



Student Acceptable Use Policy

The Valley Day School provides its students and approved guests with information technology resources for enhancing and facilitating teaching and learning. These resources include, but are not limited to, hardware, application software, library and information databases and Internet resources. This access to resources requires users to act responsibly and adhere to legal and ethical standards. Users should be considerate of the needs of others, do nothing purposefully or carelessly to impede anyone else's ability to use the computer, and observe all relevant laws and regulations. All users are expected to follow the guidelines of this policy.

General school rules for behavior and communications apply. It is expected that users will comply with district standards and the specific rules set forth below. The use of the network is a privilege, not a right, and may be revoked if abused. The user is personally responsible for his/her actions in accessing and utilizing the school's computer resources. Network storage areas may be reviewed by network administrators to maintain system integrity and to ensure that students are using the system responsibly.

The following list, though not covering every situation, specifies some of the conduct that violates the acceptable use of technology policy:

- **Intentional damage to hardware or software, or the creation or distribution of viruses, worms or other forms of electronic mayhem**
- **Creating, displaying or transmitting threatening, racist, sexist, obscene, or abusive or harassing language or materials**
- **Unauthorized use of a computer account or distribution of a password**
- **Copying other people's work or intruding into other people's files**
- **Using electronic mail (email) to harass or threaten others, including sending repeated, unwanted email to another user**
- **Giving your name, address, or phone number to anyone over the Internet**
- **Unauthorized Internet access - only students, faculty and staff and approved guests are permitted Internet access**
- **Downloading and/or installation of any software including, but not limited to, executable files, games, MP3 files or players, video files, zip files**
- **Connecting personal electronics to the network whether through an Ethernet connection or wireless. This includes, but is not limited to, laptops, cell phones, PDA's, or other device.**
- **Accessing social media sites to include blogs, social networking sites, video hosting sites and instant messaging.**
- **Attempting to access pornography, which under federal law is any visual depiction, including photograph, film, video, picture or computer-generated image or picture of sexually explicit content**
- **Trying to obtain access to a blocked site via a proxy server**
- **Use of bluetooth headphones, airpods, speakers, ...etc.**

The resources provided by Valley Day School are intended for school-related, educational purposes only. Failure to comply with the guidelines for acceptable use will result in disciplinary action, which may include suspension of computer privileges.

Violation of the Acceptable Use Policy will result in the following consequences:

- **First Violation:** Warning and review of AUP with the student and staff who reported the violation. Additional consequences may be applied, as the facility principal or other authority shall so designate dependent upon the seriousness of the violation.
- **Second Violation:** Removal of student's privileges to access and use computer related technology for a minimum of one week and placement of the student on "computer probation." Notification of the student's parents or legal guardian of the violation and the consequences therein.
- **Third Violation:** Removal of student's privileges to access and use computer related technology for the remainder of the semester. Notification of the student's parents or legal guardian of the violation and the consequences therein.
- **Further Violations:** Removal of student's privileges to use or access computer related technology for the remainder of the academic year. Notification of the student's parent or legal guardian of said violation and the consequences therein.

If a student is found in violation of this policy by school administrators, parents/guardians will be liable for monetary damages per the Valley Day School Handbook.

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I have read, understand, and agree to abide by the provisions of the Electronic Resources and Internet Access and Acceptable Use Agreement of Valley Day School.

Student Name: (print) _____

Teacher: _____ Classroom # _____

Parent/Guardian Name: (print) _____

Parent/Guardian Signature: _____ Date: _____