

### **Substitute Teacher**

Must have 64 College hours and 2.5 GPA, Official Transcripts ([tsorder.studentclearinghouse.org](http://tsorder.studentclearinghouse.org))

Must have Physical & TB Skin Test (Health Department or Urgent Care offers this)

Must have 10 Panel Drug Test (Tri State Medical Clinic)

Must have Background/Fingerprint Check (cost of fingerprint \$51.25)

Central Registry Check - \$10.00

Create an account with Education Professional Standards Board (EPSB) to answer Character Fitness Questions for CA-4 Emergency Certificate for Substitute Teaching

### **Secretary – Clerical – Custodian – Maintenance - Cafeteria**

Must have Physical & TB Skin Test (Health Department or Urgent Care offers this)

Must have 10 Panel Drug Test (Tri State Medical Clinic)

Must have Background/Fingerprint Check (cost of fingerprint \$51.25)

Central Registry Check - \$10.00

### **Teacher Aide**

Must have 48 College hours or pass a Test called Kentucky Para Educator Assessment Test ([tsorder.studentclearinghouse.org](http://tsorder.studentclearinghouse.org))

Must have Official Transcripts

Must have Physical & TB Skin Test (Health Department or Urgent Care offers this)

Must have 10 Panel Drug Test (Tri State Medical Clinic)

Must have Background/Fingerprint Check (cost of fingerprint \$51.25)

Central Registry Check - \$10.00

### **Teacher**

Must have a Bachelor's Degree from an accredited University ([tsorder.studentclearinghouse.org](http://tsorder.studentclearinghouse.org))

Must have Official Transcripts

Must have Kentucky Teaching Certificate

Must have Physical & TB Skin Test (Health Department or Urgent Care offers this)

Must have 10 Panel Drug Test (Tri State Medical Clinic)

Must have Background/Fingerprint Check (cost of fingerprint \$51.25)

Central Registry Check - \$10.00