

**KARNS CITY AREA SCHOOL DISTRICT  
BOARD ACTION**

*July 15, 2024*

**CALL TO ORDER**

--The regular meeting was called to order by Mr. Price at 8:08 p.m.

**APPROVAL OF MINUTES**

--Approved minutes of the June 17, 2024 regular board meeting.

**STUDENT REPRESENTATIVE**

--No Report.

**PUBLIC TO BE HEARD**

--No Report.

**BOARD LIAISONS**

--No Report.

**CAFETERIA**

--Approved Cafeteria Financial Statement, as submitted.

--Approved Cafeteria Bills, as submitted.

--Approved the renewal of PrimeroEdge Subscription License for the 2024-2025 school year at a cost of \$3,465, as submitted.

--Accepted the bid from School Outfitters at a total cost not to exceed \$41,599.32 for Cafeteria Tables for the Karns City Area Elementary School, as submitted.

**ATHLETICS**

--Approved the Hudl Agreement with an effective date of September 1, 2024 and an end date of August 31, 2027, at a cost not to exceed \$9,200.00 per year and authorize the Athletic Director to sign said order, as submitted.

--Approved the four-year soccer official rates as provided by the Northern Area Chapter of PIAA Soccer Officials, as submitted.

**TRANSPORTATION**

--No Report.

**BUILDING & GROUNDS**

--Approved requested for Use of School Facilities, as submitted.

**STUDENT ACTIVITIES**

--Approved field trip(s), as submitted.

## **CURRICULUM AND TEXTBOOKS**

--Approved the agreement between Karns City Area School District and MIU-IV for MTSS Speech and Language Instruction services at Karns City Area Elementary, commencing on September 16, 2024 and terminating on February 28, 2025, with a total cost not to exceed \$9,360.00, as submitted.

## **POLICY**

--Approved the second and final read of Policy 246 - School Wellness, as submitted.  
--Approved the second and final read of Policy 815.1 - Use of Generative Artificial Intelligence in Education, as submitted.  
--Approved the second and final read of Policy 707 - Use of School Facilities, as submitted.  
--Approved the second and final read of Policy 351 - Controlled Substance Abuse, as submitted.  
--Approved the second and final read of Policy 323 - Tobacco and Vaping Products, as submitted.  
--Approved the second and final read of Policy 227 - Controlled Substances/Paraphernalia, as submitted.  
--Approved the second and final read of revised Policy 222 - Tobacco and Vaping Products, as submitted.  
--Approved the second and final read of revised Policy 146.1 - Trauma-Informed Approach, as submitted.  
--Approved the second and final read of revised Policy 218 - Student Discipline, as submitted.  
--Approved the second and final read of revised Policy 218.1 - Weapons, as submitted.  
--Approved the second and final read of revised Policy 218.2 - Terroristic Threats, as submitted.  
--Approved the second and final read of revised Policy 801 - Public Records, as submitted.  
--Approved the second and final read of revised Policy 803 - School Calendar, as submitted.  
--Approved the second and final read of revised Policy 805 - Emergency Preparedness and Response, as submitted.  
--Approved the second and final read of revised Policy 805.1 - Relations with Law Enforcement Agencies, as submitted.  
--Approved the second and final read of revised Policy 805.2 - School Security Personnel, as submitted.  
--Approved the second and final read of revised Policy 806 - Child Abuse, as submitted.  
--Approved the second and final read of revised Policy 904 - Public Attendance at School Events, as submitted.  
--Approved the second and final read of revised Policy 909 - Municipal Government Relations, as submitted.

## **FINANCE**

--Approved General Fund Bills, as submitted.  
--Approved Treasurer's Report, as submitted.  
--Approved Student Activity Fund Report, as submitted.  
--Approved the 23 month agreement between the PSEA Health & Welfare Fund and Karns City Area School District for vision coverage, and terminating the existing plans for both PSEA Health & Welfare Fund and Vision Benefits of America, as submitted (no change from PSEA plan, minimal increase from VBA plan).

## **PERSONNEL**

--Approved assigning Mr. Shane Spack as Principal (K-3) and Mr. Jeffrey Wagner as Principal (4-6)/Director of Transportation at Karns City Area Elementary School, effective July 1, 2024.

- Approved the transfer of elementary instructors from Sugarcreek Elementary to Karns City Area Elementary School, effective at the start of the 2024-2025 school year.
- Hired Ms. Lisa Wolfe for the position of part-time Cafeteria Worker at a rate of \$11.42 per hour, per the current support staff collective bargaining agreement, effective the beginning of the 2024-2025 school year, pending successful completion and receipt of all required clearances under Act 24, Act 34, Act 114, Act 151, Act 168.
- Approved addition(s)/deletion(s) to the Karns City Area School District's Driver List, as submitted.
  - Delete: Beth Ackelson
  - Delete: Christal Gentile
  - Delete: David McElroy
  - Delete: Clair Pistorius
  - Delete: Brenda Roxbury
  - Delete: James Plunkard
  - Delete: Joseph Schumacher
  - Delete: Michael Stitt
  - Delete: Josh Williams
- Approved the Superintendent's/Karns City Area School District's membership in the Pennsylvania Association of School Administrators (PASA) at a cost of \$1,313.00 as submitted. (Increase of \$152.00 from 2023-2024).
- Accepted the resignation from Ms. Jennifer Martin from all areas of the Karns City Area School District, effective July 5, 2024, as submitted.
- Approved the Pennsylvania Principals Association membership for Mrs. Brenda Knoll, Mr. Shane Spack, Dr. Michael Stimac, and Mr. Jeff Wagner for the 2024-2025 school year, at a cost of \$605 per membership.
- Approved addition(s)/deletion(s) to supplemental position(s) for the 2024-2025 school year pending successful completion and receipt of all required clearances under Act 24, Act 34, Act 114, Act 151, & Act 168, as submitted.
  - Hire: Mike Grazioli - Head Softball Coach
  - Hire: Allyson Riley - Peer Leadership Advisor
  - Hire: Haven Joseph-Lyon - Drama Advisor
  - Hire: Haven Joseph-Lyon - Musical Director
  - Hire: Jason Hackwelder - Assistant Athletic Director
- Authorized the administration to post/advertise for the Supplemental positions listed below, until the position is filled.
  - First Assistant Softball Coach
  - Second Assistant Softball Coach
- Authorized the administration to post/advertise for a Building Substitute at the Karns City Area Elementary School, until the position is filled.
- Approved the following mentor assignment for the 2024-2025 and 2025-2026 school year:
  - Mrs. Renee Steele as a mentor to Mr. David McCullough
  - Mrs. Amanda Walters as a mentor to Mr. Haven Joseph-Lyon
  - Mrs. Bethany Stewart as a mentor for Ms. Emma Dupe
  - Mrs. Michelle Craig as a mentor for Mrs. Brooke Salerno
  - Mrs. Danette Hebanthal as a mentor for Ms. Isabella Donaldson
  - Mr. Travis Twentier as a mentor for Mrs. Laisa Seidler
  - Mrs. Allison Carey as a mentor for Mrs. Katie Foster
- Approved the addition(s)/deletion(s) to the substitute list for the 2024-2025 school year pending successful completion of all required clearances under Act 24, Act 34, Act 114, Act 151, Act 168, and results of a current tuberculosis test, as submitted.
  - Remove - Emma Dupe
  - Remove - Jennifer Martin

- Remove - James Plunkard
- Accepted the resignation of Mr. Thomas Macurak, Custodian, effective June 19, 2024, as submitted.
- Approved the Memorandum of Agreement between the Karns City Area School District and KCESPA-PSEA-NEA regarding Daniel Beabout, as submitted.
- Approved setting the Support Staff Substitute Rate for the 2024-2025 school year at a rate equal to the year 1 rate of the respective position, per the current Collective Bargaining Agreement.
- Approved the additions(s)/deletion(s) to the volunteer list, as submitted for the 2024-2025 school year pending successful completion of all required clearances under Act 24, Act 34, Act 114, Act 151, & Act 168, as submitted.
- Add: Tyler Hiles - Marching Band

### **CAPITAL RESERVE**

- Approved Capital Projects Bill(s), as submitted.
- Approved Capital Fund Bill(s), as submitted.
- Accepted the Plumbing Contractor Change Order 11 for the Chicora Project, with an increase of \$23,688.00, as submitted.
- accepted the Plumbing Contractor Change Order 12 for the Chicora Project, with an increase of \$2,859.00, as submitted.
- Accepted the General Contractor Change Order 34 for the Chicora Project, with an increase of \$896.00, as submitted.
- Accepted the General Contractor Change Order 35 for the Chicora Project, with a decrease of \$2,955.00, as submitted.
- Accepted the General Contractor Change Order 36 for the Chicora Project, with an increase of \$105,105.00, as submitted.
- Accepted the General Contractor Change Order 37 for the Chicora Project, with an increase of \$1,218.00, as submitted.
- Accepted the General Contractor Change Order 38 for the Chicora Project, with an increase of \$1,431.00, as submitted.
- Accepted the General Contractor Construction Change Directive 03R for the Chicora Project, with an increase not to exceed \$27,150.00, as submitted.
- Accepted the General Contractor Construction Change Directive 04 for the Chicora project, with an increase of \$0.00, as submitted.
- Accepted the General Contractor Construction Change Directive 05 for the Chicora Project, with an increase not to exceed \$34,122.00, as submitted.
- Accepted the General Contractor Change Order 39 for the Chicora Project, with an increase of \$45,162.45, as submitted.

### **BCAVTS REPORT**

--No Report.

### **MISCELLANEOUS**

- Approved the renewal of Microsoft ESS Software licensing and maintenance from BluChip Solutions with a cost of \$11,859.50, as submitted. (increase of \$0.00 from 2023-2024)
- Approved the submitted proposal by Industrial Appraisal Company to provide the Karns City Area School District with an appraisal for fixed asset accounting control and insurance valuation purposes, at a cost not to exceed \$7,490.00, as submitted.

- Approved the three year equipment finance agreement for the purchase, installation and support of new Sophos XGS 5500 firewall system, at an annual cost of \$14,438.39, as submitted.
- Declared the list of items submitted by Mr. Shane Spack of no value to the District and authorize the Administration to donate or dispose of items, as submitted.
- Declared the list of items submitted by Mr. Jeff Wagner of no value to the District and authorize the Administration to donate or dispose of items, as submitted.
- Declared the list of items submitted by Mr. Greg King of no value to the District and authorize the Administration to donate or dispose of items, as submitted.

### **ADJOURNMENT**

- The meeting adjourned at 8:12 p.m.

**POSTING**

TO: Staff

FROM: Eric D. Ritzert, Ed.D.  
Superintendent of Schools

DATE: July 16, 2024

SUBJECT: Posting of Vacancies

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The Karns City School Board authorized the Administration to post the following vacancy:

- Elementary Building Substitute
- First Assistant Softball Coach
- Second Assistant Softball Coach

If you are interested in applying for this position, please provide a written letter of interest by August 2, 2024.

\*\*Please visit the employment opportunities section of the website to see more information on the position.