

**OFFICIAL MINUTES
BOARD OF EDUCATION MEETING
Bolivar-Richburg Central School**

DATE: February 21, 2017

TIME: 7:00 PM

PLACE: Bolivar Building Conference Room 107

BOARD MEMBERS PRESENT: Erin Baldwin, President
Michelle Clark
Carol Greene
Karl Hackett II
Heather Iantorno
Ervin Smith

BOARD MEMBERS ABSENT: Jody McLaughlin, Vice President

OTHER PEOPLE IN ATTENDANCE: Michael Retzlaff, Superintendent
Jenny Bilotta, School Business Administrator
Connie Emery, District Clerk
Tom McElheny, Clark Patterson Lee

A regular meeting of the Bolivar-Richburg Central School Board of Education was held on February 21, 2017 at 7 PM in Conference Room 107 of the Bolivar building. Jody McLaughlin was absent.

Erin Baldwin, President: No Report

Tom McElheny, Clark Patterson Lee: Capital Project Clerk of the Works Update

Discussion regarding Capital Project Clerk of the Works:

Motion made by Ervin Smith and seconded by Heather Iantorno to appoint Randy Harmon as the Clerk of the Works for Phase 2 of the Capital Project with a stipend to be determined. In Favor: Erin Baldwin, Michelle Clark, Heather Iantorno, and Ervin Smith Opposed: Karl Hackett and Carol Greene
Motion carried.

Clerk of the
Works

Michael Retzlaff, Superintendent: Unfortunately, there will be no Summer Food Program this summer due to construction in both building. We will reinstate it next summer. We had a snow day on February 13. Now we need to give back 3 days (May 25 & 26 and June 23). For the elementary, half days will be on June 20 & 21 and June 21 will be the last day of school. The last day for teachers will be June 22. I will amend the current school calendar and present the 2017-2018 school calendar at the next meeting.

Jenny Bilotta, School Business Administrator: 2017-2018 School Budget presentation.

Motion made by Carol Greene and seconded by Karl Hackett to approve the February 7, 2017 minutes of the Board of Education meeting. Unanimously carried.

Minutes

Consensus Items:

Motion made by Ervin Smith and seconded by Karl Hackett to approve the following consensus items:

- To approve the Treasurer's Report for the Payroll, Lunch, General Checking, General Savings, General Investments, Activities, and Trust & Agency Funds as of January 31, 2017. Treasurer's Report
- To approve the CSE and CPSE recommendations. CSE/CPSE Rec.
- To approve the following extracurricular appointments for the 2017 spring season: Extracurricular
 - Casey Allen – Volunteer Assistant Track Coach
 - Stephanie Hulin – Volunteer Assistant Track Coach
 - Stan Harris – Volunteer Assistant Modified Softball Coach
 - Anthony Ellis – Volunteer Assistant Modified Baseball Coach (pending completion of coaching requirements)
 - Brett Lewis – Volunteer Assistant Varsity Softball Coach (pending completion of coaching requirements)
- To add the following to the substitute list: Sub List
 - Andrew Mowrer – Substitute Teacher
 - Donna Carll – Substitute Teacher Aide
 - Meghan Stuck – Substitute Aide and Substitute Cleaner (pending a background check)
- To approve Jennifer Bowen's request to complete 135 observation hours at the middle/high school with Sara Johnson, School Nurse. J. Bowen
- To approve the proposed basis of service charges of the Cattaraugus-Allegany-Erie-Wyoming BOCES for the 2017-2018 fiscal year. BOCES
- To declare the old banners as surplus as per the attached list. Surplus

All consensus items were unanimously carried.

Non-Consensus Items:

- Motion made by Karl Hackett and seconded by Michelle Clark to accept a letter of resignation from Wanda Allen, Food Service Helper, effective February 18, 2017. Unanimously carried. W. Allen Resign
- Motion made by Heather Iantorno and seconded by Carol Greene to approve Andy Fisk to complete a six week training program through the Allegany County Youth Employment Program pending a background check. He will be working in the evenings with the custodians. Unanimously carried. A. Fisk
- Motion made by Michelle Clark and seconded by Karl Hackett to grant the request of Nicole Davis, Teacher Aide, for maternity leave to commence on or about May 18, 2017 through the end of the school year. Unanimously carried. N. Davis

New Business:

New Banners
 6th grade – shadow 8th grade (transition from elementary to middle school)
 Close-Up Program

Motion made by Karl Hackett and seconded by Ervin Smith to move into executive session at 9:20 PM, to discuss the employment history of particular people. Unanimously carried.

Executive Session

Connie Emery
District Clerk

Motion made by Karl Hackett and seconded by Michelle Clark to move out of executive session at 9:26 PM, and back into regular session. Unanimously carried.

Out of Exec.
Session

Motion made by Heather Iantorno and seconded by Carol Greene to adjourn the meeting at 9:27 PM, there being no further business. Unanimously carried.

Adjournment

Michael A. Retzlaff
Clerk Pro-Tem