

**PHASE ADVISORY BOARD MEETING
NOVEMBER 30, 2016**

Members Present: Michele Borgialli, Bob Bullock, Jill Dehlin, Melissa Eades, Stephanie Fleming, John Hood, Susanna Joy, Brett Meteyer, Heather Paris, Emma Pippier, Stacey Tanay, and Alec Thornburg

Members Absent: Jessica Bermejo, Rabbi Amy Bigman, Bob Bullock, Tami Hiser, Meta Kreiner, and Melissa Ortiz

Call to Order/Welcome/New Members: President Michele Borgialli called the meeting to order at 7:06 pm on November 30, 2016 and welcomed all.

1. Read/Approve Minutes From the Last Meeting (September 29, 2016)

- a. Heather Paris motioned that the September 29, 2016 minutes be approved. Stephanie Fleming seconded the motion. *The minutes from the September 29, 2016 meeting were unanimously approved.*

2. School Reports

- a. Elementary – One elementary teacher will be taking reproductive health training at Eaton County RESA.
- b. Kinawa - Jill Dehlin will be meeting with two PE teachers, Melissa Marks and Bob Clark, to show them the new curriculum recently approved by the board of education for Grades 4-6.
- c. Chippewa - no reports
- d. High School – Melissa Eades spoke with PE/Health Teacher, Debby Mitchell, regarding a DVD from the OHS library about HIV/AIDS that she would like to show in class. PHASE board needs to approve the DVD before it can be shown in class. The board will be reviewing the video at the next meeting. Jill Dehlin reported on MI Virtual University (MiVU) and the health class that is available for students through MiVU. The two choices to students are Health Education with abstinence-based sexuality education, and Health Education with abstinence only sexuality education. Jill spoke with Thomas Soria of MIVU, and he said that only three students are taking the class right now from OHS. Jill obtained a copy of the syllabus and it did not provide enough information. The teacher who teaches the courses was contacted twice, with no response either time. According to the syllabus, it does meet all the state standards. Jill will keep trying.
- e. Special Education – No report
- f. Gender Inclusion Implementation of District Equity Plan - Administrators participated in a training on gender inclusion. It will now be brought forward to staff in their buildings. High school staff participated in the training during their last Professional Learning Communities. The elementary schools are being trained at their next PLC meeting, with the exception of the Montessori program.

3. Old Business

- a. Kinawa 4th/5th/6th Grade Curricular Changes

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-PHASE proposal to school board - Jill Dehlin presented the "Puberty: the Wonder Years" curriculum to the school board. It was approved by the board on Monday, November 28, 2016.

-Wonder Years in-service for teachers - Jill Dehlin emailed the author of the curriculum, Wendy Sellers, to provide an in-service in February or March to ready teachers for the personal health curriculum in April.

b. Talk Early/Talk Often Parent Program (TETO)- February 23, 2017

-Planning, marketing, logistics, action steps: 33 parents have registered for the workshop. Barb Flis, the TETO administrator, said to limit it to 50 people. It will be for our Okemos School District community only. Barb said there is a new elementary program for elementary parents. We may want to explore this for our district. Funding still needs to be secured through the parent groups for the February workshop. John Hood will approach the parent groups to determine interest and funding.

4. New Business

a. Voting results of SMART stories and scenarios – The SMART program was presenting at OHS this week. Lori Bolan, SMART director, invited a speaker whose story had previously been approved by the board. . The board did not achieve a quorum for the stories that were sent out for approval via email last week, so voting took place during this PHASE board meeting. Nicole's Story was the first teen parent story. Stephanie Fleming moved to approve the use of Nicole's Story. Stacey Tanay seconded the motion. ***The use of Nicole's Story was unanimously approved for the high school curriculum.*** Patrick's Story - Stephanie Fleming moved to approve the use of Patrick's Story. Melissa Eades seconded the motion. ***The use of Patrick's Story was unanimously approved for the high school curriculum.*** Susanna Joy would like to offer a suggestion to speak with Lori Bolan regarding the term "addiction", including how it is defined and the offering of treatment options or next steps. It was suggested that it could be added to the curriculum in the future. David's Story - Stacey Tanay moved to approve the use of David's Story. Stephanie Fleming seconded the motion. ***The use of David's Story was unanimously approved for the high school curriculum.*** Red Flag Scenarios - Michele Borgialli recommended the use of "buzzed" or "drunk" instead of the word "intoxicated". The board suggested that SMART submit a lesson plan for the Red Flag Scenarios. The board declined the use of the Red Flag Scenarios at this time and will be asking SMART for more context in the form of a lesson plan or equivalent. ***The use of the Red Flag Scenarios was not approved for the high school curriculum.*** Jill will contact Lori Bolan to get clarification.

b. Workgroup reports

-Chippewa Curricular Review for 7th and 8th Grades (Susanna, Tami, Bob) - reviewed majority of the videos, and overall, they thought they were good. One video was too outdated and there was concern about stigmatization of teen pregnancy in one of the videos. The review team liked the Three R's and SMARTBoard presentation, and are hoping to update some of the videos. Jill Dehlin is looking for approval of the Three

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R's content and will determine where videos could be inserted. Jill will research more videos for the group to review.

-High School Curricula Review (Melissa, Stephanie, Stacey, Jill) - have not met yet. Will report in January.

-Continuous quality improvement/curricular fidelity (Jill, Michele, John) - met this morning and talked about the quality of the programming within each of the schools. Jill Dehlin is co-teaching with the Kinawa program this year, and will offer assistance to any of the other teachers. This curriculum fidelity team discussed expanding our PHASE web page on the Okemos Public Schools website with various documents. The full curricula for Grades 4 through 6 will be posted on the web page using a link with a password to get into the library of materials to allow parental viewing of copyrighted information. The PHASE board meeting minutes and agendas will be posted. Board member biographies will be assembled for the webpage also. The team also discussed providing links to all of the approved personal health videos for parents to view at any time. It was also identified that the administrators of each school would be responsible for initiating electronic communications about personal health class to the parents directly, rather than the individual teachers. The team identified the need for the schools to email reproductive health messages to parents as separate communications from regular school newsletters. The 4th grade student survey will be administered online for this next year, rather than in hard copy. Lastly, student handouts will be available online through Google Classroom.

5. PHASE Parent and Student Survey Results Review

- a. Parent Survey (Michele Borgialli) – A common theme of parent survey was better communication from schools to parents, including letting parents know the lesson objectives for student learning, and including a scope and sequence or infographic to illustrate this. Brett Meteyer suggested adding a counter to the website so we can see how many people visit the website. It was also suggested to ask parents at which grade level students should be told “how babies are made.”
 - b. 4th grade student survey (John Hood) – Is currently administered in hard copy. The students will fill out their surveys online starting in 2017.
 - c. 5th grade student survey (John Hood) - suggested categorizing the responses rather than having so many open-ended responses to questions.
 - d. 6th grade student survey (Bob) - discuss at next meeting due to lack of time
 - e. 7th grade student survey (Heather) - discuss at next meeting due to lack of time
 - f. 8th grade student survey (Tami) - discuss at next meeting due to lack of time
 - g. 9th grade student survey (Stephanie) - discuss at next meeting due to lack of time
- Michele Borgialli suggested providing the survey results to the teachers prior to the next time they teach their lessons in 2017.

It was also suggested to synthesize the open-ended responses into categories that could be added to the surveys. This would save time for the person completing the survey, and for the teams evaluating the surveys.

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6. **High School Curriculum Material Review - Infographic - Genderbread** - used in Professional Development training for administration and teachers. It is a visual to help organize identity, attraction, sex and expression. This would be used in the framework of a health class. The district staff have been proactive and professional in ensuring the students are and feel valued. Jill will speak with Debby Mitchell and Beth Josephson to work on inserting this handout into current lessons. Jill has a component of the Three R's to go along with this handout for the high school curriculum review group.

Adjournment: The meeting ended at 8:41 pm.