



Local Literacy Plan  
for

St. James

(Anne Detillier)

Chris Kimball, Superintendent

2023-24





## LOUISIANA'S LITERACY PILLARS



**LITERACY  
GOALS**



**EXPLICIT INSTRUCTION,  
INTERVENTIONS,  
& EXTENSIONS**



**ONGOING  
PROFESSIONAL  
GROWTH**



**FAMILIES**

A foundation of **EQUITY** across all literacy practices ensures opportunities and access for every learner every day.

### Section 1a: Literacy Vision and Mission Statement

|                                   |   |
|-----------------------------------|---|
| <i>Literacy Vision</i>            | SJPS believes strong literacy skills are essential in developing responsible, self-motivated, life learners.  |
| <i>Literacy Mission Statement</i> | SJPS is committed to ensuring every student has the opportunity to develop and demonstrate literacy skills through high quality, explicit literacy instruction daily. |

### Section 1b: Goals

|                                 |  |
|---------------------------------|--|
| <i>Goal 1 (Student-Focused)</i> | All students will meet growth targets in reading putting them closer to reaching mastery by 8 <sup>th</sup> grade.   |
| <i>Goal 2 (Teacher-Focused)</i> | All teachers will demonstrate effective teaching practices to include meeting individual needs, implementing Tier I curriculum with fidelity while using student data to effectively plan instruction. |



|                                 |   |
|---------------------------------|---|
|                                 |   |
| <i>Goal 3 (Program-Focused)</i> | Implement a Tier I reading curriculum, provide student supports through a tiered intervention program (MTSS), develop teacher effectiveness through ongoing literacy coach support and monitor through ongoing PLCs and data. |

### Section 1c: Literacy Team

| <i>School Members</i>                           | <i>Role</i> |
|---|-------------|
| <i>Principal</i>                                | Leader      |
| <i>Instructional Coach (IC)</i>                 | Participant |
| <i>Interventionist</i>                          | Participant |
| <i>Library Media Specialist or SBLC Teacher</i> | Participant |
| <i>Teacher</i>                                  | Participant |

### Meeting Schedules

| <i>Date &amp; Type of Meeting (Plan Review, Data Analysis, etc.)</i> | <i>Frequency of Meetings (Weekly, Monthly, etc.)</i>                          | <i>Topic/People</i>                          |
|--|---|--|
| RTI data review  | Quarterly (Tier II)   | Tier II data with Teachers / principals / IC |
| RTI data review  | Quarterly (Tier III)<br>(Problem solving every 30 days with interventionists) | Interventionists with teachers / principals  |
| Classroom data review  | Progress Report Time  | Teachers with principal                      |
| Grade Distribution review  | Report Card Time  | Teachers with principal                      |
| Leadership Meeting   | Monthly   | Principal, IC, LMS                           |



Section 2: Explicit Instruction, Interventions, and Extensions

**Action Plan**

| <i>Goal</i> | <i>Timeline</i>        | <i>Action Steps</i>  | <i>Person(s) Responsible</i>                | <i>Resources</i>                                 | <i>Evidence of Success</i>  |
|-------------|------------------------|--|---|--|---|
| 1           | August                 | Review EOY and BOY student data (DIBLES). Set new growth goals.                  | Principals and Teachers                     | Literacy assessment data; LEAP (D2i)             | Mid Year Progress Report / Data<br><b>SLTs and data available</b>   |
| 2           | June                   | PD for teachers on Tier I Curriculum (CKLA; Wit and Wisdom K-6; Guidebooks 7-12) | District Office, ICs , Principals           | State Dept., Tier I Support, Content Specialists | Teachers' pre-planning and lesson plans prior to August.<br><b>Curriculum Expectations and District Guidance / Documents Available</b>                |
| 2           | September              | Observation Reflection Walks (Tier I and II focus)                               | District Office, Principals, ICs            | Literacy Tier I Trainers, District Office Staff  | Observation Feedback forms  |
| 2           | Ongoing                | PLC and Leadership Meeting (to include literacy data)                            | Principals, ICs                             | Student data                                     | Feedback forms and agendas  |
| 3           | August (BOY) MOY & EOY | Literacy Assessments (DIBLES)  | Outside testers, Interventionists, teachers | Literacy Screeners                               | Student Data  |
| 3           | August (ongoing)       | Data Dives Intervention/ Schedules   | Interventionists, principals, teachers      | Literacy BOY data                                | Tiered intervention schedules<br>Intervention Logs<br><b>RTI/MTSS (included below pages 8 &amp; 9)</b><br><b>Interventionists Schedules available</b> |

Section 3: Ongoing Professional Growth

**PD Planning**

| <b>Month/Date</b><br><i>(When can PD be scheduled throughout the school year?)</i> | <b>Topics</b><br><i>(What topics are most needed and should be covered and/or prioritized?)</i> | <b>Attendees</b><br><i>(Who would benefit most from this PD? Consider also who can redeliver to other teachers/faculty.)</i> |
|--|---|--|
| Monthly PLCS (with ICs - per indiv. school site)<br>Ongoing Sept. - May            | Tier I Curriculum Assessment,<br>Best Practice and Strategies                                   | IC delivers<br>Teachers in need attend<br><i><b>(IC rotations and cycle available)</b></i>                                   |
| Summer PD<br>June  | Aligning Assessments; Standards   | Teachers   |
| Summer PD<br>June, Ongoing   | LASARD – Special Education Training   | Special Ed Teachers<br>Reg. Ed Teachers  |
| Summer PD<br>June  | Tier I Curriculum:<br>Wit and Wisdom<br>Eureka 2<br>Type 1 and 2 Questioning (LEAP)             | Regular Ed Teachers<br>Special Ed. Teachers  |
| June 2023<br>Sept. 2023  | Wit and Wisdom for Leaders<br>Wit and Wisdom Follow Up – Guided Observations                    | Elementary Principals  |
| August – April 2023-23   | NIET PLCs and Leadership Teams  |  |

#### Section 4: Family Engagement Around Literacy

1. What resources and tools are you sharing with families and community partners to enhance literacy?

| <i>Month/Date</i> | <i>Activity</i>  | <i>Partners</i>                               |
|-------------------|--|---|
| Ongoing           | Website- Literacy Updates                                      | Local Businesses; Teachers                    |
| Yearly            | Community- Literacy in schools                                 | Shell   |
| Twice Per year    | Open house / Literacy nights                                   | Partners specific to schools                  |
| BOY, MOY and EOY  | States Literacy Data   | State Dept.                                   |
| Twice Per Year    | IAIP and literacy intervention communication (At risk letters) | District Staff, Principals, Teachers, Parents |

#### Section 5: Alignment to other Initiatives

##### Initiative Alignment

| <i>Other Programs/Initiatives</i>   | <i>Connecting to Literacy</i>  | <i>Plan to Monitor/Evidence of Success</i>                                    |
|---|--|---|
| <i>Alignment within the systems (Districts Handbook/Curriculum Expectations Landing Page)</i> | <i>Crosses all contents</i>  | <i>Observations, reflections, Principals Meetings and Evaluations</i>         |
| <i>Alignment to school level Programming</i>  | <i>Performances (Magnet, Arts, Black History, etc.. crosses content)</i> | <i>Principals monitor School Calendar alignment</i>                           |
| <i>Early Childhood Programming</i>  | <i>Crosses all contents Under school principal</i>                       | <i>School Calendar<br/>Head start Calendar<br/>Head Start Report Cards</i>    |
| <i>Strategic Planning</i>   | <i>Priorities and goals aligned to Literacy achievement</i>              | <i>Revisit three times per year to monitor attainment throughout the year</i> |

## Section 6: Communicating the Plan

### Communication Plan

| <i>Stakeholder Group</i>                             | <i>Plan for Communicating</i>   | <i>Timeline</i>   |
|--|---|---|
| <i>District Staff to principals and teachers</i>     | <i>Principals' meetings, Landing Page (website resource page)</i>                                   | <i>Ongoing (principals meet every other Tuesday)<br/>Literacy and Curriculum landing page updated regularly with revision dated</i> |
| <i>Principals to parents, teachers and community</i> | <i>face to face meetings; auto calls; letters; orientation nights, family nights, public forums</i> | <i>Ongoing August - May</i>   |
| <i>All stakeholders</i>                              | <i>Website updates and posts</i>  | <i>ongoing</i>  |

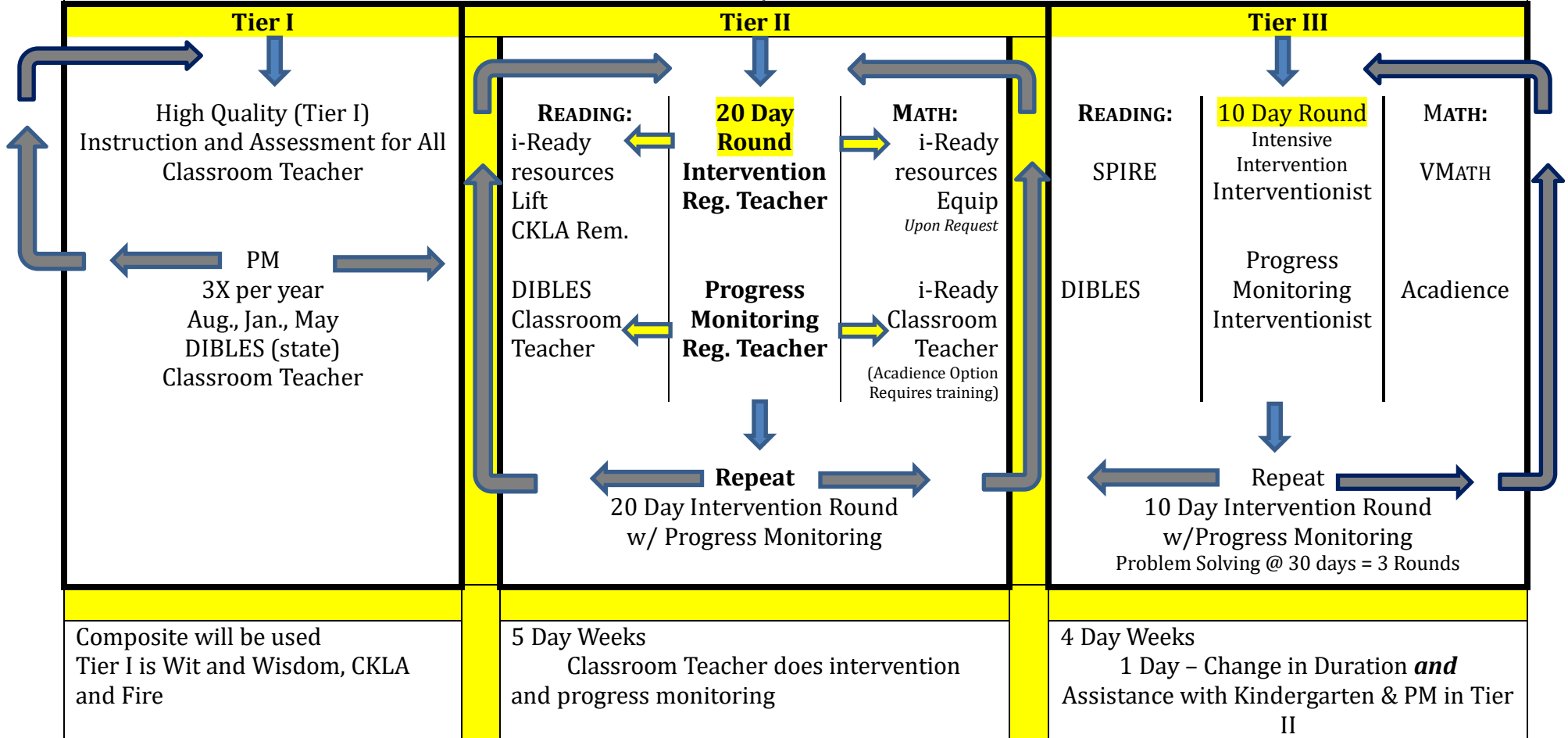
Review the [School System Literacy Roadmap](#) for recommended timelines for action steps to promote literacy.

For additional guidance and resources, visit the [Louisiana Literacy's webpage](#), [Literacy Library](#), or email [louisianaliteracy@la.gov](mailto:louisianaliteracy@la.gov).

*Updated August 2023*

**K-3 General Education Curriculum, Instruction and Assessment for ALL  
Multi-Tier Support System (MTSS) / Response to Intervention (RTI)**

**District Universal Screener (August, December, May)  
K-3 DIBLES Reading (State) - K-3 Math Acadience (District)  
Determines Tier I, II or III Supports**

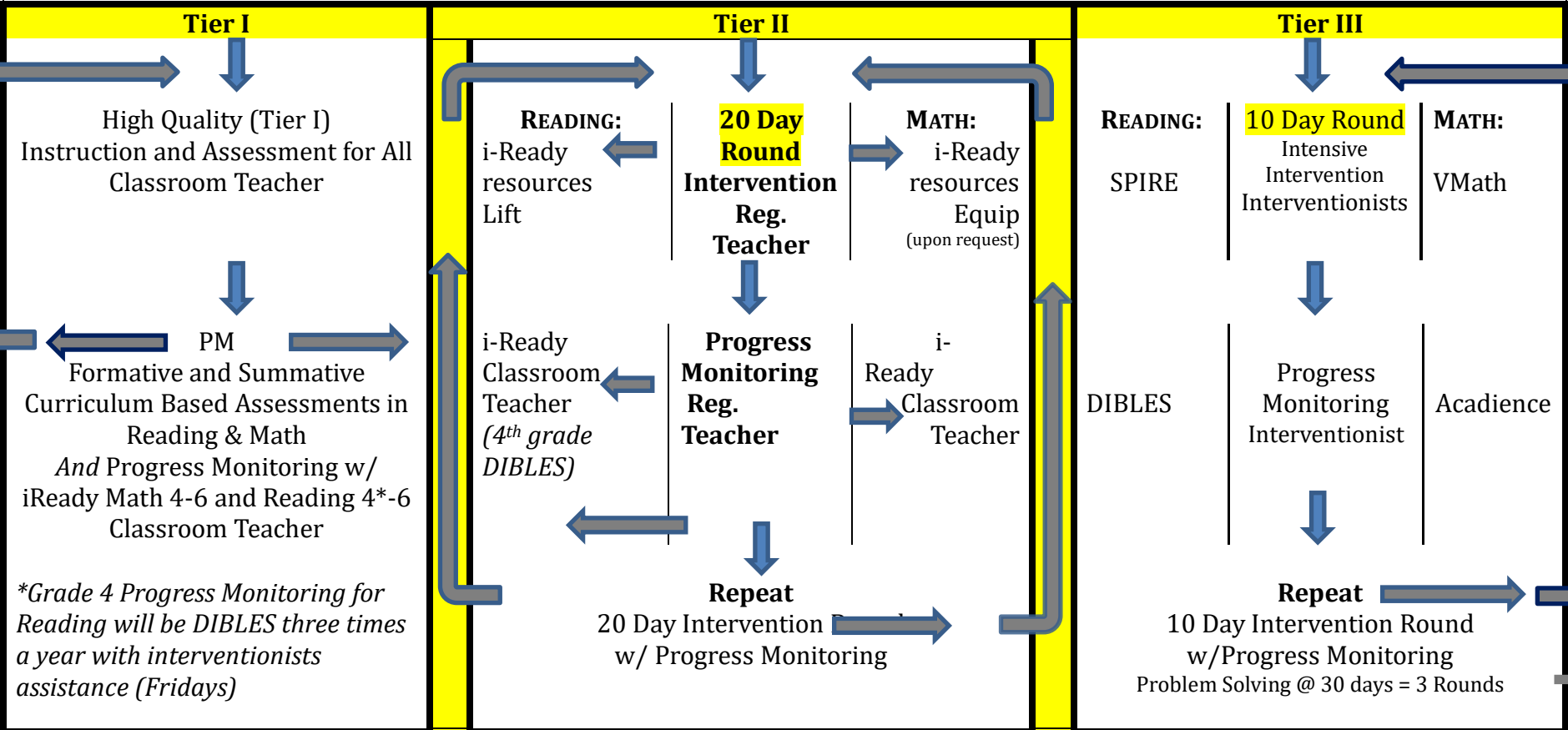


**4-6 General Education Curriculum, Instruction and Assessment for ALL  
Multi-Tier Support System (MTSS) / Response to Intervention (RTI)**



**District Universal Screener**  
**State LEAP Assessment (Proficiency Levels)**

*Tier I Advanced and Mastery*      *Tier II Basic*      *Tier III Approaching Basic and Unsat.*



Tier I is Wit and Wisdom, Fire

If Acadience Math is wanted at the school level for Tier II, please call to make a plan for training and implementation.

4 Day Weeks  
1 Day – Change in Duration *and* Assistance with 4<sup>th</sup> grade PM

