Okemos Board of Education
Okemos, Michigan 48864
REGULAR MEETING JANUARY 8, 2018

Call To Order

The regular meeting of the Okemos Board of Education was called to order by President Lynn at 7:00 p.m.

Members Present: Dean Bolton, Amy Crites, Melanie Lynn, Vincent Lyon-Callo, Tonya Rodriguez, Sarah Wohlford and Erica Wolf

Administrators: Superintendent Alena Zachery-Ross; Assistant Superintendent John Hood; Assistant Superintendent Cheri Meier and Finance Director Elizabeth Lentz

Organizational Meeting

Melanie Lynn appointed Superintendent Zachery-Ross as temporary chair.

Superintendent Zachery-Ross appointed Rhianna Walworth as temporary secretary.

The board determined to utilize Robert's Rules of Order for conducting the organizational meeting.

Election of President

Melanie Lynn nominated Dean Bolton as President. No other nominations were made; nominations were closed. The board voted for Dean Bolton as President. Mr. Bolton assumed the chair.

AYE: 7 NAY: 0 ABSENT: 0 **MOTION CARRIED**

Election of Vice President

Amy Crites nominated Sarah Wohlford as Vice President. No other nominations were made; nominations were closed. The board voted for Sarah Wohlford as Vice President.

AYE: 7 NAY: 0 ABSENT: 0 **MOTION CARRIED**

Election of Secretary

Amy Crites nominated Vincent Lyon-Callo as Secretary. Vincent Lyon-Callo nominated Tonya Rodriguez. Vincent Lyon-Callo declined the nomination; nominations were closed. The board voted for Tonya Rodriguez as Secretary.

AYE: 7 NAY: 0 ABSENT: 0 **MOTION CARRIED**

Election of Treasurer

Vincent Lyon-Callo nominated Amy Crites as Treasurer. No other nominations were made; nominations were closed. The board voted for Amy Crites as Treasurer.

AYE: 7 NAY: 0 ABSENT: 0 **MOTION CARRIED**

Appointment of Parliamentarian

President Bolton appointed Erica Wolf as Parliamentarian.

Confirmation of Date, Time & Place For Regular Meetings

MOVED by Sarah Wohlford, SUPPORTED by Melanie Lynn that the board confirm the dates for regular meetings of the board of education for the remainder of the 2017-2018 school year to generally be the second and fourth Monday of each month, adjusted for Mondays with no school; the time of each meeting to begin at 7:00 p.m., with no new discussion after 10:00 p.m.; and the place of meetings to be the Community Conference Room at Central School.

AYE: 7 NAY: 0 ABSENT: 0 **MOTION CARRIED**
The regular meeting dates for the remainder of the school year are: January 22; February 12 and 26; March 12 and 26; April 9 and 23; May 14 and 21; and June 11 and 25.

Rules for Conducting Meetings

MOVED by Amy Crites, SUPPORTED by Melanie Lynn that the board continue to manage board meetings according to its established policies, which are informed by Robert's Rules of Order.

AYE: 7 NAY: 0 ABSENT: 0 **MOTION CARRIED**

Policy Committee

President Bolton appointed Melanie Lynn, Vincent Lyon-Callo and Sarah Wohlford as the January-December 2018 Board Policy Committee.

ISOA Representative

Dean Bolton will remain the representative to the Ingham County School Officers Association.

OEF Representative

Sarah Wohlford will remain the representative to the Okemos Education Foundation.

The board completed the organizational meeting at 7:12 p.m.

Recognition

Deborah Guthrie, representing Meridian Township presented a check to the Okemos Athletic Boosters and Okemos Athletics in recognition of their efforts and involvement in the summer, 2017 Gus Macker Basketball Tournament in conjunction with the 175th Anniversary of Meridian Township.

Discussion Moved Fo Installment Purchase Resolution

The board discussed a proposed resolution to enter into an installment purchase agreement to maximize the $25,000 bonus funding offered by Consumers Energy for energy efficiency capital projects. The board previously approved an agreement with Consumers Energy to pilot a program which supports energy efficiency capital projects through the establishment of a Green Revolving Fund at its June 12, 2017 meeting. Further, the Board awarded the bid for a lighting upgrade project at Okemos High School to Gusco Energy during its October 23rd meeting. A final authorization through this resolution is required for compliancy.

Presentation: 100 Day Plan

Superintendent Zachery-Ross provided a summary of her 100 Day Transition plan to Okemos Public Schools. This information will be available to the public via the district's website, as well as at scheduled meetings throughout the district.

Mrs. Zachery-Ross provided the basis of the E.N.T.R.Y. Plan which is to Establish trust; Note alignment to the Equity, Operational and Strategic Plans; Totally inspire loyalty and excitement; Relationship building with all stakeholders; and Yearn to develop. She provided examples of activities and experiences within each component of the plan.

Superintendent Zachery-Ross described additional steps taken to understand the current reality of the district including: academic and behavioral data review; the culture and climate; needs identified; and next steps.

Superintendent Report

Superintendent Zachery-Ross reported on the following: January is School Board Appreciation Month.

Finance Director Elizabeth provided an update regarding Public Act 75 and 3% Healthcare Contributions including proposed timelines.

No one addressed the board. — Citizens Address Agenda & Non-Agenda Items

President Bolton acknowledged receipt of the following correspondence: I.S. Wichman regarding his research and recently published book; and Meridian Township regarding the adopted 2017 Master Plan.

There were no other board reports. — Board Reports & Request

MOVED by Amy Crites, SUPPORTED by Melanie Lynn, that the board approve items 1 through 4 for immediate implementation and appropriate action. — Consent Agenda

Item 1: Approval of the minutes of the special meeting of December 6, 2017;
Item 2: Approval of the minutes of the regular meeting of December 11, 2017; and
Item 3: Approval of the minutes of the special meeting of December 20, 2017
Item 4: Acknowledge receipt of the leave of absence report and approve the requested leave of absence for Nicki Berridge, RTI Coach at Cornell Elementary for the period of December 11, 2017 through January 22, 2018.

AYE: 7 NAY: 0 ABSENT: 0 **MOTION CARRIED**

MOVED by Erica Wolf, SUPPORTED by Melanie Lynn, that the board waive the reading and adopt the resolution to enter into an installment purchase agreement not to exceed $75,000 with Team Financial Group, Inc. to finance the purchase of lighting upgrades. — Resolution: Installment Purchase

Roll Call

Dean Bolton	Yes	Tonya Rodriguez	Yes
Amy Crites	Yes	Sarah Wohlford	Yes
Melanie Lynn	Yes	Erica Wolf	Yes
Vincent Lyon-Callo	Yes		

AYE: 7 NAY: 0 ABSENT: 0 **MOTION CARRIED**

MOVED by Melanie Lynn, SUPPORTED by Sarah Wohlford, that the board approve employment of Jessica Geyer, English Teacher at Okemos High School at Step 1, Division I of the teacher salary schedule, effective January 9, 2018 in accordance with sections 1230 (2) and 1230 a (2) of the Revised School Code conditioned upon receipt of acceptable criminal history checks and criminal records checks. — Employment – Certified

AYE: 7 NAY: 0 ABSENT: 0 **MOTION CARRIED**

There were no comments from the public. — Comments From The Public

There were no other matters. — Other Matters

President Bolton adjourned the regular meeting at 8:22 p.m. — Adjourn

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Tonya Rodriguez, Secretary