Okemos Board of Education
Okemos, Michigan 48864
SPECIAL MEETING SEPTEMBER 11, 2017

Call To Order

The regular meeting of the Okemos Board of Education was called to order by President Lynn at 7:01 p.m.

Members Present: Dean Bolton, Melanie Lynn, Vincent Lyon-Callo, Tonya Rodriguez and Erica Wolf
Members Absent: Sarah Wohlford
Administrators: Superintendent Alena Zachery-Ross; Assistant Superintendent John Hood; Assistant Superintendent Cheri Meier; and Director of Finance Elizabeth Lentz

Presentation: 2016-2017 Audit Report

Director of Finance Elizabeth Lentz and Mr. Bruce Dunn, CPA principal from Maner Costerisan P.C. presented the 2016-2017 draft audit report of the district.

Mr. Dunn commended the district's financial management, as well as recognized the minimal variance of the projected 2016-2017 budget and the actual budget. Mr. Dunn pointed out several areas of note including: pension liability and reporting; recommendations to increase the fund balance to eliminate the need for short-term borrowing; energy initiative fund; and negative student food service account balance legislation.

Presentation: Technology Update

Director of Media and Technology Errin Chapman presented a technology update including information on the department's summer updates and projects, as well as details about the district's new website.

Mr. Chapman described the process of distributing and maintaining student devices including: the challenges of collecting all devices at the end of the school year; repairing and cleaning; and reimaging the devices. Inventories, warranties and temporary devices were also clarified.

Internet Specialist Kathy Shore provided an overview of the district's new website, including ADA compliance and accessibility features and the new website address.

Vincent Lyon-Callo inquired about the number of devices that require repair; and is there an occasion when a student would not have a device.

Superintendent Report

Superintendent Zachery-Ross reported on the following: recent Be Excellent Day activities; superintendent transition activities; new staff and the amount of previous experience they come to Okemos with; and preliminary student enrollment and a projected increase of 172 students.

Dean Bolton requested an update on the fundraising efforts of the Turf Field project.

Vincent Lyon-Callo commented on the presenters at the Be Excellent Day.

Citizens Address Agenda & Non-Agenda

No one addressed the board.

Board Reports & Request

President Lynn acknowledged receipt of the following correspondence: Jim Koster concerning school supplies; and Jacqueline Stewart regarding the district's environmental plan.

Dean Bolton reported on the Be Excellent Day activities; an OHS Pep Rally; and a recent Ingham School Officers Association meeting including a legislative update from MASB. Mr. Bolton was recently elected President of the ISOA.

Consent Agenda

MOVED by Dean Bolton, SUPPORTED Tonya Rodriguez, that the board approve items 2 through 6 for immediate implementation and appropriate action.
Item 2: Approval of the minutes of the Special Meeting of August 21, 2017;
Item 3: Approval of the minutes of the Executive Session Meeting of August 21, 2017;
Item 4: Approval of the minutes of the Special Meeting of August 30, 2017;
Item 5: Approval of the minutes of the Executive Session Meeting of August 30, 2017;
Item 6: Acknowledge receipt of the leave of absence report and approve the requested leaves of absence for Rachel Krier, Special Education Teacher at Central Montessori for the period of October 26, 2017 through March 1, 2018.

AYE: 6 NAY: 0 ABSENT: 1 **MOTION CARRIED**

Employment - Certified

MOVED by Amy Crites, SUPPORTED by Erica Wolf, that the board approve the employment of Britney Page, Special Education Teacher at Kinawa at Step 1, Division I of the teacher salary schedule, effective September 12, 2017 in accordance with sections 1230 (2) and 1230 a (2) of the Revised School Code conditioned upon receipt of acceptable criminal history checks and criminal records checks.

AYE: 6 NAY: 0 ABSENT: 1 MOTION CARRIED

Certify Winter Taxes

MOVED by Erica Wolf, SUPPORTED by Vincent Lyon-Callo, that the board certify the following winter tax rates for collection on behalf of Okemos Public Schools from Meridian Township, Alaiedon Township, and the City of Lansing of 9 mills non-homestead, 3.5 mills debt, and .4943 sinking fund; and from Williamstown Township of 18 mills non-homestead, 7 mills debt, and .9886 sinking fund.
Roll Call

AYE: 6 NAY: 0 ABSENT: 1 **MOTION CARRIED**

PHASE Advisory Board

MOVED by Amy Crites, SUPPORTED by Tonya Rodriguez, that the board appoint the following individuals to serve three-year terms on the district's Personal Health and Sexuality Education Advisory Board: Michelle Borgialli, Brett Meteyer, Heather Paris and Lisa Smith.

AYE: 6 NAY: 0 ABSENT: 1 **MOTION CARRIED**

Moved by Dean Bolton and Supported by Erica Wolf that the board amend the motion and appoint Mary Graham to serve a one year term on the district's Personal Health and Sexuality Education Advisory Board

AYE: 6 NAY: 0 ABSENT: 1 **MOTION CARRIED**

MOVED by Vincent Lyon-Callo, SUPPORTED by Dean Bolton that the board adopt the Personal Health and Sexuality Education videos for use by students in grades 4-9th.

PHASE Videos

AYE: 6 NAY: 0 ABSENT: 1 **MOTION CARRIED**

The board discussed the MASB Fall Conference for the purpose of determining the representatives to the delegate assembly and who will attend. It was determined that Dean Bolton, Amy Crites and Tonya Rodriguez would serve as delegates. Okemos Public Schools will be presenting a breakout session regarding the Equity Planning process.

MASB Delegates

Superintendent Zachery-Ross provided for board discussion, background information regarding preliminary student enrollment and implications. Currently the district is projecting an increase of approximately 170 students. She described what buildings are doing to respond to the increased enrollments as it pertains to technology, lockers, materials and priorities. Additional considerations include: software licenses, transportation, staffing and musical instruments. The board discussed possible options and next steps including a facilities audit; assessing facility needs district-wide' and monitoring enrollment closely. Additionally, they discussed increased expenses and revenue accompanying the increased enrollment; immediate needs, and short-term implications versus long-term.

Student Enrollment

Amy Crites mentioned additional new housing developments in the area.

Administration will provide the board with the 2009 Transition Committee Findings.

Dean Bolton suggested a committee to start assessing the long term options.

President Lynn requested a presentation regarding the comprehensive state of our facilities.

Comments From The Public

There were no public comments.

Vincent Lyon-Callo will be the board representative at the September 18th Parent Council meeting.

Other Matters

President Lynn adjourned the regular meeting at 9:30 p.m.

Adjourn

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Tonya Rodriguez, Secretary