



SAN BERNARDINO COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION

VIRTUAL MEETING

Meeting Minutes

Regular Meeting

Wednesday, February 15, 2023
6:00 P.M.

MEMBERS PRESENT:

Resa Barillas
Robert Bennett
Patty Holohan
Claudia Lopez
Flora Martinez
Jay Muñoz
Rafael Trujillo
James Willingham

STAFF PRESENT:

Angel Arrington Acting Secretary
Audrey Grijalva, Recording Secretary

MEMBERS ABSENT:

Kareem Gongora
Regina Weatherspoon-Bell

COUNTY COUNSEL:

Jose Mendoza

1. Call to Order and Roll Call

Chairman Trujillo called the meeting to order at 6:00 p.m. and Recording Secretary Mrs. Grijalva conducted a roll call of County Committee members in attendance.

2. Flag Salute

Member Martinez led the flag salute.

3. Adoption of Agenda

Member Willingham made a motion to adopt the agenda; Member Bennett seconded the motion. A roll call vote was taken. The motion carried unanimously 8-0. Ayes: Barillas, Bennett, Holohan, Lopez, Martinez, Muñoz, Willingham, Trujillo. Nays: None. Abstentions: None.

4. Approval of Minutes

Member Muñoz moved to approve the meeting minutes on items 4.1, 4.2, 4.3, 4.4, 4.5 for November 16, 2022, December 7, 2022, December 14, 2022, January 11, 2023, February 8, 2023; Member Holohan seconded the motion. A roll call vote was taken. The motion carried unanimously 8-0. Ayes: Barillas, Bennett, Holohan, Lopez, Martinez, Muñoz, Willingham, Trujillo. Nays: None. Abstentions: None

5. General Public Comments

No public comments were submitted to be read into the record nor were there any members of the public wishing to address the Committee virtually.

6. Accept Resignation of Member Brynna Cadman

On January 27, 2023, Member Brynna Cadman emailed her notice that she was stepping down from the County Committee. She and her husband will be leaving California to serve as short-term missionaries. Member Cadman represented the Second Supervisorial District. Her term expires in November 2023.

6.1 BE IT RESOLVED that the County Committee on School District Organization accepted the resignation of Brynna Cadman, effective January 27, 2023. Member Martinez made a motion to adopt the resignation; Member Barillas seconded the motion. A roll call vote was taken. The motion carried unanimously 8-0. Ayes: Barillas, Bennett, Holohan, Lopez, Martinez, Muñoz, Willingham, Trujillo. Nays: None. Abstentions: None.

7. Appointment process for Filling Second Supervisorial Seat Vacated by Brynna Cadman

Acting Secretary Angel Arrington discussed the process to fill the vacancy. Pursuant to EC 4006, vacancies for an unexpired term shall be filled by a majority vote of the remaining members of the Committee within 70 days of its occurrence. If the Committee fails to fill the vacancy within 70 days, the County Superintendent will need to make an appointment.

The Committee has until Friday, April 7, 2023, to fill the vacancy. The application and announcement will be finalized and released later this week. The application period will close on Friday, March 10, 2023. Interviews will be held at the regular March 15, 2023, County Committee meeting.

8. Other Business

8.1. Acting Secretary's Report - Acting Secretary Angel Arrington expressed her sincere gratitude to Mr. Dennis Mobley, SBCSS governance consultant for stepping in as the interim Acting Secretary while she has been on an extended leave. Ms. Arrington shared that she is back full time and will officially resume her role as Acting Secretary and facilitate the County Committee activities going forward.

8.2. County Counsel's Report - No report

8.3. Announcements and Correspondence - No report

8.4. County Committee Member Reports – No report

8.5. Future Agenda Items – No report

9. Next Regular Meeting – 6 p.m. on Wednesday, March 15, 2023. As a reminder, the emergency provisions that allowed legislative bodies to meet virtually due to the COVID-19 pandemic, are no longer in effect. The March 15, 2023 meeting will be held in person.

10. Adjournment

Member Holohan moved to adjourn the meeting; Member Willingham seconded the motion. Meeting adjourned at 6:16 p.m.