meeting on April 16, 2024 and the budget hearing on May 14, 2024 be approved as submitted.

Moved by: Duclos

Seconded by: Phillips

Ayes: 4 Nays: 0 Absent: 1 Motion carried.

3.0 DISTRICT PRESENTATION

District Presentation

3.1 Rural Schools Association – Dave Little presented the Student Video Contest Recognition

4.0 CONSENT AGENDA

BE IT RESOLVED to approve the consent agenda (4.1 through 5.1) as recommended by the Superintendent as follows:

Moved by: Duclos
Seconded by: Choe
Ayes: 4 Nays: 0 Absent: 1 Motion carried.

Business Operations

4.1 Treasurer’s Report
BE IT RESOLVED that the Treasurer’s Report be accepted as submitted.

4.2 Consideration of Claims
BE IT RESOLVED to approve the consideration of claims and authorize the District Treasurer to pay the submitted warrants totaling \$247,263.31 for the general fund and \$11,110.73 for the capital fund.

4.3 Transportation Report
BE IT RESOLVED to accept the transportation report as submitted.

4.4 Cafeteria Report
BE IT RESOLVED to accept the Cafeteria Report as submitted.

4.5 Cooperative Bidding
BE IT RESOLVED to enter into a Cooperative Bidding agreement for participation in RIC bids with Madison-Oneida BOCES for the 2024-25 school year as recommended by the Business Manager and Superintendent.

4.6 Intermunicipal Agreement
BE IT RESOLVED to enter into an Intermunicipal Agreement with Madison-Oneida BOCES for the 2024-2025 school year as recommended by the Business Manager and Superintendent.

4.7 Multi-Year with Madison-Oneida BOCES
BE IT RESOLVED to enter into a multi-year (4 year) printer/copier contract with Madison-Oneida BOCES beginning on or about July 1, 2024 and ending on or about June 30, 2028 as recommended by the business manager and Superintendent.

5.0 OLD BUSINESS

5.1 Policies - 2nd Reading and Approval
BE IT RESOLVED to approve the following policies as recommended by the Policy Committee and Superintendent.

- #2047 – Committees of the Board
- #3012 – Use of Committees
- #5202 – Meal Modification Policy
- #7402 – Educational Neglect
- #8002 – Guidance Program
- #8603 – Response to Intervention

BE IT RESOLVED to rescind the following regulation as recommended by the Policy Committee and Superintendent.
#8603.1 – Response to Intervention/Academic Intervention Service

Informational only

#5202.1 – Meal Modification – Medical Statement

That concludes the consent agenda.

Consent Agenda

Treasurer's Report

Consideration of Claims

Transportation Report

Cafeteria Report

Cooperative Bidding

Intermunicipal Agreement

Multi-Year with M-O BOCES

Old Business

Policies – 2nd Reading

6.0 COMMUNITY PARTICIPATION

Community Participation

6.1 General Public
No community participation at this time.

7.0 NEW BUSINESS

New Business

7.1 Personnel

Personnel

A) Resignations

Resignations

Rick Lauterhahn

BE IT RESOLVED to accept the resignation of Rick Lauterhahn, part-time (.7 FTE) food service helper, effective May 27, 2024 as recommended by the Superintendent with sincere appreciation for their services rendered to the district.

Moved by: Duclos
Seconded by: Phillips
Ayes: 4 Nays: 0 Absent: 1 Motion carried.

Abigail Reilly

BE IT RESOLVED to accept the resignation of Abigail Reilly, elementary teacher, effective June 30, 2024 as recommended by the Superintendent with sincere appreciation for their services rendered to the district.

Moved by: Choe
Seconded by: Duclos
Ayes: 4 Nays: 0 Absent: 1 Motion carried.

Frank Mazzeo

BE IT RESOLVED to accept the resignation of Frank Mazzeo, head cleaner, effective May 31, 2024 as recommended by the Superintendent. This resignation is contingent upon the approval of the building maintenance helper position, effective June 1, 2024.

Moved by: Duclos
Seconded by: Phillips
Ayes: 4 Nays: 0 Absent: 1 Motion carried.

B) Appointments

Appointments

Margaret Parfitt

BE IT RESOLVED to approve the appointment of Margaret Parfitt as a probationary School Nurse effective September 1, 2024 through August 31, 2025, with prior subbing as needed, and as recommended by the Superintendent. This appointment will be approved pending fingerprint clearance.

Moved by: Choe
Seconded by: Duclos
Ayes: 4 Nays: 0 Absent: 1 Motion carried.

Frank Mazzeo

BE IT RESOLVED to approve the appointment of Frank Mazzeo as a probationary Building Maintenance Helper effective June 1, 2024 to May 31, 2025 as recommended by the Business Manager and Superintendent.

Moved by: Duclos
Seconded by: Choe
Ayes: 4 Nays: 0 Absent: 1 Motion carried.

C) Tenure Recommendations

*Tenure
Recommendations*

Melissa Latella

BE IT RESOLVED to approve the appointment of Melissa Latella as a tenured elementary teacher effective July 1, 2024 following a successful completion of the probationary period and as recommended by the Elementary Principal and Superintendent.

Moved by: Duclos
Seconded by: Phillips
Ayes: 4 Nays: 0 Absent: 1 Motion carried.

Jessica Hoople

BE IT RESOLVED to approve the appointment of Jessica Hoople as a tenured music teacher effective July 1, 2024 following a successful completion of the probationary period and as recommended by the Elementary and Secondary Principals and Superintendent.

Moved by: Choe
Seconded by: Phillips
Ayes: 4 Nays: 0 Absent: 1 Motion carried.

Heather Thomas

BE IT RESOLVED to approve the appointment of Heather Thomas as a tenured School Building Leader, Elementary Principal, effective July 1, 2024, following a successful completion of the probationary period and as recommended by the Superintendent.

Moved by: Duclos
Seconded by: Phillips
Ayes: 4 Nays: 0 Absent: 1 Motion carried.

D) Abolishment of a Position

*Abolishment of
a Position*

Non-Instructional Position

BE IT RESOLVED to abolish the non-instructional head cleaner position effective June 1, 2024 as recommended by the Superintendent. The current employee will be transitioning to another position within the district, eliminating the necessity for this position.

Moved by: Duclos
Seconded by: Choe
Ayes: 4 Nays: 0 Absent: 1 Motion carried.

7.2 Committee on Special Education and Preschool Special Education

CSE/CPSE

BE IT RESOLVED to approve the recommendation of the Committees on Special Education and Preschool Special Education.

Moved by: Duclos
Seconded by: Phillips
Ayes: 4 Nays: 0 Absent: 1 Motion carried.

7.3 Summer Recreation Bus

*Summer
Recreation Bus*

BE IT RESOLVED to lease one school bus to the Village of Recreation Commission for the summer 2024 program as recommended by the Superintendent and with the following stipulations:

- A. Vehicle will be fully insured under the Village of Hamilton insurance policy (collision, comprehensive, fire, etc.)
- B. All gas/oil to be provided by the Village of Hamilton.
- C. An approved, active school bus driver presently on the HCS roster, if available, be used to drive the vehicle as required.

Moved by: Duclos
 Seconded by: Phillips
 Ayes: 4 Nays: 0 Absent: 1 Motion carried.

7.4 Organizational Meeting

BE IT RESOLVED to approve resolution regarding the Annual Organizational Meeting.

Organizational Meeting

WHEREAS, Section 1707(1) of the Education Law sets the date of a Union Free or Central School District’s Annual Organizational Meeting for the first Tuesday in July; or if the first Tuesday in July is a holiday, on the first Wednesday in July; and

WHEREAS, the Meetings of the Board of Education Policy Number 2020 sets the date of the District’s Annual Organizational Meeting in accordance with Section 1707(1) of the Education Law; and

WHEREAS, Section 1707(2) of the Education Law grants the Board of Education of a Union Free or Central School District the authority to adopt a resolution determining that the date of the District’s Annual Organizational Meeting will be held at any time within the first fifteen days of July; and

WHEREAS, the Hamilton Central School District has determined that the District’s 2024-2025 Annual Organizational Meeting should be held on a day other than the date established by Section 1707(1) of the Education law;

NOW THEREFORE, be it resolved:

1. That notwithstanding Policy 2020, the date of the 2024-2025 Annual Organization Meeting shall be on Monday, July 15, 2024.

Moved by: Duclos
 Seconded by: Phillips
 Ayes: 4 Nays: 0 Absent: 1 Motion carried.

7.5 Policies/Regulations

Policies and Regulations

1st Reading - Policies

- #0017 – Student Registration and Pre-Registration to Vote
- #5100 – Capital Plan and Building Safety Program
- #8507 – Public Report on Revisions to District Policies

8.0 INFORMATION AND CORRESPONDENCE

Information and Correspondence

- 8.1 Superintendent’s Report
- 8.2 Administrative Reports
- 8.3 Athletics Update
- 8.4 Business Manager Report
- 8.5 Student Board Member Report
- 8.6 SEL Report
- 8.7 Knowledge Sharing
 - Elementary Steering Committee
 - Secondary Steering Committee
 - Inclusivity Committee

- 8.8 Advocacy Update
8.9 Board Update
- May 21st – Vote from 12:00 PM – 8:00 PM in the Bus Garage

9.0 COMMUNITY PARTICIPATION

There wasn't any community participation at this time.

*Community
Participation*

10.0 EXECUTIVE SESSION

BE IT RESOLVED upon the recommendation of the Board Vice President to adjourn to Executive Session at 7:16 p.m. to motion to discuss matters regarding proposed, pending or current litigation.

*Executive
Session*

Moved by: Duclos
Seconded by: Phillips
Ayes: 4 Nays: 0 Absent: 1 Motion carried.

Respectfully submitted,



Matthew Crumb
Clerk Pro Tem

BE IT RESOLVED upon the recommendation of the Board Vice President to reconvene the regular meeting at 7:27 p.m.

Moved by: Duclos
Seconded by: Phillips
Ayes: 4 Nays: 0 Absent: 1 Motion carried.

11.0 ADJOURNMENT

Adjournment

BE IT RESOLVED upon the recommendation of the Board Vice President to adjourn the regular meeting at 7:27 p.m.

Moved by: Choe
Seconded by: Phillips
Ayes: 4 Nays: 0 Absent: 1 Motion carried.

Respectfully submitted,



William Dowsland
Superintendent