



# SAN BERNARDINO COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION

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## Meeting Minutes

Regular Meeting

Wednesday, November 15, 2023

6:00 P.M.

San Bernardino County Superintendent of Schools  
Dorothy Inghram Learning Center, Room C  
670 E Carnegie Drive • San Bernardino, California 92408

### **MEMBERS PRESENT:**

Resa Barillas  
Robert Bennett  
Patty Holohan  
Jay Muñoz  
David Romo  
Rafael Trujillo

Gilbert Zendejas

### **MEMBERS ABSENT:**

Kareem Gongora  
Flora Martinez  
Regina Weatherspoon-Bell

### **STAFF PRESENT:**

Ted Alejandre, County Superintendent, Secretary  
Angel Arrington Acting Secretary  
Audrey Grijalva, Recording Secretary  
James Fields, Senior Manager of Communications, and IGR  
Jenny Owen, Director of Communications, and IGR  
Veronica Robledo, Project Specialist, Communications,  
and IGR

### **COUNTY COUNSEL:**

Jose Mendoza- Absent

## **1. Oath of Office**

Prior to the meeting, County Committee Secretary, Superintendent Alejandre administered the Oath of Office to newly elected Fourth District County Committee member Gil Zendejas and swore in reelected Committee member David Romo.

- 1.1 Awarding Certificate of Election Second District – David Romo
- 1.2 Awarding Certificate of Election Fourth District – Gilbert Zendejas

## **2. Call to Order and Roll Call**

Chairman Trujillo called the meeting to order at 6:00 p.m. and asked Recording Secretary Audrey Grijalva to conduct a roll call of County Committee members.

## **3. Flag Salute**

Superintendent Alejandre led the flag salute.

#### **4. Adoption of Agenda**

Member Muñoz made a motion to adopt the agenda; Member Holohan seconded the motion. A vote was taken. The motion carried unanimously 7-0. Ayes: Barillas, Bennett, Holohan, Romo, Muñoz, Trujillo, Zendejas. Nays: None. Abstentions: None.

#### **5. Approval of Minutes**

Member Barillas moved to approve the meeting minutes on items 5.1 and 5.2 for September 20, 2023, and October 30, 2023; Member Bennett seconded the motion. A vote was taken. The motion carried 6-0-1. Ayes: Barillas, Bennett, Holohan, Romo, Muñoz, Trujillo. Nays: None. Abstentions: Zendejas.

5.1 Approve minutes for the regular meeting on September 20, 2023.

5.2 Approve minutes for the election meeting on October 30, 2023.

#### **6. General Public Comments**

No public comments were submitted to be read into the record nor were there any members of the public wishing to address the Committee.

#### **7. Reorganization of County Committee Officers**

7.1. For the office of Chairperson, Member Muñoz nominated Rafael Trujillo; member Holohan seconded the nomination. There were no other nominations for chairperson. A vote was taken. The motion carried unanimously 7-0. Ayes: Barillas, Bennett, Holohan, Romo, Muñoz, Trujillo, and Zendejas. Nays: None. Abstentions: None

BE IT RESOLVED that the County Committee on School District Organization elects Rafael Trujillo as its Chairman.

7.2. For the office of Vice Chair, member Trujillo nominated Patty Holohan, and Member Muñoz seconded the nomination. There were no other nominations for Vice Chair. A vote was taken. The motion carried unanimously 7-0. Ayes: Barillas, Bennett, Holohan, Romo, Muñoz, Trujillo, and Zendejas. Nays: None. Abstentions: None.

BE IT RESOLVED that the County Committee on School District Organization elects Patty Holohan as its Vice Chair.

#### **8. Accept Resignation of Member Claudia Lopez**

8.1 Member Claudia Lopez submitted her notice of resignation from the County Committee due to accepting employment with a school district. Member Lopez represented the Fifth Supervisorial District. Her term expires in November 2025.

Member Barillas made a motion to adopt the resignation; Member Bennett seconded the motion. A roll call vote was taken. The motion carried unanimously 7-0. Ayes: Barillas, Bennett, Holohan, Romo, Muñoz, Trujillo, and Zendejas. Nays: None. Abstentions: None

BE IT RESOLVED that the County Committee on School District Organization accepted the resignation of Claudia Lopez, effective November 15, 2023.

**9. Appointment Process for Filling Fifth Supervisorial Seat Vacated by Claudia Lopez**

The remaining members of the Committee must make appointments to fill vacancies within 70 days. After 70 days the County Superintendent will need to make an appointment (EC 4002 4006).

Acting Secretary Angel Arrington discussed the process to fill the vacancy. Pursuant to EC 4006, vacancies for an unexpired term shall be filled by a majority vote of the remaining members of the Committee within 70 days of its occurrence. If the Committee fails to fill the vacancy within 70 days, the County Superintendent will need to make an appointment.

**10. Needles Unified School District – Petition to Reduce Number of Trustees from Seven to Five**

Needles Unified School District submitted a petition to the County Committee to reduce the number of trustees from seven to five pursuant to EC 5019. The Committee is required to hold one public hearing within the boundaries of the school district. The Committee discussed potential dates to schedule the public hearing, which included Friday, January 12, Wednesday, January 17 and Friday, January 19.

**11. Other Business**

- 11.1. Acting Secretary's Report-Ms. Arrington shared news on Orange County Office of Education who filed a petition in Orange County Superior Court against the County Committee on School District Organization.
- 11.2. County Counsel's Report- Not in attendance at meeting.
- 11.3. Announcements and Correspondence- No correspondence
- 11.4. County Committee Member Reports- No report.
- 11.5. Future Agenda Items- The December 20, 2023, meeting will be cancelled.

**12. Regular Meeting – 6 p.m. on Wednesday, December 20, 2023**

The December 20, 2023, meeting will be cancelled.

**13. Adjournment**

Member Romo moved to adjourn the meeting; Member Bennett seconded the motion. Motion passed 7-0. The meeting adjourned at 6:50 p.m.