## **Absence from School**

All school absences require a written note to be on file from a parent or guardian. Until a written note is received regarding an absence, it will be recorded as an unverified or illegal absence. Refer to the attendance policy to obtain information about what types of absences are considered legal absence from school.

If your child is absent 5 or more days consecutive days for illness it is recommended that they be evaluated by their Primary MD:

- To determine if the child requires treatment for recovery
- To determine if the child is well enough to return to school and full activity.
- To determine if they are non-contagious and cleared to return to school.
- Please request a written note from your child's doctor addressing the above concerns.

For your convenience you may print and use this note when your child is absent from school for less than 5 days.

	Absence Note
Name:	
Was absent on:	
	(date(s) of absence)
Due to:   Illness	<ul> <li>□ Doctor's appointment</li> <li>□ Dentist/Orthodontist</li> </ul>
Other:	
	Parent / Guardian Signature