

Emporia, KS 66801
www.usd253.org

Mary Herbert
Education Center
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PO Box 1008
Telephone 620-341-2200
Fax 620-341-2325

Flint Hills Special
Education Cooperative
1700 W 7th Avenue
Telephone 620-341-2325

Emporia High School
3302 W 18th Avenue
Telephone 620-341-2365

Emporia Middle School
2300 Graphic Arts Road
Telephone 620-341-2335

Flint Hills Learning Center
1624 Industrial Road
Telephone 620-341-2251

Jones Early Childhood
Development Center
327 S Walnut Street
Telephone 620-412-8150

Logan Avenue Elementary
521 S East Street
Telephone 620-341-2264

Riverside Elementary
327 S West Street
Telephone 620-341-2276

Timmerman Elementary
2901 Timmerman Drive
Telephone 620-341-2270

Village Elementary
2302 W 15th Avenue
Telephone 620-341-2282

Walnut Elementary
801 Grove Avenue
Telephone 620-341-2288

William Allen White Elementary
902 Exchange Street
Telephone 620-341-2294

Unpaid Meal Charges

The district's meal charging requirements are as follows.

A charge account for students paying full or reduced price for meals may be established with the district. Students may charge no more than \$50 or 20 meals to the account, whichever comes first.

Charging of a la carte or extra items to this account will not be permitted.

Students with a negative balance will be allowed to purchase a meal if the student pays for the meal when it is received.

Students who have charged the maximum allowance to this account and cannot pay out of pocket for a meal will be provided an alternate meal.

At least one written notice shall be provided to a student and his/her parent or guardian prior to providing an alternate meal for exceeding the district's charge limit.

If payment of the negative balance is not received within 5 working days of the maximum charge limit being attained, the debt will be turned over to the superintendent or superintendent's designee for collection in accordance with board policy DP. If the debt is not paid within 10 days of mailing the final notice of the negative account balance under policy DP, it shall be considered bad debt for the purposes of federal law concerning unpaid meal charges.

Payments for school meals may be made at the school, district office, or online.

Students, parents, and guardians of students are encouraged to prepay meal costs.

The district will provide a copy of this unpaid meal charges policy to all households at or before the start of school each year or upon enrollment.

This policy will also be communicated to all district staff responsible for enforcing any aspect of the policy.

Records of how and when it is communicated to households and staff will be retained.

