

Regular Meeting of the Teacher Housing Foundation

MEETING MINUTES

December 11, 2023

4:00 PM

Santa Clara Unified School District

1889 Lawrence Road

Santa Clara, CA 95051

VIRTUAL MEETING

Join Zoom Meeting

<https://scusd-net.zoom.us/j/83863968788?pwd=bHZ0Y3RPUGJwaFRQZDhtajAwUGZ3QT09>

Meeting ID: 838 6396 8788

Passcode: 795365

A. ORGANIZATIONAL ITEM

A.1 Call to Order (time: 4:02)

In attendance: Steve Lodge, Mark Schiel, Elise DeYoung (4:03), Eric Dill

Additional attendees: Michal Healy, Demetri Cacoyannis, GERALYN Joy, David Ledesma, Abby Dayton, Marissa,

A.2 Review and Acceptance of Agenda Items

Motion By: Eric Dill

Seconded by: Mark Schiel

Final Vote: 3-0, Elise Absent

A.3 Approval of [Minutes from October 9, 2023](#)

Motion By: Mark Schiel

Seconded by: Eric Dill

Final Vote: 3-0, Elise absent

B. CLOSED SESSION (time: 4:04pm)

- B.1 Conference with Legal Counsel - Anticipated Litigation: Pursuant to Government Code Section 54956.9(d)(2): 1 case**

C. RESUME OPEN SESSION (time:4:32)

D. PUBLIC COMMENT ON AGENDIZED ITEMS

Pursuant to Govt. Code 43954.3(a), members of the public will be afforded an opportunity to directly address the Board on any Item noticed on this Board Meeting Agenda before or during the Board's consideration of that Item. The law does not permit board action on any item not on the agenda, and must restrict public comment at Board Meetings to Items noticed on the Meeting's agenda. Members of the public wishing to address the Board must complete and submit a form provided for that purpose in the lobby prior to addressing the Board. In order to complete the business of the meeting in a timely manner, the normal time limit allotted is 2 minutes per speaker.

None

E. ACTION

E.1 [Financial Audit for the period ending June 30, 2023.](#)

Mark informed the Board that the audit was successfully completed.

Motion By: Elise DeYoung

Seconded by: Eric Dill

Final Vote: 4-0

F. DISCUSSION / ACTION

F.1 Separate Website and Email Addresses for Board Members

Staff will provide more information on a Teacher Housing webpage that will be linked on the District website.

Each Board member will have an email address for the purpose of Teacher Housing

No Vote

G. DISCUSSION

G.1 General Maintenance Grounds, Property Update

Tree maintenance performed to help with tree sap

Two cases of mail theft have occurred.

Lawn/landscaping area is looking better

G.2 Vacancy Update

There are 6 vacancies at this time

Lease extension inquiries will be handled on a case by case basis

G.3 [Budget Review](#)

Mark shared the budget which included projects planned for the rest of the year

G.4 By-Law Update

Mark will bring updated by-laws to a future meeting

G.5 [Facilities Needs Assessment](#)

Projects with short, medium and long term needs were discussed
Not included in this assessment were appliance upgrades and apartment updates
Roof repair information will be collected and brought back to the Board

G.6 Future Agenda Items

- Mark to bring updated bylaws to the meeting
- Demitri will bring any lease extension inquiries for Board discussion
- Update on Website/Email address for THF Board
- Facility Needs Assessment update
 - Action item for roof repair

H. PUBLIC COMMENT ON UNAGENDIZED ITEMS

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None

I. FUTURE TEACHER HOUSING FOUNDATION MEETING DATES

- February 12, 2024 4:00 PM
- April 15, 2024 4:00 PM
- May 7, 2024 **2:00 PM**
- June 10, 2024 4:00 PM

J. ADJOURNMENT (time: 5:07)

Motion By: Elise DeYoung

Seconded by: Mark Schiel

Final Vote: 4-0