

**Policy Statement #1210 (Administration) of the Board of Education Regarding the  
Citizen Advisory Committee to the Board of Education**

I. Purpose

- A. To establish a Citizen Advisory Committee (CAC) to the Calvert County Board of Education in order to advise the board and to facilitate its activities and programs in the public schools
- B. To define the overall goals and responsibilities of the CAC
- C. To establish a selection process and the terms of service for CAC membership
- D. To establish the organizational structure and operation of the CAC

II. Policy Statement

- A. The Calvert County Board of Education recognizes the importance of meaningful parental and community input and advice. To this end, and in accordance with the Annotated Code of Maryland, the Board of Education establishes a Citizen Advisory Committee to the Board of Education.
- B. The Board will appoint members to the committee for a one-year term through a process that ensures diverse regional representation.
- C. The CAC provides interested persons a means for taking an active role in public education. The committee reports directly to the Board of Education and serves in an advisory capacity. The CAC serves as a channel for feedback, advice and information on matters affecting the school district; provides a forum whereby the Board of Education or members of the Superintendent's Office may discuss pending policy, budget, management, and instructional issues for comment by the CAC prior to determination; and provides a vehicle through which information can be shared with the community. In addition, the Board of Education may task the CAC to prepare written or oral reports relating to various topics of concern.

III. Delegation of Authority

- A. The Superintendent is directed to develop administrative procedures to implement this policy in accordance with all local policies and local, state, and federal laws and regulations and to communicate this policy and accompanying procedures to all relevant parties.

IV. Exception

- A. There are no exceptions to this policy. However, the Board, by majority vote, may temporarily suspend all or part of this policy. Suspension of all or part of this policy, however, in no way relieves the Board of its obligation to comply with the pertinent local, state, and federal laws and regulations or the rules and regulations of the Maryland State Board of Education and the Maryland State Department of Education.

Administration 1210

Originally Adopted: 9/14/95

Revised: 7/8/04; 7/12/07; 8/5/10; 7/11/13; 8/10/17; 9/9/21; 7/11/24

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V. Review

- A. This policy will be reviewed at the end of four years, or sooner, if approved by majority vote of the Board of Education in public session.

VI. Effective Date

- A. This policy is effective July 11, 2024.

Citations

State Law: § 4-112(a)(c) of the Education Article of the Annotated Code of Maryland

State Reg.:

Federal Law:

Adm. Reg.:

Neg. Agr.:

Other Citation: