

# YUBA COUNTY BOARD OF EDUCATION

935 14th Street  
Marysville CA 95901

## Agenda

April 12, 2017



Marlene Rastetter  
George Smith, Vice President  
Mary Hovey,  
Desiree Hastey  
Eva Teagarden, President

Trustee Area 1  
Trustee Area 2  
Trustee Area 3  
Trustee Area 4  
Trustee Area 5



Francisco Reveles, Ed.D.  
Superintendent



**YUBA COUNTY BOARD OF EDUCATION**

**REGULAR MEETING**

Wednesday, April 12, 2017 – 4:30 P.M.

Yuba County Office of Education

935 14<sup>th</sup> Street – Oak Room

Marysville, CA 95901

**AGENDA**

1. CALL TO ORDER, ATTENDANCE, AND PLEDGE OF ALLEGIANCE
2. APPROVAL OF AGENDA **ACTION ITEM**
3. CONSENT AGENDA **ACTION ITEM**
  - 3.1 Approval of Regular Board Meeting Minutes of March 8, 2017 – Page 3
  - 3.2 Approval of Board Retreat Minutes of March 27, 2017 – Page 8
  - 3.3 Acceptance of donation of \$750.00, from the Sutter-Yuba Association of Realtors, to support the Yuba County Elementary and Intermediate Spelling Bee held on March 7, 2017
  - 3.4 Acceptance of donation of \$1000.00 from the Rod Shows to the auto students who helped with the set-up, break down, gift bag assembly and other needed tasks associated with the Grand National Roadster Show in Los Angeles and the Sacramento Auto Rama
  - 3.5 Adoption of revised Yuba County Office of Education operated Court/Community School Calendar for 2016-2017 Page - 9
  - 3.6 Adoption of Yuba County Office of Education Special Education Programs School Calendar for 2017-2018 Page – 10 & 11

The above items are self-explanatory. All items on the Consent Agenda are considered a routine item or one that has been previously discussed. Any Board Member may request that an item be pulled for further discussion.

4. PUBLIC COMMENTS ON NON-AGENDA ITEMS

This item is being placed on the agenda to allow any member of the public to speak on non-agenda items or to share information with the Board. Persons wishing to address the Board are requested to fill out a “Request to Speak” card before the start of the meeting and give it to the secretary, Board President, or superintendent. Individual speakers will be allowed five minutes to address the Board ~ fifteen minutes total time for public input on each item.

The California Government Code, Section 54595.2(a)(2) states, “*No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3.*”

5. SUPERINTENDENT’S REPORT

- 5.1 THIS ITEM PROVIDES AN OPPORTUNITY FOR THE DIRECTORS/SUPERINTENDENT/BOARD MEMBERS TO SHARE VARIOUS ITEMS OF INTEREST **INFORMATION ITEM**
- 5.2 YUBA COUNTY BOARD OF EDUCATION NORMS – Page 12 **ACTION ITEM**  
Dr. Reveles

5.3 BOARD MEMBER COMPENSATION, BB9250 - Page 13 **INFORMATION ITEM**  
President Eva Teagarden

5.4 QUARTERLY REPORT ON WILLIAMS UNIFORM – Page 15 **INFORMATION ITEM**  
COMPLAINTS  
Dr. Reveles

Superintendent Reveles will share the Quarterly Report on Williams Uniform Complaints for January 1, 2017 - March 31, 2017 – 3<sup>rd</sup> quarter, pursuant to Education Code §35186.

6. EDUCATIONAL SERVICES

6.1 LCAP **INFORMATION ITEM**  
Bobbi Abold

7. FISCAL SERVICES

7.1 APPROVAL OF FORM J13A-REQUEST FOR - Page 16 **ACTION ITEM**  
ALLOWANCE OF ATTENDANCE BECAUSE  
OF EMERGENCY CONDITIONS  
Vi Begley

This item is being placed on the agenda to request the Board to approve form J13A for the Yuba County Office of Education (YCOE) to submit to the California Department of Education (CDE) for approval of the days of closure and/or material decrease.

Forms are being submitted for the following:

Material Decrease for Thomas E. Matthews on 1/20/17 due to a power outage.

School Closure for Harry P.B. Carden, Thomas E. Matthews and Yuba County Special Education due to the Yuba County Office of Emergency Services ordering a mandatory and then advisory evacuation warning due to the possible Oroville Spillway failure 2/14/17 through 2/21/17

8. OTHER ITEMS TO COME TO THE ATTENTION OF THE BOARD

9. ADJOURN

*In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board Meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Superintendent's Office at 749-4854. Notification at least 48 hours prior to the meeting will enable the Superintendent's Office to make reasonable arrangements to ensure accessibility to the Board meeting.*

*All Open Session Agenda related documents, including materials distributed less than 72 hours prior to the scheduled meeting, are available to the public for viewing at the Yuba County Office of Education located at 935 14th Street, Marysville, CA 95901.*

# YUBA COUNTY BOARD OF EDUCATION

## REGULAR MEETING

Wednesday, March 8, 2017 – 4:30 p.m.

935 14<sup>th</sup> Street – Oak Room

Marysville CA 95901

<b>1. CALL TO ORDER, ATTENDANCE, PLEDGE OF ALLEGIANCE</b>	President Eva Teagarden called a regular meeting of the Yuba County Board of Education to order at 4:30 p.m. at the Yuba County Office of Education, 935 14th Street, Marysville.
	Present were George Smith, Desiree Hastey, and Eva Teagarden. Mary Hovey arrived at 4:35 p.m. Marlene Rastetter was absent.
<b>2. APPROVAL OF AGENDA <u>ACTION ITEM</u></b>	Motion made by Desiree Hastey and seconded by George Smith to approve the agenda. George Smith, Desiree Hastey, Mary Hovey, and Eva Teagarden voted aye. Motion unanimously carried.
	<b>2.1</b> The board meeting scheduled for February 8, 2017 was canceled due to a lack of a quorum. No action was taken to excuse George Smith, Marlene Rastetter and Mary Hovey's absences for February 8, 2017.
<b>3. CONSENT AGENDA <u>ACTION ITEM</u></b>	<b>3.1</b> Approval of Minutes of January 11, 2017 <b>3.2</b> Approval of Temporary County Certificates (TCCs) <b>3.3</b> Acceptance of donation of a holiday luncheon and presents, provided by the Rotary Club of Marysville, Elks Lodge and Recology valued at approximately \$2,000.00, for students enrolled in YCOE Moderate/Severe Special Education Program <b>3.4</b> Acceptance of a \$100 Sam's Club gift card to the Carden School Juvenile Hall provided by the Jeremiah family <b>3.5</b> Acceptance of a donation of \$250.00 from the Marysville Kiwanis Club to be used for the Yuba County Academic Decathlon  Motion made by George Smith and seconded by Desiree Hastey to approve Consent Agenda. Motion carried with four affirmative votes.
<b>4. PUBLIC COMMENTS ON NON-AGENDA ITEMS</b>	There were no public comments.

YUBA COUNTY BOARD OF EDUCATION

REGULAR MEETING

Wednesday, March 8, 2017 – 4:30 p.m.

935 14<sup>th</sup> Street – Oak Room

Marysville CA 95901

<p><b>5. SUPERINTENDENT'S REPORT</b> <b><u>INFORMATION ITEM</u></b></p>	<p><b>5.1</b> This item provides an opportunity for the Superintendent to share various items of interest:</p> <p>Superintendent Reveles shared the various activities he has been involved in over the past two months. He attended the Yuba Community College Motivational Conference for Girls, the CA County Superintendent Educational Services Association in January, and the CSBA training in Sacramento with Trustee Hastey and Board President Teagarden. The Academic Decathlon was held on February 4, 2017 and was attended by various community members. Marysville High School won first place and will represent our county in Sacramento later this month. Dr. Reveles also attended a Recruitment Faire at Sacramento State on Feb. 7<sup>th</sup>. Leslie Cena was recognized as administrator of the year at the ACSA recognition dinner. Dr. Reveles was a keynote speaker at the Camptonville CORE Academy where he addressed parents. Dr. Reveles reported that he continues to be in constant contact with area county officials and superintendents concerning the recent emergency evacuation situation. YCOE will continue to work on our emergency plan and evacuation procedures. Dr. Reveles and the Directors participated in the St. John's Episcopal Church Community lunch on March 1<sup>st</sup> where they served lunch to approximately 100 people. Dr. Reveles shared that he met with Congressman John Garamendi, participated in the Bok Kai parade, and continues to participate in the Dancing with our Stars.</p> <p>Trustee Teagarden commented on the leadership and professionalism that was given to the community via the YCOE Facebook and website page during the emergency evacuation.</p>
<p><b><u>INFORMATION ITEM</u></b></p>	<p><b>5.2 BOARD MEMBER COMPENSATION</b></p> <p>Trustee Hastey requested Board Member Compensation as an agenda item. Trustee Hastey does not feel that some board members should be offered benefits and others are not. She is worried about the caliber of trustees and fears this will not be appealing to others. Trustee Smith does not take the health and welfare benefits offered by the County. He feels it should be fair. Trustee Hovey agrees. Dr. Reveles referred to the Board Member compensation page, stated that this varies from county to county, and suggested this be a board decision. Trustee Smith feels this changed when the Trustee Area changed from a</p>

YUBA COUNTY BOARD OF EDUCATION  
 REGULAR MEETING  
 Wednesday, March 8, 2017 – 4:30 p.m.  
 935 14<sup>th</sup> Street – Oak Room  
 Marysville CA 95901

	<p>7-person board to a 5-person board. Trustee Teagarden feels the board has accomplished much as a 5-member board. Trustee Teagarden referred to Violette Begley to ask the impact this may have on our county. Violette Begley shared the county was in financial difficulty when the board voted to change the Board Bylaw to no longer offer benefits to board members after January 1, 2015. Trustee Smith shared the board should keep this in mind as an incentive if the county should need to appoint a new board member. Dr. Reveles suggested that if the board would like to take action, to put this on a regular scheduled board meeting. Trustee Teagarden would like to have transparency and feels if Trustee Hastey would like the board to take action on the item that it be placed on a regular scheduled board meeting agenda. Trustee Hastey requested this to be an action item on the next agenda.</p>
<p><b><u>ACTION ITEM</u></b></p>	<p><b>5.3 SET DATE, TIME AND PLACE FOR BOARD RETREAT</b></p> <p>The Board set March 27, 2017 at 9:00 a.m. to meet in the Oak Room at 935 14<sup>th</sup> Street, Marysville for the Board Retreat and Public Service Ethics Laws and Principles Training. Motion made by George Smith and seconded by Mary Hovey to set the date for the Board Retreat. The motion was carried with four affirmative votes.</p>
<p><b>6. EDUCATIONAL SERVICES INFORMATION ITEM</b></p>	<p><b>6.1 LCAP PRESENTATION FROM FOSTER YOUTH SERVICES</b></p> <p>Nick Roberts and Amy Molina-Jones discussed the Prevention Services specific to the LCAP. Nick is the educational liaison who works directly with foster youth. He and his team meet with students in 8<sup>th</sup> grade and seniors in an effort to meet graduation requirements. His team stays in close contact with teachers to help bridge the gap by attending SST and IEP meetings. They hold foster youth trainings on Wednesday nights at Yuba College to help students transition and teach tobacco prevention. His department started support groups for stress management to help kids cope during the holiday season. They continue to meet with students during their lunch and the students often make up their own topics. This group offers choices to kids who have not had many choices in their life. Amy Molina-Jones shared a short video on what School Boards can do to support foster youth.</p>

YUBA COUNTY BOARD OF EDUCATION

REGULAR MEETING

Wednesday, March 8, 2017 – 4:30 p.m.

935 14<sup>th</sup> Street – Oak Room

Marysville CA 95901

	<p><b>6.2 YUBA COUNTY OFFICE OF EDUCATION SAFETY PLAN</b></p> <p>Bobbi Abold shared the YCOE Safety Plan which also includes the Safe School Climate Strategies. Motion made by George Smith and seconded by Desiree Hastey to approve Yuba County Office of Education Safety Plan. Motion carried with four affirmative votes.</p> <hr/> <p><b>6.3 APPOINTMENT OF YUBA COUNTY OFFICE OF EDUCATION PARENT REPRESENTATIVE (DONDI MATHEWS) TO THE COMMUNITY ADVISORY COMMITTEE</b></p> <p>Leslie Cena, presented Dondi Mathews as a formal appointment of a Yuba County Parent Representative to the Community Advisory Committee. Motion made by George Smith and seconded by Mary Hovey to appoint parent representative, Dondi Mathews to the Community Advisory Committee. Motion carried with four affirmative votes.</p> <hr/> <p><b>6.4 SCHOOL ACCOUNTABILITY REPORT CARDS</b></p> <p>Leslie Cena shared with the board that the 2015-16 SARC's have been placed on the Yuba County Office of Education website.</p>
<p><b>7. FISCAL SERVICES <u>ACTION ITEM</u></b></p>	<p><b>7.1 ACCEPTANCE OF AUDIT REPORT FOR 2015-2016</b></p> <p>Violette Begley, Director of Business and Fiscal Services, reviewed the Audit Report for 2015-2016. Motion made by Desiree Hastey and seconded by George Smith to accept the Audit Report for 2015-2016. Motion carried with four affirmative vote.</p> <hr/> <p><b>7.2 ACCEPTANCE OF SECOND INTERIM REPORT FOR 2016-2017</b></p> <p>Violette Begley, Director of Business and Fiscal Services, distributed and reviewed the Second Interim Report for 2016-2017. Motion made by George Smith and seconded by Mary Hovey to accept the Second Interim Report for 2016-2017. Motion carried with four affirmative votes.</p>



YUBA COUNTY BOARD OF EDUCATION  
REGULAR MEETING  
Wednesday, March 8, 2017 – 4:30 p.m.  
935 14<sup>th</sup> Street – Oak Room  
Marysville CA 95901

<p><b>8. BOARD  <u>INFORMATION ITEM</u></b></p>	<p>ENTER INTO NEGOTIATIONS FOR THE FOLLOWING YCOE OWNED SURPLUS PROPERTIES:</p> <ol style="list-style-type: none"> <li>1. 1010 I Street, Marysville, CA (APN: 009-202-007, 008, 009)</li> <li>2. 1114 Yuba Street, Marysville, CA (APN: 009-232-014,015)</li> <li>3. 4979 Olivehurst Avenue, Olivehurst, CA (APN: 013-041-022)</li> </ol> <p>Negotiations: Direction to Surplus Property Negotiator, Francisco Reveles, for proposal to sell surplus property and enter into negotiations through Meagher and Tomlinson, Real Estate Brokers.</p>
<p><b>9. CLOSED SESSION</b></p>	<p><b>9.1</b> Conference with Surplus Property Negotiator, Francisco Reveles, David Shirah, Project Manager, YCOE Facilities Capital Improvement Project and Violette Begley, Director of Fiscal Services.</p> <p>The board recessed into closed session at 6:28 p.m.</p>
<p><b>10. RECONVENE TO  OPEN SESSION</b></p>	<p>The board reconvened to open session at 7:06 p.m.</p>
<p><b>11. BOARD REPORT  <u>INFORMATION ITEM</u></b></p>	<p>No action was taken in closed session.</p>
<p><b>12. OTHER ITEMS TO  COME TO THE  ATTENTION OF  THE BOARD  <u>INFORMATION ITEM</u></b></p>	<p>There were no items to come before the board.</p>
<p><b>13. ADJOURNMENT</b></p>	<p>Meeting was adjourned at 7:07 p.m.</p>

Respectfully submitted,

Francisco Reveles, Ed.D., Superintendent  
Yuba County Office of Education



---

Yuba County Office of Education  
Board Retreat Minutes  
March 27, 2017  
9:00 a.m.  
Oak Room  
935 14<sup>th</sup> Street

1. The meeting was called to order by President Eva Teagarden at 9:08 a.m.
2. Attendance: Eva Teagarden, George Smith and Desiree Hastey. Mary Hovey arrived at 10:25 a.m. Marlene Rastetter was absent.
3. George Smith made a motion to approve the agenda and Desiree Hastey seconded the motion. Motion passed with three ayes.
4. There was no public comment.
5. Dr. Reveles discussed the rationale and purpose of the county board. The board discussed the following Norms:
  1. One speaker at a time
  2. Respect opinions
  3. One time arrival
  4. Ask to be recognized
  5. Come prepared (review agenda ahead of time and ready to vote)
  6. Protocols for decision making
6. Dr. Reveles introduced co-facilitator Lora Gonzalez, SELPA Director to the board.
7. Dr. Reveles and the board discussed team-building ideas.
8. Dr. Reveles shared his thoughts on knowledge and wisdom.
9. A presentation on building a common board vision was given by Lora Gonzalez.
10. Dr. Reveles and Lora Gonzalez shared boardmanship ideas.
11. The board reviewed Board Bylaw 9250 - Remuneration, Reimbursement & Other Benefits.
12. Trustee Teagarden and Dr. Reveles presented next steps.

The meeting was adjourned at 12:23 p.m.

JULY 2016					AUGUST					SEPTEMBER					OCTOBER				
M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F
				1	1	2	3	4	5				1	*2*	3	4	5	6	*7*
4	5	6	7	8	8	9	10	11	12	5	6	7	8	*9*	10	11	12	13	*14*
11	12	13	14	15	((15))	(16)	[17]	18	*19*	12	13	14	15	*16*	17	18	19	20	*21*
18	19	20	21	22	22	23	24	25	*26*	19	20	21	22	*23*	24	25	26	27	*28*
25	26	27	28	29	29	30	31			26	27	28	29	*30*	31				
NOVEMBER					DECEMBER					JANUARY 2017					FEBRUARY				
M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F
	1	2	3	*4*				1	*2*	2	3	4	5	*6*			1	2	*3*
7	8	9	10	11	5	6	7	8	*9*	9	10	11	12	*13*	6	7	8	9	*10*
14	15	16	17	*18*	12	13	14	15	*16*	16	17	18	19	*20*	13	14	15	16	17
21	22	23	24	25	19	20	21	22	23	23	24	25	26	*27*	20	21	22	23	*24*
28	29	30			26	27	28	29	30	30	31				27	28			
MARCH					APRIL					MAY					JUNE 2017				
M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F
		1	2	*3*	3	4	5	6	*7*	1	2	3	4	*5*				1	*2*
6	7	8	9	*10*	10	11	12	13	14	8	9	10	11	*12*	5	6	7	[8]	((9))
13	14	15	16	*17*	17	18	19	20	*21*	15	16	17	18	*19*	12	13	14	15	16
20	21	22	23	*24*	24	25	26	27	*28*	22	23	24	25	*26*	19	20	21	22	23
27	28	29	30	*31*						29	30	31			26	27	28	29	30

**HOLIDAYS/RECESS PERIODS**

July 4, 2016	Independence Day
September 5	Labor Day
November 11	Veterans Day
November 21 - 25	Thanksgiving Recess
December 19 – January 2	Winter Recess
January 16, 2017	Martin Luther King Day
February 13	Lincoln’s Birthday
February 20	Washington’s Birthday
April 10 – 17	Spring Recess
May 29	Memorial Day
June 9	June Recess

**KEY DATES**

Staff Contract Days (Students Not in Attendance)	( ) Staff Work Day: August 16 <sup>th</sup> (( )) Optional Staff Work Days: August 15 <sup>th</sup> June 9 <sup>th</sup>
First & Last Day of School	[ ] August 17 <sup>th</sup> , June 8 <sup>th</sup>
Minimum Days	Aug. 19 <sup>th</sup> , 26 <sup>th</sup> , Sept. 2 <sup>nd</sup> , 9 <sup>th</sup> , 16 <sup>th</sup> , 23 <sup>rd</sup> , 30 <sup>th</sup> , Oct. 7 <sup>th</sup> , 14 <sup>th</sup> , 21 <sup>st</sup> , 28 <sup>th</sup> , Nov. 4 <sup>th</sup> & 18 <sup>th</sup> , Dec. 2 <sup>nd</sup> , 9 <sup>th</sup> , 16 <sup>th</sup> , Jan. 6 <sup>th</sup> , 13 <sup>th</sup> , 20 <sup>th</sup> , 27 <sup>th</sup> , Feb. 3 <sup>rd</sup> , 10 <sup>th</sup> , 24 <sup>th</sup> , March 3 <sup>rd</sup> , 10 <sup>th</sup> , 17 <sup>th</sup> , 24 <sup>th</sup> , 31 <sup>st</sup> , April 7 <sup>th</sup> & 21 <sup>st</sup> , 28 <sup>th</sup> , May 5 <sup>th</sup> , 12 <sup>th</sup> , 19 <sup>th</sup> , 26 <sup>th</sup>
Winter Session 2016 and Summer Session 2017	February 14 <sup>th</sup> , 15 <sup>th</sup> , 16 <sup>th</sup> , & 17 <sup>th</sup> – Winter Session (Voluntary Work Days) June 12 <sup>th</sup> – August 11 <sup>th</sup> – Summer Session July 4 <sup>th</sup> - Holiday



2017- 2018 SCHOOL CALENDAR

YCOE Preschool Special Education Programs

180 Student Attendance Days

181 Instructional Staff Work Days

JULY 2017					AUGUST					13	SEPTEMBER					20	OCTOBER					22	
M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F				
3	4	5	6	7	1	2	3	4	5	1	2	3	4	5	2	3	4	5	6				
10	11	12	13	14	7	8	9	10	11	4	5	6	7	8	9	10	11	12	13				
17	18	19	20	21	(14)	15	16	17	*18*	11	12	13	14	*15*	16	17	18	19	*20*				
24	25	26	27	28	21	22	23	24	25	18	19	20	21	22	23	24	25	26	27				
31					28	29	30	31		25	26	27	28	29	30	31							
NOVEMBER					16	DECEMBER					11	JANUARY 2018					17	FEBRUARY					18
M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F				
		1	2	3					1	1	2	3	4	5				1	2				
6	7	8	9	10	4	5	6	7	8	8	9	10	11	12	5	6	7	8	9				
13	14	15	16	*17*	11	12	13	14	*15*	15	16	17	18	*19*	12	13	14	15	*16*				
20	21	22	23	24	18	19	20	21	22	22	23	24	25	26	19	20	21	22	23				
27	28	29	30		25	26	27	28	29	29	30	31			26	27	28						
MARCH					21	APRIL					16	MAY					22	JUNE 2018					4
M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F				
			1	2	2	3	4	5	6		1	2	3	4					1				
5	6	7	8	9	9	10	11	12	13	7	8	9	10	11	4	5	*6*	7	8				
12	13	14	15	*16*	16	17	18	19	*20*	14	15	16	17	*18*	11	12	13	14	15				
19	20	21	22	23	23	24	28	26	27	21	22	23	24	25	18	19	20	21	22				
26	27	28	29	30	30					28	29	30	31		25	26	27	28	29				

HOLIDAYS/SCHOOL NOT IN SESSION	
July 4	Independence Day
September 4	Labor Day
November 10	Veterans Day
November 20 - 24	Thanksgiving Recess
December 18 - January 5	Winter Recess
January 15	Martin Luther King Day
February 12	Lincoln's Birthday
February 19	Washington's Birthday
March 30 - April 6	Spring Recess
May 28	Memorial Day

KEY DATES	
Staff Contract Days (Students Not in Attendance)	( ) Staff Work Day: August 14
First & Last Day of School	<input type="checkbox"/> August 15, June 6
Minimum Days	* * Aug. 18 Sept. 15 Oct. 20 Nov. 17 Dec. 15 Jan. 19 Feb. 16 March 16 April 20 May 18 June 6
Extended Year Session	June 7 - teacher work day (ESY) June 11 - July 6 Holiday: July 4



2017- 2018 SCHOOL CALENDAR

YCOE K-22 Special Education Programs

180 Student Attendance Days

181 Instructional Staff Work Days

JULY 2017					AUGUST					13	SEPTEMBER					20	OCTOBER					22	
M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F				
3	4	5	6	7	1	2	3	4						*1*	2	3	4	5	*6*				
10	11	12	13	14	7	8	9	10	11	4	5	6	7	8	9	10	11	12	13				
17	18	19	20	21	(14)	15	16	17	*18*	11	12	13	14	*15*	16	17	18	19	*20*				
24	25	26	27	28	21	22	23	24	25	18	19	20	21	22	23	24	25	26	27				
31					28	29	30	31		25	26	27	28	29	30	31							
NOVEMBER					16	DECEMBER					11	JANUARY 2018					17	FEBRUARY					18
M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F				
		1	2	*3*					*1*	1	2	3	4	5				1	*2*				
6	7	8	9	10	4	5	6	7	8	8	9	10	11	12	5	6	7	8	9				
13	14	15	16	*17*	11	12	13	14	*15*	15	16	17	18	*19*	12	13	14	15	*16*				
20	21	22	23	24	18	19	20	21	22	22	23	24	25	26	19	20	21	22	23				
27	28	29	30		25	26	27	28	29	29	30	31			26	27	28						
MARCH					21	APRIL					16	MAY					22	JUNE 2018					4
M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F				
			1	*2*	2	3	4	5	6		1	2	3	*4*					1				
5	6	7	8	9	9	10	11	12	13	7	8	9	10	11	4	5	*6*	7	8				
12	13	14	15	*16*	16	17	18	19	*20*	14	15	16	17	*18*	11	12	13	14	15				
19	20	21	22	23	23	24	28	26	27	21	22	23	24	25	18	19	20	21	22				
26	27	28	29	30	30					28	29	30	31		25	26	27	28	29				

HOLIDAYS/SCHOOL NOT IN SESSION	
July 4	Independence Day
September 4	Labor Day
November 10	Veterans Day
November 20 - 24	Thanksgiving Recess
December 18 - January 5	Winter Recess
January 15	Martin Luther King Day
February 12	Lincoln's Birthday
February 19	Washington's Birthday
March 30 - April 6	Spring Recess
May 28	Memorial Day

KEY DATES	
Staff Contract Days (Students Not in Attendance)	( ) Staff Work Day: August 14
First & Last Day of School	<input type="checkbox"/> August 15, June 6
Minimum Days	* * Aug. 18 Sept. 1, 15 Oct. 6, 20 Nov. 3, 17 Dec. 1, 15 Jan. 19 Feb. 2, 16 March 2, 16 April 20 May 4, 18 June 6
Extended Year Session	June 7 - teacher work day (ESY) June 11 - July 6 Holiday: July 4

## **Yuba County Office of Education County Board Norms**

1. On time arrival
2. Come prepared (review agenda ahead of time and ready to vote)
3. Ask to be recognized
4. One speaker at a time
5. Respect opinions
6. Protocols for decision making

**BYLAWS OF THE BOARD**

**Remuneration, Reimbursement and Other Benefits**

**Remuneration**

The Governing Board hereby specifies that each member of the Board may receive the maximum compensation allowed by Education Code 1090 for services rendered. If a member does not attend all meetings of the Board during any month, he/she shall receive an amount not greater than the maximum amount permissible divided by the number of meetings held and multiplied by the number of meetings actually attended. Members may be paid for meetings they missed when the Board, by resolution duly adopted and included within its minutes, finds that they were performing designated duties of the Board or that they were absent because of illness, jury duty, or a hardship deemed acceptable by the Board. This is done with the understanding that it is not incumbent upon any member to accept payment. Board compensation will be paid in accordance with existing statutes.

**Health and Welfare Benefits**

Members of the County Board of Education, whose first term in office began on or before January 1, 2015, are eligible for insurance benefits and the County Office shall pay premiums for those wishing coverage. These benefits are available through the Tri-County Schools Insurance Group. The county office monthly contribution for medical, dental and vision insurance will be the same as those provided to the management team.

Eligible members retiring from the Board will be provided with fringe benefits under the following conditions:

1. The Board member's first term in office must have begun on or before January 1, 1995 (Government Code 53201).
2. To be considered a retiree, the Board member must be at least fifty-five (55) years of age.
3. The Board member must have served at least twelve (12) consecutive years immediately preceding retirement.

---

Bylaw Adopted: July 13, 1977  
Revised: December 8, 1982  
May 14, 1984  
April 8, 1987  
March 13, 1991  
May 13, 1992  
October 12, 1994

January 11, 1995  
April 9, 1997  
December 8, 1999  
July 12, 2000  
May 9, 2001  
September 11, 2002  
June 24, 2009  
June 17, 2015

4. This provision shall cease on the last day of the month the retired Board member reaches age sixty-five (65).
5. The fringe benefit coverage shall be the same as that provided for management employees who have retired. Retirees may cover their spouse and/or dependents at their cost.
6. Retirees may select medical coverage only or all offered benefits. Retirees may not elect dental or vision coverage without medical coverage.
7. Participants are required to follow the rules and regulations of the existing carrier/administrator.

Board members whose first term in office began on or after January 1, 1995, and who are retiring from the Board after serving at least twelve (12) consecutive years, or Board Members that wish to retire that have reached age 65, may continue fringe benefit coverage at their own expense.

Legal Reference:

Education Code

1090

Government Code

53201

---

Bylaw Adopted: July 13, 1977

Revised: December 8, 1982

May 14, 1984

April 8, 1987

March 13, 1991

May 13, 1992

October 12, 1994

January 11, 1995

April 9, 1997

December 8, 1999

July 12, 2000

May 9, 2001

September 11, 2002

June 24, 2009

June 17, 2015



**Valenzuela/CAHSEE Lawsuit Settlement**  
**Quarterly Report on Williams Uniform Complaints**  
 [Education Code § 35186(d)]  
 2016-2017

District: \_\_\_\_\_

Person completing this form: \_\_\_\_\_ Title: \_\_\_\_\_

Quarterly Report Submission Date:  
 (check one)

- October 2016 - 1<sup>st</sup> quarter-(7/1-9/30/16)
- January 2017 - 2<sup>nd</sup> quarter (10/1-12/31/16)
- April 2017 - 3<sup>rd</sup> quarter (1/1-3/31/17)
- July 2017 - 4<sup>th</sup> quarter (4/1-6/30/17)

Date for information to be reported publicly at governing board meeting: \_\_\_\_\_

Please check the box that applies:

No complaints were filed with any school in the district during the quarter indicated above.

Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials			
Teacher Vacancy or Misassignment			
Facilities Conditions			
CAHSEE Intensive Instruction and Services			
<b>TOTALS</b>			

\_\_\_\_\_  
 Print Name of District Superintendent

\_\_\_\_\_  
 Signature of District Superintendent

\_\_\_\_\_  
 Date

**REQUEST FOR ALLOWANCE OF ATTENDANCE  
BECAUSE OF EMERGENCY CONDITIONS  
Form J-13A (Rev. 01-05)**

School District (or Charter School) Name:  
**Thomas E. Matthews Community School**  
School District (or Charter School) Address:  
**1127 E Street  
Marysville, CA 95901**  
County-District Code:  
**58 10587 0113274**  
County Name:  
**Yuba County**

This form replaces the Form J-13A (Rev. 4-90) and should be used to obtain approval of attendance and instructional time credit under one or more of the following conditions:

- When one or more schools were closed because of conditions described in *Education Code* Section 41422
- When one or more schools were kept open but experienced a material decrease in attendance because of conditions described in *Education Code* Section 46392
- When attendance records have been lost or destroyed as described in *Education Code* Section 46391

Approved credit for instructional time may be used in conjunction with regular instructional days to satisfy the requirements of *Education Code* Section 37202 (equal length of instructional time among schools within a district).

A separate form should be submitted for each emergency event, but credit may be requested for more than one school and under one or more of the foregoing conditions on the same form. Each separate form must include the affidavit of the governing board members and the county superintendent before it can be approved by the State Superintendent of Public Instruction.

The original form (with the board members' affidavit) and two copies should be filed with the county superintendent of schools. If the county superintendent approves the request, he or she should execute the affidavit certifying that approval and forward all pages of the original and one copy of the form to:

Office of Principal Apportionment and Special Education  
School Fiscal Services Division  
California Department of Education  
1430 N Street, Suite 3800  
Sacramento, CA 95814

This form consists of five preprinted pages. Pages 1 and 5 (5C for charter schools) must accompany all submissions. Page 4 (Lost or Destroyed Attendance Records) will not need to be submitted by most districts. Multiple copies of Pages 2 and/or 3 may have to be submitted when claims are made on a school-by-school basis.

**MATERIAL DECREASE**

Nature of Emergency (describe):

**Power Outage – There was a power outage and school was originally cancelled. Power was restored prior to the start of the school day therefore school was called back in session. However, attendance was low.**

Name of School:

**Thomas E. Matthews Community School**

(if request covers all schools, write "all schools")

School Code(s):

**58 10587 0113274**

We request the substitution of estimated days of attendance for actual days of attendance in accordance with the provisions of Section 46392. Approval of this request will authorize use of the estimated days of attendance in the computation of apportionments for the foregoing school(s) for (dates) **January 20, 2017** during which school attendance was materially decreased because of the described emergency.

Estimated attendance for each day (October or May ADA): 15.25 students per day. Estimated daily attendance multiplied by number of days of material decrease, yields 1 days of attendance requested.

State method of determining estimated daily attendance (October or May ADA):

**Monthly Attendance Reports**

ADA for school month beginning on October 10, 2016 and ending on November 4, 2016.

Actual apportionable attendance for days of material decrease:

Site	Date	Actual Attendance
Thomas E. Matthews	1/20/17	4

**AFFIDAVIT OF GOVERNING BOARD MEMBERS**

We, members constituting a majority of the governing board of the Yuba County Office of Education, hereby swear (or affirm) that the foregoing statements are true and are based on official district records.

_____	_____
Eva Teagarden, President	_____
_____	_____
Desiree Hastey	_____
_____	_____
Mary Hovey	_____
_____	_____
Marlene Rastetter	_____
_____	_____
George Smith	_____
_____	_____
_____	_____

Printed Names

Signatures

**At least a majority of the members of the governing board shall execute this affidavit.**

Subscribed and sworn (or affirmed) before me, this 12<sup>th</sup> day of April, 2017.

Signature, Title \_\_\_\_\_  
of Yuba County, California

Contact/Individual responsible for preparing this form:

Name: Lori Carroll Title: Budget Analyst  
Phone: 530-749-4864 Fax : 530-741-6500 E-mail: lori.carroll@yubacoe.k12.ca.us

**AFFIDAVIT OF COUNTY SUPERINTENDENT OF SCHOOLS**

The information and statements contained in the foregoing request are true and correct to the best of my knowledge and belief.

Signature, County Superintendent of Schools \_\_\_\_\_  
Date: April 12, 2017

Subscribed and sworn (or affirmed) before me, this 12<sup>th</sup> day of April, 2017.

Signature, Title \_\_\_\_\_  
of Yuba County, California

Contact/Individual responsible for preparing this form:

Name: Lori Carroll Title: Budget Analyst  
Phone: 530-749-4864 Fax : 530-741-6500 E-mail: lori.carroll@yubacoe.k12.ca.us

**REQUEST FOR ALLOWANCE OF ATTENDANCE  
BECAUSE OF EMERGENCY CONDITIONS  
Form J-13A (Rev. 01-05)**

School District (or Charter School) Name:

**Yuba County Office of Education**

School District (or Charter School) Address:

**935 14<sup>th</sup> Street**

**Marysville, CA 95901**

County-District Code:

**58 10587**

County Name:

**Yuba County**

This form replaces the Form J-13A (Rev. 4-90) and should be used to obtain approval of attendance and instructional time credit under one or more of the following conditions:

- When one or more schools were closed because of conditions described in *Education Code* Section 41422
- When one or more schools were kept open but experienced a material decrease in attendance because of conditions described in *Education Code* Section 46392
- When attendance records have been lost or destroyed as described in *Education Code* Section 46391

Approved credit for instructional time may be used in conjunction with regular instructional days to satisfy the requirements of *Education Code* Section 37202 (equal length of instructional time among schools within a district).

A separate form should be submitted for each emergency event, but credit may be requested for more than one school and under one or more of the foregoing conditions on the same form. Each separate form must include the affidavit of the governing board members and the county superintendent before it can be approved by the State Superintendent of Public Instruction.

The original form (with the board members' affidavit) and two copies should be filed with the county superintendent of schools. If the county superintendent approves the request, he or she should execute the affidavit certifying that approval and forward all pages of the original and one copy of the form to:

Office of Principal Apportionment and Special Education  
School Fiscal Services Division  
California Department of Education  
1430 N Street, Suite 3800  
Sacramento, CA 95814

This form consists of five preprinted pages. Pages 1 and 5 (5C for charter schools) must accompany all submissions. Page 4 (Lost or Destroyed Attendance Records) will not need to be submitted by most districts. Multiple copies of Pages 2 and/or 3 may have to be submitted when claims are made on a school-by-school basis.

**SCHOOL CLOSURE**

Nature of Emergency (describe):

**The Yuba County Office of Education closed all schools based on the Yuba County Office of Emergency Services ordering a mandatory and then advisory evacuation order/warning due to the potential failure of the Oroville Dam Spillway 2/14-2/21/17.**

Name of School(s):

**Thomas E. Mathews Community  
Yuba County Career Preparatory Charter  
Harry P B Carden  
Yuba County Special Education**

**\*In addition, attached is a list of County School Districts which were also affected.**  
(if request covers all schools, write "all schools")

School Code(s):

**58 10587 0113274  
58 10587 5830012  
58 10587 5830047  
58 10587 6069249**

We request that apportionments be maintained and instructional time credited for the above named school(s) without regard to the fact that the school(s) were closed on (dates):

**Yuba County Special Education – 58 10587 6069249  
Harry P B Carden – 58 10587 5830047  
2/14/17  
2/15/17  
2/16/17  
2/17/17  
Yuba County Special Education – 58 10587 6069249  
Thomas E. Mathews Community - 58 10587 0113274  
Yuba County Career Preparatory Charter - 58 10587 5830012  
2/21/17**

because of the described emergency. Approval of this request authorizes the local educational agency to disregard these days in the computation of average daily attendance (ADA) (per Section 41422) and obtain credit for instructional time for the days and the instructional minutes that would have been regularly offered on those days pursuant to *Education Code* Section 46200, et seq.

If the school closure resulted from a power outage or impassable roads caused by inclement weather, state the number of school closure days for the same conditions in each of the last five years:

**MATERIAL DECREASE**

Nature of Emergency (describe): **The Yuba County Office of Education closed all schools based on the Yuba County Office of Emergency Services ordering a mandatory and then advisory evacuation order/warning due to the potential failure of the Oroville Dam Spillway 2/14-2/21/17. The Boot Camp program students were issued a temporary release by Yuba County Probation through 2/24/17; therefore, the students did not return to the program until Monday, 2/27/17.**

Name of School: **Harry P B Carden**  
 (if request covers all schools, write "all schools")

School Code(s): **58 10587 5830047**

We request the substitution of estimated days of attendance for actual days of attendance in accordance with the provisions of Section 46392. Approval of this request will authorize use of the estimated days of attendance in the computation of apportionments for the foregoing school(s) for (dates) 2/21, 2/22, 2/23 & 2/24 during which school attendance was materially decreased because of the described emergency.

Estimated attendance for each day (October or May ADA): 41.42 students per day. Estimated daily attendance multiplied by number of days of material decrease, yields 4 days of attendance requested.

State method of determining estimated daily attendance (October or May ADA): **Monthly Attendance Reports**

ADA for school month beginning on October 17, 2016 and ending on November 11, 2016.

Actual apportionable attendance for days of material decrease:

Site	Date	Actual Attendance
Harry PB Carden	2/21	19
Harry PB Carden	2/22	21
Harry PB Carden	2/23	22
Harry PB Carden	2/24	27

**AFFIDAVIT OF GOVERNING BOARD MEMBERS**

We, members constituting a majority of the governing board of the Yuba County Office of Education, hereby swear (or affirm) that the foregoing statements are true and are based on official district records.

_____	_____
Eva Teagarden, President	_____
_____	_____
Desiree Hastey	_____
_____	_____
Mary Hovey	_____
_____	_____
Marlene Rastetter	_____
_____	_____
George Smith	_____
_____	_____
_____	_____
_____	_____
Printed Names	Signatures

**At least a majority of the members of the governing board shall execute this affidavit.**

Subscribed and sworn (or affirmed) before me, this 12<sup>th</sup> day of April, 2017.

Signature, Title \_\_\_\_\_  
of Yuba County, California

Contact/Individual responsible for preparing this form:

Name: Lori Carroll Title: Budget Analyst  
Phone: 530-749-4864 Fax : 530-741-6500 E-mail: lori.carroll@yubacoe.k12.ca.us

**AFFIDAVIT OF COUNTY SUPERINTENDENT OF SCHOOLS**

The information and statements contained in the foregoing request are true and correct to the best of my knowledge and belief.

Signature, County Superintendent of Schools \_\_\_\_\_  
Date: April 12, 2017

Subscribed and sworn (or affirmed) before me, this 12<sup>th</sup> day of April, 2017.

Signature, Title \_\_\_\_\_  
of Yuba County, California

Contact/Individual responsible for preparing this form:

Name: Lori Carroll Title: Budget Analyst  
Phone: 530-749-4864 Fax : 530-741-6500 E-mail: lori.carroll@yubacoe.k12.ca.us



## J13a District List

### Yuba County School District Closures

<b>Dates of Closure</b>	<b>School District</b>	<b>CDS Code</b>	
2/14/17-2/17/17	Plumas Lake Elementary	58-72744-0000000	All Schools
2/14/17-2/17/17	Wheatland Union High	58-72769-0000000	All Schools
2/14/17-2/21/17	Marysville Joint Unified	58-72736-0000000	All Schools
2/14/17-2/21/17	Wheatland	58-72751-0000000	All Schools
2/14/17-2/21/17	Marysville Charter Academy of the Arts	58-72736-5830138	Charter School
2/13/17-2/16/17, 2/21/17	Camptonville Academy	58-72728-6115935	Charter School
2/21/2017	Yuba County Career Preparatory Charter Academy	58-10587-5830012	Charter School

**AFFIDAVIT OF COUNTY SUPERINTENDENT OF SCHOOLS**

The information and statements contained in the foregoing request are true and correct to the best of my knowledge and belief. The conditions specified in the foregoing request necessitated the closure of all districts and charter schools on the enclosed list within Yuba County.

Signature, County Superintendent of Schools \_\_\_\_\_

Date: April 12, 2017

Subscribed and sworn (or affirmed) before me, this 12<sup>th</sup> day of April, 2017.

Signature, Title \_\_\_\_\_

of Yuba County, California

Contact/Individual responsible for preparing this form:

Name: Lori Carroll Title: Budget Analyst

Phone: 530-749-4864 Fax : 530-741-6500 E-mail: lori.carroll@yubacoe.k12.ca.us