

**OFFICIAL MINUTES
BOARD OF EDUCATION MEETING
Bolivar-Richburg Central School**

DATE: January 17, 2017

TIME: 7:00 PM

PLACE: Bolivar Building Conference Room 107

BOARD MEMBERS PRESENT: Erin Baldwin, President
Jody McLaughlin, Vice President
Michelle Clark
Carol Greene
Heather Iantorno
Ervin Smith

BOARD MEMBERS ABSENT: Karl Hackett II

OTHER PEOPLE IN ATTENDANCE: Michael A. Retzlaff, Superintendent
Jenny Bilotta, School Business Administrator
Connie Emery, District Clerk
Andrew Bogey, BRFA

A regular meeting of the Bolivar-Richburg Central School Board of Education was held on January 17, 2017 at 7 PM in Conference Room 107 of the Bolivar building. Karl Hackett was absent.

Erin Baldwin, President: No Report

Michael Retzlaff, Superintendent: Capital Improvements Project Phase II update—meeting this week. Smart School Funding – will present to the Board and also will hold a Public Hearing. Congratulations to Tracie Middleton Cafeteria Review was excellent and also congratulations for passing the exam for School Nutrition Specialist. Change in Board meeting date from March 7, 2017 to March 14, 2017 – Mr. Retzlaff will be at Lobby Day in Albany on March 7, 2017.

Motion made by Jody McLaughlin and seconded by Heather Iantorno to approve the January 3, 2017 minutes of the Board of Education meeting. Unanimously carried.

Minutes

Consensus Items:

Motion made by Ervin Smith and seconded by Carol Greene to approve the following consensus items:

- To approve the Treasurer’s Report for the Payroll, Lunch, General Checking, General Savings, General Investments, Activities, and Trust & Agency Funds as of December 31, 2016. Treasurer’s Rpt.
- To approve the Budget transfers in the amount of \$54,000.00. Budget Transfers
- To approve the Retainer Agreement for 2017 from Richardson & Pullen, P.C. (school attorney). Retainer Agree.
- To approve the CSE recommendations. CSE Recommend.

- To accept a letter of resignation from Brock Bess as the Modified Baseball Coach for the 2017 spring season. B. Bess
- To accept a letter of resignation from Mike Zilker as the Modified Softball Coach for the 2017 spring season. M. Zilker
- To approve the following extracurricular coaching positions for the 2017 spring season: Extracurricular
 - Brock Bess – Track and Field Assistant Coach and Volunteer Assistant JV Baseball Coach
 - Halley Kottwitz – Track and Field Assistant Coach (pending completion of coaching requirements)
 - Brett Rapan – Golf Coach
 - Jeff Margeson – Modified Baseball Coach
- To approve Jessica Nye to complete a clinical in the area of physical therapy with Jessie Hosmer of Jones Memorial Hospital. Clinical
- To add the following people to the substitute list pending a background check: Sub List
 - Emily Reilly – Substitute Nurse
 - Patricia McElheny – Substitute Aide
 - Kendall Grover – Substitute Aide/Clerical
 - Breanna Warner-Capito – Substitute Aide
- To approve Nancy Bogey as an elementary volunteer for the 2016-2017 school year. Volunteer
- To declare the following items as surplus:
 - Old Set of Wrestling Mats
 - 38 Nortel 2332 Series Wireless APs (Serial Numbers attached)

All consensus items were unanimously carried.

Non-Consensus Items:

- Motion made by Jody McLaughlin and seconded by Michelle Clark to accept a letter of resignation from Mary Clark, Bus Monitor, effective February 1, 2017. Unanimously carried. M. Clark Resign
- Motion made by Jody McLaughlin and seconded by Ervin Smith to grant Susan Walters’ request for unpaid leave for April 5 & 6, 2017 due to personal business. Unanimously carried. S. Walters
- Motion made by Carol Greene and seconded by Jody McLaughlin to grant Kelly Walp’s request to extend her unpaid medical leave through December 12, 2016. Unanimously carried. K. Walp
- Motion made by Heather Iantorno and seconded by Ervin Smith that the Board of Education of the Bolivar-Richburg Central School District approves the funding and ratification of the terms negotiated between the Bolivar-Richburg Central School District and the Bolivar-Richburg Administrators’ Association. The Collective Bargaining Agreement will be effective July 1, 2016 through June 30, 2019. The Superintendent shall have authority on behalf of the Board of Education to acknowledge the agreement accordingly. Unanimously carried. Administrators’ Association Contract

- Motion made by Jody McLaughlin and seconded by Carol Greene to approve the 2016-2019 Terms and Conditions of Employment between the Bolivar-Richburg Central School District and Jenny Bilotta, School Business Administrator. Unanimously carried.

Jenny Bilotta
Terms and
Conditions of
Employment

New Business: Policy Review of the 5000 Section (first half)

Motion made by Jody McLaughlin and seconded by Carol Greene to adjourn the meeting at 8:35 PM, there being no further business. Unanimously carried.

Adjournment

Connie Emery
District Clerk