

YUBA COUNTY BOARD OF EDUCATION

935 14th Street
Marysville, CA 95901

Special Meeting Agenda

July 12, 2023



Katharine Rosser

John Nicoletti, Vice President

Marjorie Renicker, President

Desiree Hastey

Tracy Bishop

Trustee Area 1

Trustee Area 2

Trustee Area 3

Trustee Area 4

Trustee Area 5



Bobbi Abold
Deputy Superintendent

YUBA COUNTY BOARD OF EDUCATION

SPECIAL MEETING

Wednesday, July 12, 2023 – 2:00 p.m.

Yuba County One Stop, Beckwourth Room

1114 Yuba Street, Marysville, CA 95901

PUBLIC COMMENTS: Persons wishing to address the Board (Agenda Items) are requested to fill out a “Request to Speak” card before the start of the meeting and give it to the Secretary, Board President, or Superintendent. Individual speakers will be allowed five minutes to address the Board - fifteen minutes total time for public input on each item.

AGENDA

1. CALL TO ORDER, ATTENDANCE, AND PLEDGE OF ALLEGIANCE

2. PUBLIC COMMENTS

This item is being placed on the agenda to allow any member of the public to speak on agenda items and non-agenda items.

The California Government Code, Section 54954.2(a)(2) states, “No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3.”

3. APPROVAL OF AGENDA

ACTION ITEM

4. SUPERINTENDENT SEARCH

INFORMATION ITEM

The Board will meet with Leadership Associates search firm advisors to discuss the following:

1. Overview of Search Process
2. Board/Search Firm Protocols During the Search
3. Discussion of Online Survey
4. Discussion Regarding Input Sessions with Leadership Associates Consultants
5. Timeline for the Search
6. Board Input Regarding Desired Qualities and Characteristics of New Superintendent

5. CLOSED SESSION

INFORMATION ITEM

PUBLIC EMPLOYEE APPOINTMENT

POSITION: SUPERINTENDENT (GOVERNMENT CODE SECTION 54957)

6. ADVANCED PLANNING

ACTION ITEM

The Board will determine if additional Board meetings are needed.

7. ADJOURN

ACTION ITEM



YUBA COUNTY OFFICE OF EDUCATION

Initial Meeting, Discussion Items

July 12, 2023

A. OPEN SESSION (1.5 hours)

1. Discussion/Action and Review of Search Process
2. Designate Board's liaison and spokesperson for the Board
3. Confirm executive assistant has received guidelines and templates from Leadership Associates office admin staff
4. Board of Trustees email addresses (if posted on website, confirm)
5. Discuss the use of input from board, stakeholder groups and online survey results in development of position profile
 - Board affirms stakeholder groups for input sessions
 - Position description: District provides narrative of "community" and "district" (if not already available on website); salary range
 - Majority of Board Members to review and respond to position description prior to posting on District's and Leadership Associates' website
 - Online survey dates and specified languages: _____
6. Establish and adopt the final timeline
 - ACSA publication: specify dates: _____
 - Affirm following date(s) for stakeholder input sessions _____
 - Closed session date for application review [2-2 1/2 hours] _____
 - Closed session date for interviews (all day) _____
 - Consideration of location for interview; *venues away from the District Office*
 - Validation process, Board discussion and at Board discretion
 - Target date for offer of employment and approval of superintendent contract (must be on a regularly scheduled board meeting): _____
7. Candidate Recruitment
8. Worksheet of Contract Parameters (to be completed by candidates invited to interview)
9. Copy of current Superintendent Contract (Send to consultants)
10. Board questions/points for clarification
11. Board Members' Input:
 - Desired Qualities/Characteristics/Experiential Background
 - District's Strengths and Challenges
 - Questions Regarding Process/Procedures

B. CLOSED SESSION (30 minutes)



PROPOSED TIMELINE

(Flexible based on Board direction)

Yuba County Office of Education Superintendent Search

Note: *Blue italicized text* indicates Board Participation

JUNE 2023 Preliminary Phase	June 9	County Office receives proposals
	June 26	<i>Proposal Presentations / Board Selects Firm</i>
JUNE-JULY 2023 Community Engagement	July 12 (Special Mtg)	<i>Initial Meeting with the Board; Board determines characteristics, skills & qualities desired in new superintendent; publicly announces timeline and procedures (Open and Closed Session; approx 3 hrs total)</i>
	Early July	Online survey dates (if using the survey)
	Early July	Consultants confer with staff and community designated by the Board to receive input
JUNE-JULY 2023 Advertisement and Recruitment	Mid July	Consultants identify potential candidates; Development and posting of recruitment materials and Position Description
	July 10	Advertising and active recruitment; Ad appears in <u>EdCal</u> ,
	July 21	Deadline for applications - 5:00 pm
JULY-AUGUST 2023 Interviews and Selection	Week of July 23	Consultants complete comprehensive reference and background checks on applicants
	July 28 (Special Mtg)	<i>Board confers with consultants, reviews all applications and selects candidates to be interviewed (Closed Session; approx 3 hours)</i>
	August 4 (Special Mtg)	<i>Board interviews candidates; selects finalist(s) (Closed Session; all-day meeting)</i>
AUGUST 2023 Contract Approval	TBD	<i>Board completes the validation process of the leading candidate and makes final determination</i>
	August 9	<i>Board approves new Superintendent</i>
SEPTEMBER 2023 Start Date	September 1 (as mutually agreed)	New superintendent begins