

Parent/Guardian Checklist for Registration

CATEGORY I: (please provide the documents listed from one of two sections listed below)

_____ HOMEOWNERS: Copy of a CURRENT

✓ _____ mortgage statement/ property tax bill.

_____ RENTERS: Copy of a CURRENT

✓ _____ signed and dated current lease,

✓ _____ proof of last two months' payments, and

✓ _____ tenant verification form. **if you live in Willow Hills or Sunset Lakes you do not need a tenant verification form**

CATEGORY II: (please provide one CURRENT document PER GROUP showing the resident's address from each of the following three groups)

Group One:

✓ _____ Home Insurance Policy

✓ _____ Apartment Insurance Policy

✓ _____ Public Aid Letter of Verification

✓ _____ Vehicle Registration

Group Two:

✓ _____ Driver's License or State I.D. (with in-district address)

✓ _____ Matricula (with in-district address)

Group Three:

✓ _____ Gas Bill

✓ _____ Water Bill

✓ _____ Electric Bill

CATEGORY III: (for incoming freshmen and transfer students)

✓ _____ Birth Certificate

✓ _____ Physical & Immunization Records

*The following items are **UNACCEPTABLE** for proving residency:

- Cell phone bill
- Bank statement
- Cable bill/ Internet bill
- Paycheck stub

*Students that are transferring in from another district must have an:

- ISBE transfer form marked in "good standing"
- a birth certificate
- physical and immunization records (refer to requirements for Health Services)
- An 8th grade diploma (if they are an incoming freshmen from a school outside of our district)