



Flexible E-Learning Days

Secondary Student Checklist

Before a Flexible E-Learning Day

- I understand how to access my class assignments in Schoology.
- I know how to email my teacher if I have questions.
- I understand it is especially important to be up to date so that I am prepared to work independently on a Flexible E-Learning Day.

During a Flexible E-Learning Day

- I will check each of my courses in Schoology to see what I need to do on a Flexible E-Learning Day.
- I will follow directions my teachers give me in Schoology.
- I will complete and submit my assignments.
- I will ask my family to help me with assignments if needed..
- If I have questions I will contact my teacher(s) during regular school hours.

After a Flexible E-Learning Day

- I will talk to my teachers about completing any work not done on the Flexible E-Learning Day.

Secondary Family Checklist

Before a Flexible E-Learning Day

- I am prepared to help my child email teachers with any questions about the assignments for Flexible E-Learning Day.
- I am signed up with a parent account in Schoology so I have access to my child's courses.

During a Flexible E-Learning Day

- I will help my child with Flexible E-Learning Day assignments if they need help.
- I will remind my child to complete assignments.

After a Flexible E-Learning Day

- I understand that I can check on daily assignments in Schoology.
- I will contact the teacher with any questions I had about assignments my child did on Flexible E-Learning Day.