



# CONEWAGO VALLEY SCHOOL DISTRICT

130 BERLIN ROAD  
NEW OXFORD, PENNSYLVANIA 17350

## BOARD OF SCHOOL DIRECTORS' MEETING – JULY 15, 2024 A G E N D A

**6:00 pm Executive Session: Personnel, Confidential, Legal Information - District Boardroom**

**7:00 pm Study Session - District Boardroom**

**7:30 pm Board Meeting - District Boardroom**

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1. Call to Order/Opening Exercises
  2. Roll Call
  3. Approval of minutes
    - [Study Session Minutes - June 3, 2024](#)
    - [Board Meeting Minutes - June 10, 2024](#)
    - [Board Policy Sub-Committee Meeting Minutes - June 13, 2024](#)
  4. Assistant Superintendent report
  5. Superintendent report
  6. Public comment on agenda related items
  7. Treasurer's report
  8. Recommendations for Board action
    - a. [Finance](#)
    - b. [Ways & Means/Curriculum](#)
    - c. [Personnel](#)
    - d. [Property & Supplies/ Use of Facilities](#)
  9. Other business which may properly come before the Board
  10. Public comment on non-agenda items
  11. [Dates to Remember](#)
  12. Adjourn meeting

- [Link for Live YouTube Streaming](#)

- [Link for Public Comment](#)

**PLEASE NOTE: To those in physical attendance in the Boardroom, there is no expectation of privacy if a Board Meeting is live streamed.**



# CONEWAGO VALLEY SCHOOL DISTRICT

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BOARD OF SCHOOL DIRECTORS' MEETING – JULY 15, 2024

## A G E N D A

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### ITEMS RECOMMENDED FOR ACTION:

#### FINANCE

1. **(Finance)** Recommend approval to pay the bills as listed, such list to include check and wire transfer numbers as listed in the total amount of:

**\$3,854,184.93**

Check #10010216 to Check #10010336

Wire #8000000572 to Wire #8000000583

Wires include credit card transactions

Ach #9000045167 to Ach #9000045873

from the Capital Reserve Account **\$121,574.90**

Check #30000176 to Check #30000179

from the Cafeteria Account **\$7,998.83**

Check #50001453 to Check #50001463

and from the Construction Account Bond 2023: **\$123,182.22**

Check #45000611 to Check #45000617

for a total of **\$4,106,940.88**

2. **(Finance)** Recommend approval of the updated Appendix A for the 2024-2025 school year, in the contract between Conewago Valley School District and Lincoln Bus Lines for transportation services through to June 30, 2027.

[CVSD-Lincoln Bus Lines Appendix A](#)

3. **(Finance)** Recommend approval of the updated Appendix A for the 2024-2025 school year in the contract between Conewago Valley School District and Lincoln Bus Lines for transportation services in the Special Education Department through to June 30, 2027.

[CVSD-Lincoln Bus Lines - Special Education Appendix A](#)

[To Agenda](#)

## WAYS & MEANS/CURRICULUM

1. ***(Ways & Means/Curriculum)*** Recommend approval of the proposed Conewago Valley School District Health and Safety Plan Update for the 2024-2025 school year.

[CVSD Health and Safety Plan Update for 2024-2025 \(7/15/24\)](#)

2. ***(Ways & Means/Curriculum)*** Recommend approval of the following Board Policies in the 100 Section below:

Updated - [Board Policy 116: Tutoring](#)

Updated - [Board Policy 117: Homebound Instruction](#)

Reviewed - [Board Policy 118: Independent Study](#)

Updated - [Board Policy 119: Current Events](#)

Updated - [Board Policy 121: Field Trips](#)

Updated - [Board Policy 122: Extracurricular Activities](#)

Updated - [Board Policy 123: Interscholastic Athletics](#)

Updated - [Board Policy 123.1: Concussion Management](#)

Updated - [Board Policy 123.2: Sudden Cardiac Arrest](#)

Reviewed - [Board Policy 124: Alternative Instruction](#)

Updated - [Board Policy 125: Adult Education](#)

Updated - [Board Policy 127: Assessment Plan](#)

Updated - [Board Policy 130: Homework](#)

3. ***(Ways & Means/Curriculum)*** Recommend approval of updated Board Policy 204 - Attendance.

[Board Policy 204 - Attendance](#)

4. ***(Ways & Means/Curriculum)*** Recommend approval of the Pennsylvania Department of Education Bureau of Career and Technical Education Technical Assistance Program Memorandum of Understanding with the Colonial Career and Technology Center for the 2024-2025 school year.

[MOU - BCTE and CCTC 2024-2025](#)

5. ***(Ways & Means/Curriculum)*** Recommend approval of the Title I and Title II Third Party Letters of Agreement with the Lincoln Intermediate Unit 12 with non-public programs for the 2024-2025 school year.

[Title I LOA for 24-25](#)

[Title I Addendum A for 24-25](#)

[Title I Addendum B for 24-25](#)

[Title I Request for Reading Services for 24-25](#)

[Title IIA LOA for 24-25](#)

[Title IIA Intent to Participate for 24-25](#)

6. ***(Ways & Means/Curriculum)*** Recommend approval of the Pennsylvania Department of Education Bureau of Career and Technical Education Technical Assistance Program Corrective Action Plan with the Colonial Career and Technology Center for the 2023-2024 school year.

[PDE - CCTC Corrective Action Plan 23-24](#)

7. ***(Ways & Means/Curriculum)*** Recommend approval of the list of professional development and conferences below for the 2024-2025 school year.

<b>CVSD 2024-2025 Professional Development Requests</b>					
<b>Building</b>	<b>Last Name</b>	<b>First Name</b>	<b>Date</b>	<b>Title/Place</b>	<b>Cost to District</b>
NOHS	Olewiler	Kara	7/29-7/30/24	BSCS (Biological Sciences Curriculum Study) Biology-virtual	\$500.00
DO	Corbin	Stephanie	7/16/2024	Autistic Support Leadership Training	\$0.00
DO	Hrycek	Lorrie	7/16/2024	Autistic Support Leadership Training	\$0.00
NOE	Shearer	Jen	7/31/2024	STEM Stories	\$200.00
DO	Stalcup	Melissa	7/23/2024	POP (Promoting Office Professionals) Conference LIU	\$125.00
DO	Fitzwater	Meg	7/23/2024	POP Conference LIU	\$125.00
DO	Hoffman	Lori	7/23/2024	POP Conference LIU	\$125.00
CVIS	Ponce	Araceli	7/23/2024	POP Conference LIU	\$125.00
DO	Perry	Sharon	7/30-8/1/2024	Superintendent Academy - Phase 2/Part 1 Harrisburg	\$560.00
DO	Sterner	Brad	8/9/2024	District Tour for Inductees	\$0.00

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## PERSONNEL

1. **(Personnel)** Recommend acceptance for the resignation of Dr. Christopher Bowman - Principal at New Oxford High School, effective August 9, 2024, or earlier if a replacement is secured prior.
2. **(Personnel)** Recommend acceptance for the resignation of Kelly Hostetter - food services worker at Conewago Valley Intermediate School, effective May 24, 2024.
3. **(Personnel)** Recommend acceptance for the resignation of Patricia Bealmear - co-advisor of FBLA at New Oxford High School, effective May 28, 2024.
4. **(Personnel)** Recommend acceptance for the resignation of Jenna Stiner - ELA and Social Studies Curriculum Leader at New Oxford Elementary School, effective May 31, 2024.
5. **(Personnel)** Recommend acceptance for the resignation of Adrienne Herndon - school counselor at New Oxford Middle School, effective September 6, 2024, or earlier if a replacement is secured prior.
6. **(Personnel)** Recommend approval of the following extracurricular activity assignments for the 2024-2025 school year only, pending having met all Federal, State, local hiring regulations, and subject to contractual terms relative to school or activity closures due to the Pandemic.

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Noelani O'Connell	4th-6th Strings Advisor	\$ 437.00
Allison Butler	FFA Advisor (50%)	\$ 841.50
Kara Olewiler	Freshman Class Advisor	\$1,105.00
Hunter Groft	Head Percussion Instructor (Fall)	\$1,656.12
Susan Travis	Percussion Arranger (Fall)	\$1,224.00
Hudson Smith	Front Ensemble Instructor (Fall)	\$1,530.00
Brianna Worley	Head Colorgaurd Instructor (Fall)	\$1,623.65
Amanda Wood	Asst. Colorguard Instructor (Fall)	\$1,082.43
Julia Robinson	Asst. Colorguard Instructor (Fall)	\$1,020.00

7. **(Personnel)** Recommend approval of Kara Olewiler as the Science Curriculum Leader for grades 7-8 at New Oxford Middle School, effective July 1, 2024.
8. **(Personnel)** Recommend employment of Mark Herb, Assistant Principal at Conewago Valley Intermediate School, retroactive to June 24, 2024, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
9. **(Personnel)** Recommend employment of Nicholas Zepp, Director of Technology for Conewago Valley School District, retroactive to July 1, 2024, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
10. **(Personnel)** Recommend employment of Araceli Ponce as a 12-month secretary at Conewago Valley Intermediate School, (Category full time, 12 months) at the wage established (Range 1c), retroactive to July 1, 2024, pending having met all required Federal, State, and local hiring regulations.

- 11. **(Personnel)** Recommend re-employment of Brett Cales as a Temporary Professional Employee - social studies teacher at New Oxford Middle School, at a salary equal to Masters, Step 2 of the applicable negotiated agreement, effective the first teacher day of the 2024-2025 school year, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
- 12. **(Personnel)** Recommend employment of Phillip Elkodsi as a Temporary Professional Employee - math teacher at New Oxford Middle School, at a salary equal to Masters +12, Step 3 of the applicable negotiated agreement, effective the first teacher day of the 2024-2025 school year, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
- 13. **(Personnel)** Recommend approval of the following extracurricular assignments for the 2024-2025 school year only, pending having met all Federal, State, local hiring regulations, and any required PIAA training and certifications, and subject to contractual terms relative to school or activity closures.

<u>NAME</u>	<u>SPRING POSITION</u>	<u>STIPEND</u>
Brice Gardner	Field Hockey Asst. Coach (MS)	\$2,730.00

- 14. **(Personnel)** Recommend approval of the attached list of day-to day substitute teachers, school nurses, and substitute support staff for the 2024-2025 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

[To 2024-2025 Substitute Listing](#)

- 15. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Cromer, Candy                  Guiher, Susan                  Kane, Stacey                  Long, Cynthia

- 16. **(Personnel)** Recommend employment of \_\_\_\_\_ for Principal at New Oxford High School, effective September 16, 2024, unless released by the prior district earlier, pending appropriate certification and having met all required Federal, State, and local hiring regulations.

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## **PROPERTY & SUPPLIES (USE OF FACILITIES)**

1. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for the Hanover Area YMCA Discovery Program with Melissa Hartlaub as representative, to use the Conewago Township Elementary School cafeteria and gymnasium before and after school on days when school is in session from August 19, 2024 through May 23, 2025, from 6:30 am to 6:00 pm for before and after school care, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
2. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for The Black Rose Volleyball Club with Chris Weaver as representative, to use the New Oxford High School gymnasium on Sundays from August 25, 2024 through May 28, 2025 from 12:00 pm to 8:00 pm for practices, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
3. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for McSherrystown Lions Flag Football, with Tania Groft as representative, to use the New Oxford High School Stadium, on September 7, 2024, from 9:00 am to 12:00 pm, for McSherrystown Lions Flag Football scrimmage, with charges as listed in Board Policy #707, and with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
4. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for Child Evangelism Fellowship of Adams County with Pamela Blankenship as representative, to use a New Oxford Elementary School classroom on Tuesdays when school is in session from September 10, 2024 through April 22, 2025, from 3:15 pm to 4:30 pm for Good News Club, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
5. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for Child Evangelism Fellowship of Adams County with Pamela Blankenship as representative, to use a Conewago Valley Intermediate School classroom on Thursdays when school is in session from September 12, 2024 through April 24, 2025, from 3:30 pm to 4:45 pm for Good News Club, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
6. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for The Black Rose Volleyball Club with Chris Weaver as representative, to use the New Oxford Middle School gymnasium on Saturdays from October 12, 2024 through April 26, 2025 from 10:00 am to 6:00 pm for practices, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
7. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for Nebula Performing Company/School of Music and Dance with Lauren Seigman as representative, to use the District Auditorium, New Oxford High/Middle School chorus and band rooms on Saturday, December 14, 2024 from 9:00 am to 9:00 pm for set up, performances, and tear down, for the Nutcracker and the Hidden Key Performance, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

8. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for the Indoor Percussion and Colorguard Competition, with Shawn Campopiano as representative, to use the District Auditorium, New Oxford High School gymnasium, auxiliary gym, cafeteria music classrooms 607 and 618, and front and rear parking lots, on March 8, 2025, from 9:00 am to 10:00 pm, for the Indoor Percussion and Colorguard Competition, with charges as listed in Board Policy #707, and with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
  
9. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for The Dance Works, LLC with Kristina Peterman as representative, to use the District Auditorium on Sunday, March 16, 2025 from 12:00 pm to 4:00 pm for the Dance Works Dance 2025 Dress Rehearsal, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

**Hanover Area YMCA - \$150.00 Cafeteria/Gym Rental Charge; \$750.00 Utility Charge. Total estimated charges = \$900.00**

**Black Rose Volleyball Club (Sunday) - \$750.00 Gymnasium Rental Charge; \$400.00 Utility Charge. Total estimated charges = \$1,150.00**

**McSherrystown Flag Football - \$25 Utility Charge. Total estimated charges = \$25.00.**

**Child Evangelism Fellowship of Adams County (NOE) - \$150.00 Rental Charge; \$75.00 Utility Charge. Total estimated charges = \$225.00.**

**Child Evangelism Fellowship of Adams County (CVIS) - \$150.00 Rental Charge; \$75.00 Utility Charge. Total estimated charges = \$225.00.**

**Black Rose Volleyball Club (Saturday) - \$250.00 Gymnasium Rental Charge; \$500.00 Utility Charge. Total estimated charges = \$750.00**

**Nebula Performing Company/School of Music and Dance - \$150.00 per hour District Auditorium Rental Charge; \$50 per classroom/per day Rental Charge; \$50.00 Utility Charge; \$35 per hour Custodial Charge; \$35 per hour Sound/Lighting/Tech Charge. Total estimated charges = \$3,180.00.**

**Indoor Percussion Competition - \$25 Utility Charge; \$35 per hour Custodial Charges. Total estimated charges = \$165.00.**

**The Dance Works, LLC - \$150.00 per hour District Auditorium Rental Charge; \$50 per classroom/per day Rental Charge; \$25.00 Utility Charge; \$35 per hour Custodial Charge. Total estimated charges = \$565.00.**

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## **DATES TO REMEMBER**

- **August 5, 2024**                      **Study Session - District Office - 7:00 PM**
- **August 12, 2024**                      **Board Meeting – District Office – 7:30 PM**
- **September 9, 2024**                      **Study Session - District Office - 7:00 PM**
- **September 16, 2024**                      **Board Meeting – District Office – 7:30 PM**
- **September 23, 2024**                      **Athletics Sub-Committee Mtg - District Office - 6:00 PM**
- **October 7, 2024**                      **Study Session - District Office - 7:00 PM**
- **October 14, 2024**                      **Board Meeting – District Office – 7:30 PM**
- **November 4, 2024**                      **Study Session - District Office - 7:00 PM**
- **November 11, 2024**                      **Board Meeting – District Office – 7:30 PM**
- **December 2, 2024**                      **Reorganization Board Meeting-District Office - 6:30 PM**

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