

YUBA COUNTY BOARD OF EDUCATION

935 14th Street
Marysville CA 95901

Agenda

June 20, 2018



Marlene Rastetter

George Smith

Mary Hovey

Desiree Hastey, Vice President

Eva Teagarden, President

Trustee Area 1

Trustee Area 2

Trustee Area 3

Trustee Area 4

Trustee Area 5



Francisco Reveles, Ed.D.
Superintendent

**YUBA COUNTY BOARD OF EDUCATION
REGULAR MEETING**

Wednesday, June 20, 2018 – 4:30 P.M.
Yuba County Office of Education
935 14th Street – Oak Room
Marysville, CA 95901

AGENDA

1. CALL TO ORDER, ATTENDANCE, AND PLEDGE OF ALLEGIANCE

2. APPROVAL OF AGENDA

ACTION ITEM

3. CONSENT AGENDA

ACTION ITEM

3.1 Approval of Minutes of June 13, 2018 – Pages 4-8

4. PUBLIC COMMENTS ON NON-AGENDA ITEMS

This item is being placed on the agenda to allow any member of the public to speak on non-agenda items or to share information with the Board, per Board Bylaw 9323. Persons wishing to address the Board are requested to fill out a “Request to Speak” card before the start of the meeting and give it to the secretary, Board President, or superintendent. Individual speakers will be allowed five minutes to address the Board ~ fifteen minutes total time for public input on each item.

The California Government Code, Section 54954.2(a)(2) states, “No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3.”

5. SUPERINTENDENT’S REPORT

5.1 THIS ITEM PROVIDES AN OPPORTUNITY FOR THE DIRECTORS/SUPERINTENDENT/BOARD MEMBERS TO SHARE VARIOUS ITEMS OF INTEREST

INFORMATION ITEM

5.2 APPROVAL OF JOINT PROCLAMATION FOR MICHAEL WALDORFF
President Teagarden and Dr. Reveles

ACTION ITEM

Approve Joint Proclamation with Superintendent in honor of Michael Waldorff’s 19 years of service to the Yuba County Office of Education.

Recommend the Board approve and present the Joint Proclamation to Michael Waldorff.

5.3 COMMUNITY ENGAGEMENT LIAISON UPDATE
Amy Nore

INFORMATION ITEM

5.4 CONSIDERATION OF CHANGING LOCATION FOR JULY BOARD MEETING
Dr. Reveles

ACTION ITEM

It has been requested the Board change the location of the July 11, 2018 Board Meeting to the Yuba County One Stop – Beckworth Room, 1114 Yuba Street, Marysville, California.

Recommend the Board approve changing the location of the July 11, 2018 Board Meeting to Yuba County One Stop – Beckworth Room, 1114 Yuba Street, Marysville, California.

6. HUMAN RESOURCES

- 6.1 DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS – Pages 9-11
Cindy Sutfin **INFORMATION ITEM**

The Commission of Teacher Credentialing requires a declaration if we anticipate hiring teachers on an emergency credential. This information will be shared at the Board Meeting.

- 6.2 SET SUPERINTENDENT’S SALARY/BENEFITS – Page 12
Superintendent’s Salary Committee **ACTION ITEM**

The Salary Committee will set the Superintendent’s Salary and Benefits for 2018-2019 Fiscal Year.

Recommend the Board approve the Superintendent’s Salary and Benefits for 2018-2019.

7. EDUCATIONAL SERVICES

- 7.1 SPECIAL EDUCATION PRESCHOOL PROGRAM PRESENTATION
Kristen Nottle-Powell **INFORMATION ITEM**

Staff from the Special Education Preschool Program will share information on the program.

- 7.2 APPROVAL OF 2018-2019 CONSOLIDATED APPLICATION PART I
Bobbi Abold **ACTION ITEM**

This application is submitted annually. The Consolidated Application Part I is the application for state and federal funds such as Title I, Title II, Title VI, Safety and others.

Recommend the Board approve the 2018-2019 Consolidated Application Part I.

- 7.3 ADOPTION OF LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) FOR THE YUBA COUNTY OFFICE OF EDUCATION FOR 2018-2019
Bobbi Abold **ACTION ITEM**

LCAP for 2018-2019 will be presented to the Yuba County Board of Education for adoption.

Recommend the Board adopt the LCAP for 2018-2019 for the Yuba County Office of Education.

- 7.4 PLUMAS LAKE CHILD DEVELOPMENT CENTER UPDATE
Bobbi Abold **INFORMATION ITEM**

Staff will share information on the program.

8. FISCAL SERVICES

- 8.1 ADOPTION OF BUDGET FOR THE YUBA COUNTY OFFICE OF EDUCATION FOR 2018-2019 ACTION ITEM
Violette Begley

Budget for 2018-2019 will be presented to the Yuba County Board of Education for final adoption.

Recommend the Board adopt the budget for 2018-2019 for the Yuba County Office of Education.

- 8.2 APPROVAL OF PROPOSED USE OF EDUCATION PROTECTION ACT (EPA) FUNDS FOR 2018/2019 AUTHORIZED BY PROPOSITION 30 ACTION ITEM
Violette Begley

EPA funds for 2018/2019 will be utilized for instructional salary, benefits and supplies. This funding will be expended for non-administrative expenditures.

Recommend the Board approve the proposed use of funds for 2018/2019 as authorized by Proposition 30.

9. OTHER ITEMS TO COME TO THE ATTENTION OF THE BOARD INFORMATION ITEM

10. ADJOURN

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board Meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Superintendent's Office at 749-4853. Notification at least 48 hours prior to the meeting will enable the Superintendent's Office to make reasonable arrangements to ensure accessibility to the Board meeting.

All Open Session Agenda related documents, including materials distributed less than 72 hours prior to the scheduled meeting, are available to the public for viewing at the Yuba County Office of Education located at 935 14th Street, Marysville, CA 95901.

**YUBA COUNTY BOARD OF EDUCATION
REGULAR MEETING**

Wednesday, June 13, 2018 - 4:30 p.m.

Yuba County Office of Education

935 14th Street - Oak Room

Marysville, CA 95901

<p>1. CALL TO ORDER, ATTENDANCE, PLEDGE OF ALLEGIANCE</p>	<p>A regular meeting of the Yuba County Board of Education was called to order at 4:30 p.m. at the Yuba County Office of Education, Oak Room, 935 14th Street, Marysville, by President Eva Teagarden.</p>
	<p>Present were Desiree Hastey, Mary Hovey, George Smith, and Eva Teagarden. Absent: Marlene Rastetter.</p>
<p>2. APPROVAL OF AGENDA</p> <p><u>ACTION ITEM</u></p>	<p>Motion made by Desiree Hastey and seconded by Mary Hovey to approve the agenda. Motion carried with four affirmative votes: Hastey, Hovey, Smith, and Teagarden. Absent: Marlene Rastetter.</p>
<p>3. CONSENT AGENDA</p> <p><u>ACTION ITEM</u></p>	<p>3.1 Approval of Minutes of May 9, 2018 3.2 Approval of Temporary County Certificates</p> <p>Motion made by George Smith and seconded by Mary Hovey to approve the consent agenda. Motion carried with four affirmative votes: Hastey, Hovey, Smith, and Teagarden. Absent: Marlene Rastetter.</p>
<p>4. PUBLIC COMMENTS ON NON-AGENDA ITEMS</p>	<p>There were no comments from the public.</p>
<p>5. SUPERINTENDENT'S REPORT</p> <p><u>INFORMATION ITEM</u></p>	<p>5.1 Dr. Reveles shared various items of interest:</p> <ul style="list-style-type: none"> • Attended the Crystal Apple Award (Recognition of Colusa, Sutter, and Yuba Counties' Teachers) • Yuba County Track Meet • Meeting with Tom Hippenstel, Raptor Technologies • Attended the Peace Officers Memorial Ceremony • Agnes Weber Meade School's 65th Anniversary Celebration • Served as a Judge at Foothill Intermediate School Speech Contest • Attended the Multi-Tiered Systems of Support (MTSS) Overview Meeting • Meeting with Kari Ylst, Principal of Yuba Garden Intermediate School/Home Visit • Tour of Thomas E. Mathew Community School with Judge Givens

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	<ul style="list-style-type: none">• Chaired the Yuba County Children’s Council Meeting• Virginia School Awards Ceremony• Keynote Speaker at Yuba Environmental Science (YES) Charter Academy Graduation• Yuba County Career Preparatory Charter School Graduation• Prospect Newspaper Column: “Building Characters and Purpose”
<u>INFORMATION ITEM</u>	<p>5.2 RECOGNITION OF COLONEL ROBERT K. CLEMENT FOR HIS DEDICATION AND SUPPORT TO YUBA COUNTY OFFICE OF EDUCATION</p> <p>President Teagarden and Superintendent Reveles presented Colonel Robert K. Clement and Mrs. Lori Clement with Resolution No. 2018-02 for his dedication and support to Yuba County Office of Education.</p> <p>Colonel Clement thanked Yuba County Office of Education for the opportunity to volunteer in the schools within our community.</p>
<u>INFORMATION ITEM</u>	<p>5.3 COMMUNITY ENGAGEMENT LIAISON UPDATE</p> <p>Amy Nore, Community Engagement Liaison, thanked Colonel Clement for all the support he has provided to Yuba County Office of Education. Amy Nore shared that she is currently working on a calendar of events for 2018-2019.</p>
<u>INFORMATION ITEM</u>	<p>5.4 REVIEW OF POLICIES AND BYLAWS TO TIE VOTES AND COST OF CANDIDATES’ STATEMENTS</p> <p>Board Bylaw No. 9220 states the Board will not assume costs related to candidate’s statements in the upcoming November 6, 2018 election and that tie votes will be determined by lot. This information must be provided</p>

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	<p>when candidates pick up their nomination papers from the Yuba County Clerk.</p>
<p><u>ACTION ITEM</u></p>	<p>5.5 ADOPTION OF RESOLUTION SETTING OUT SPECIFICATIONS OF ELECTION ORDER</p> <p>Motion made by Desiree Hastey and seconded by George Smith to adopt Resolution No. 2018-06. Roll Call vote: Desiree Hastey, aye; Mary Hovey, aye; George Smith, aye; and Eva Teagarden, aye. Motion unanimously carried. Absent: Marlene Rastetter.</p>
<p>6. EDUCATIONAL SERVICES</p> <p><u>INFORMATION ITEM</u></p>	<p>6.1 THOMAS E. MATHEWS COMMUNITY SCHOOL AND HARRY P.B. CARDEN COURT SCHOOL PRESENTATION</p> <p>Chris Meyer, Principal of Thomas E. Mathew Community School and Harry P.B. Carden Court School, presented information on both schools. Chris Meyer shared Judge Givens' letter of appreciation regarding her visit to Thomas E. Mathew Community School. Steven Rebozzi, teacher at Thomas E. Mathews, presented on the reduction of referral rates. Trustee Smith shared the history of Thomas E. Mathews Community School. Dr. Reveles thanked Chris Meyer and Bobbi Abold, Assistant Superintendent of Instruction.</p>
<p><u>ACTION ITEM</u></p>	<p>6.2 5:26 P.M. A PUBLIC HEARING ON THE PROPOSED LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) OF THE YUBA COUNTY OFFICE OF EDUCATION FOR 2018-2019</p> <p>Public Hearing was declared open at 5:26 p.m. by President Teagarden. Bobbi Abold distributed an LCAP draft document; the intent of bringing the draft to the Public Hearing is to receive public comments. The LCAP is a three-year plan. Bobbi reviewed the document with the Board Members. The LCAP will be presented to the Board for final approval on June 20, 2018. Motion made by Desiree Hastey and seconded by George Smith to close</p>

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	<p>the Public Hearing. Motion carried with four affirmative votes: Hastey, Hovey, Smith, and Teagarden. Absent: Rastetter. There being no comments from the public, the hearing was declared closed by President Teagarden at 5:41 p.m.</p>
<p><u>ACTION ITEM</u></p>	<p>6.3 APPROVAL OF YUBA COUNTY PLAN FOR PROVIDING EDUCATIONAL SERVICES TO EXPELLED YOUTH</p> <p>Bobbi Abold explained that every three years each county superintendent of schools, in conjunction with the superintendents of the school districts, shall submit a triennial update to the plan for providing educational services to all expelled pupils in the county. The updated Expulsion Plan was reviewed with the Board Members. Motion made by George Smith and seconded by Desiree Hastey to approve the Yuba County Plan for Providing Educational Services to Expelled Youth. Motion carried with four affirmative votes: Hastey, Hovey, Smith, and Teagarden. Absent: Marlene Rastetter.</p>
<p>7. FISCAL SERVICES</p> <p><u>ACTION ITEM</u></p>	<p>7.1 5:45 P.M. A PUBLIC HEARING ON THE PROPOSED BUDGET OF THE YUBA COUNTY OFFICE OF EDUCATION FOR 2018-2019</p> <p>It is required that a Public Hearing be held on the budget. This time is designated for the public to ask questions or make comments concerning the budget. The Public Hearing was declared open at 5:45 p.m. by President Teagarden. Violette Begley, Director of Fiscal Services, explained the Preliminary Budget that was distributed to the Board Members and was also available to the public. Motion made by George Smith and seconded by Mary Hovey to close the Public Hearing. Motion carried with four affirmative votes: Hastey, Hovey, Smith, and Teagarden. Absent: Marlene Rastetter. There being no further comments from the public, the hearing was declared closed at 6:10 p.m. by President Teagarden.</p>

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<p><u>ACTION ITEM</u></p>	<p>7.2 ESTABLISH AND MAINTAIN A NEW FUND</p> <p>Violette Begley explained the establishment of a new Special Reserve Fund for Capital Outlay Projects that will earn interest and will operate out of Fund 40. The fund is to provide for accumulation of funding and tracking of expenditures for capital outlay projects and receipt of some real property sales revenue. Motion made by Desiree Hastey and seconded by George Smith to establish and maintain a special reserve fund for capital outlay projects. Motion carried with four affirmative votes: Hastey, Hovey, Smith, and Teagarden. Absent: Marlene Rastetter.</p>
<p>8. OTHER ITEMS TO COME TO THE ATTENTION OF THE BOARD</p> <p><u>INFORMATION ITEM</u></p>	<p>Violette Begley shared that Yuba County Office of Education has been approved for financial hardship funds for facilities.</p> <p>Bobbi Abold thanked all the staff for making Yuba County Office of Education a wonderful place. President Teagarden thanked the staff for all the hard work they do for Yuba County Office of Education.</p>
<p>9. ADJOURNMENT</p>	<p>Meeting was adjourned at 6:17 p.m.</p>

Respectfully submitted,

Francisco Reveles, Ed.D.
Superintendent, Yuba County Office of Education



DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: 2018-19

Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT

Name of District: _____ District CDS Code: _____

Name of County: _____ County CDS Code: _____

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on ___/___/___ certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, _____.

Submitted by (Superintendent, Board Secretary, or Designee):

<i>Name</i>	<i>Signature</i>	<i>Title</i>
<i>Fax Number</i>	<i>Telephone Number</i>	<i>Date</i>
<i>Mailing Address</i>		
<i>E-Mail Address</i>		

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County Yuba County Office of Education County CDS Code 58-10587

Name of State Agency N/A

Name of NPS/NPA N/A County of Location N/A

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on 06 / 20 / 2018, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, 2019.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

Francisco Reveles		County Superintendent
<i>Name</i>	<i>Signature</i>	<i>Title</i>
(530) 741-6500	(530) 749-4900	06/ /2018
<i>Fax Number</i>	<i>Telephone Number</i>	<i>Date</i>
935 14th Street, Marysville, CA 95901		
<i>Mailing Address</i>		
francisco.reveles@yubacoe.k12.ca.us		
<i>EMail Address</i>		

► *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
CLAD/English Learner Authorization (applicant already holds teaching credential)	1 <hr style="width: 100%;"/>
Bilingual Authorization (applicant already holds teaching credential)	0 <hr style="width: 100%;"/>
List target language(s) for bilingual authorization: N/A	
Resource Specialist	0 <hr style="width: 100%;"/>
Teacher Librarian Services	0 <hr style="width: 100%;"/>

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	0
Single Subject	0
Special Education	2
TOTAL	2

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? Yes No

If no, explain. County Office

Does your agency participate in a Commission-approved college or university internship program? Yes No

If yes, how many interns do you expect to have this year? 5

If yes, list each college or university with which you participate in an internship program.
CSU, Chico, Sacramento State, Brandman University, National University,
University of Phoenix

If no, explain why you do not participate in an internship program.
N/A

DRAFT + 5%
YUBA COUNTY OFFICE OF EDUCATION
COUNTY SUPERINTENDENT'S SALARY AND BENEFITS
2018

BASE SALARY

Step 1	Step 2	Step 3	Step 4
\$157,759	\$162,492	\$167,367	\$172,388

1. A newly elected/appointed Superintendent shall receive \$157,759 annual salary.
2. Unless otherwise directed, the Superintendent's salary shall be agendized annually for approval at the June Board Meeting.
3. This salary may be adjusted by the County Board of Education to include any annual negotiated settlements with YCOE bargaining units or any specific proposals from the Board or Superintendent for modification of the schedule.

BENEFITS

1. The County Superintendent of Schools shall receive the same fringe benefits granted to the management employees of the YCOE.
2. The County Superintendent of Schools shall receive payment for professional dues as well as reimbursement for actual and necessary expenses incurred in serving as County Superintendent.
3. The County Superintendent of Schools shall be assigned a county vehicle for use in fulfilling responsibilities as County Superintendent or may option of receiving mileage reimbursement for such responsibilities.
4. The County Superintendent of Schools shall receive creditable compensation of \$1200 for holding an accredited Masters Degree or \$1700 for holding an accredited Doctoral Degree. Creditable compensation shall be added to the annual salary.
5. The work year for the County Superintendent of Schools shall be based on 220 days of service and will receive twelve (12) sick leave days allocation per year.

CS
06/13/18