

**WATERFORD TOWNSHIP BOARD OF EDUCATION**

**NOTICE OF MEETING:                   REGULAR BOARD MEETING – July 17, 2024  
WATERFORD ELEMENTARY SCHOOL  
Regular Meeting – 6:30 p.m.**

**I.       MEETING CALLED TO ORDER \_\_\_\_\_**

This meeting was advertised in compliance with the Sunshine Law through the notice issued to the Courier-Post and filed with the clerk of the Township of Waterford and posted in the Board Office and on the district website, wtsd.org.

**A.       ROLL CALL**

**B.       MOTION TO APPROVE BUSINESS NOT ANTICIPATED AT THE TIME OF THE AGENDA PURSUANT TO BOARD POLICY**

**C.       MOTION TO APPROVE THE RESOLUTION AUTHORIZING CLOSED SESSION**

**D.       MOTION TO APPROVE THE RETURN TO OPEN SESSION \_\_\_\_\_**

**E.       FLAG SALUTE**

**F.       MISSION STATEMENT- Ehren O'Donnell**

**G.       STATEMENT TO THE PUBLIC**

Often times it appears to the members of our audience that the Board of Education takes action with very little comment, and in many cases a unanimous vote. Before a matter is placed on an agenda for a public meeting, the administration have thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board Committee. The members of the Board Committee work with the administration and Superintendent to assure that the members fully understand this matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then, it is placed on the agenda for action at the public meeting.

**THE BOARD OF EDUCATION HAS DISCUSSED SUBJECTS IN CLOSED SESSION WHICH WILL BE DISCLOSED TO THE PUBLIC WHEN ACTION IS TAKEN BY THE BOARD, IF ANY, OR AT A PUBLIC SESSION AT SOME LATER DATE.**

**THE BOARD PRESIDENT REQUESTS THAT ALL CELL PHONES BE TURNED OFF OR PLACED ON VIBRATE DURING THE BOARD MEETING – THANK YOU.**

**MINUTES, POLICY BOOK AND ATTACHMENTS ARE AVAILABLE AT THE SCHOOL DISTRICT WEBSITE, WTS.D.ORG**

**FIRE EXITS ARE LOCATED IN THE FRONT AND REAR OF THE ROOM.**

*The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator or staff member. Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted.*

**WATERFORD TOWNSHIP BOARD OF EDUCATION**  
**July 17, 2024**

**II. COMMITTEE REPORTS**

- A. EDUCATION**
- B. PERSONNEL**
- C. BUSINESS**

**III. PRESENTATIONS**

- A. ACCESS for ELLs Spring 2024 Results- Dr. Michael Nolan**
- B. Students of the 3<sup>rd</sup> Trimester:**
  - 1. Kindergarten- *Penelope McNeill-Beck – Ms. Allen*  
*Carter Silvestro- Ms. Weidmann*
  - 2. Grade 1- *Emmanuel Kenner- Ms. Fieger*
  - 3. Grade 2- *Scarlett Goldberg- Ms. Gallagher/Ms. Wallen*
  - 4. Grade 3- *Carter Wakeley- Ms. O'Donnell*
  - 5. Grade 4- *Patrick Dougherty- Ms. Agoston*
  - 6. Grade 5- *Olivia Umosella- Ms. Stephan*
  - 7. Grade 6- *Jason DuVilla- Ms. Gray/Ms. Catania*

**IV. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS ONLY**

- A.** Motion to open the meeting to the Public
- B.** Motion to close the meeting to the Public

**V. MINUTES – Approve the minutes for the following meetings as submitted by the School Business Administrator/Board Secretary:**

- A.** Board Meeting                      June 19, 2024
- B.** Closed Session                      June 19, 2024

**VI. SUPERINTENDENT’S REPORT – Dr. Michael Nolan**

- A. Monthly District Reports-**
  - 1. Monthly Wellness Report
  - 2. Fire/Security Drill Log

**B. Enrollment:**

Grade	2022/2023 Title I/ESY	2023/2024 Title I/ESY
PK	14	18
K	5	17
1 <sup>st</sup>	10	27
2 <sup>nd</sup>	9	18
3 <sup>rd</sup>	12	12
4 <sup>th</sup>	9	15
5 <sup>th</sup>	6	22
6 <sup>th</sup>	12	0
<b>Total:</b>	<b>77</b>	<b>129</b>

**C. Suspension Report:**

SID#	Date	Incident	School	Location	Reported by	Resolution
N/A						

**WATERFORD TOWNSHIP BOARD OF EDUCATION**

July 17, 2024

**VIII. SUPERINTENDENT’S RECOMMENDATIONS**

*Upon the recommendation of the Superintendent:*

**A. EDUCATION –Ehren O’Donnell/ Barbara Libak Fanz /Roe Hunter**

**1. Harassment, Intimidation and Bullying (HIB) Report:**

Acknowledge Receipt of HIB Investigations as follows:

Alleged Target(s)	Alleged Aggressor(s)	Location	Report Received Date	Investigation Completed Date	Investigation Outcome HIB–Yes/No	Action Taken
6572068237	9116925998	Bus	6/14/24	6/18/24	No	• Seat Change/Communication w/Driver

**2. Harassment, Intimidation and Bullying (HIB) Report:**

Affirm the Harassment, Intimidation & Bullying Report as follows:

Alleged Target(s)	Alleged Aggressor(s)	Location	Report Received Date	Investigation Completed Date	Investigation Outcome HIB–Yes/No	Action Taken
N/A						

**3. Comprehensive Equity Plan State of Assurance for 2024-2025:**

Approve the submission of the Comprehensive Equity Plan Statement of Assurance for the 2024-2025 school year.

**4. Waterford Township School District Remote Learning Plan 2024-2025 School Year:**

Approve the submission of the Waterford Township School District Remote Learning Plan for the 2024-2025 school year. (See Attachment A-4).

**5. Approve the following policy for the first reading:**

- a. Policy #9323- Notification of Juvenile Offender Case Disposition
- b. Policy #5337- Service Animals
- c. Policy #2200- Curriculum Content
- d. Policy #5350- Student Suicide Prevention
- e. Policy #2423- Bilingual and ESL Education

**6. Approve the following policy for the second reading:**

n/a

**7. Acknowledge receipt of the following regulations:**

- a. Regulation #2624- Grading System
- b. Regulation #5200- Attendance

**B. PERSONNEL – Michael McClintock/Ben De Vuyst/Jason Galante**

*Upon the recommendation of the Superintendent:*

**1. Transfer / Assignment Change of Certified Staff Members for the 2024-2025 School Year:**

Approve the transfer of Certified Staff Members for the 2024-2025 school year. (See Attachment B-1).

**WATERFORD TOWNSHIP BOARD OF EDUCATION**  
**July 17, 2024**

**2. Appointment of Support Staff for the 2024-2025 School Year:**

Approve the following staff members for the positions below, pending receipt of required documentation:

Name	Assignment	UPC	Loc	Step	Rate / Hour	Hours / Day	Days / Year	FTE
Acevedo-Stinger, Angelique	Paraprofessional	TBD	Atco	1	\$16.85	6	185	1.0
Garvin, Taylin	Paraprofessional (Highly Qualified)	TBD	Atco	2	18.25	6	185	1.0
Michelini, JoAnn	Non-Instructional Paraprofessional	20-50-NA / AZQ	WES	2	16.12	4	185	.67

**3. Resignation of Certified Staff Member(s):**

Approve the resignation of the following staff member(s):

Name	Location	Position	UPC	Effective Date
Ginzberg, Kate	WES	Teacher -- SPED	30-50-S2 / AQO	8.26.24

**4. Resignation of Non-Certified Staff Member(s):**

Approve the resignation of the following staff member(s):

Name	Location	Position	UPC	Effective Date
Kelly, Sarah	WES	Non-Instructional Paraprofessional	20-50-NA / APD	6.30.24
Major, Lauren	WES	Non-Instructional Paraprofessional	20-50-NA / AZQ	6.30.24
Wade, Trisha	WES	Non-Instructional Paraprofessional	20-50-NA / ATA	6.30.24

**5. Create / Abolish Staff Positions:**

Approve the created and abolished positions for the 2024-2025 school year. (See Attachment B-5).

**6. Job Description:**

Approve the revised/new of the following job descriptions (to be distributed):

- Supervisor of Preschool (new)

**7. Perfect Attendance Award – May 2024:**

Acknowledge and congratulate the recipient of May's Perfect Attendance Award, Holly Lucas. Holly is a Highly-Qualified Paraprofessional at our Atco Elementary School and will receive a \$50.00 Amazon gift card.

**8. Approve the following policy for the first reading:**

- a. Policy #1140- Affirmative Action Program
- b. Policy #1530- Equal Employment Opportunities
- c. Policy #1550- Equal Employment Anti-Discrimination
- d. Policy #1523- Comprehensive Equity Plan

**9. Approve the following policy for the second reading:**

n/a

**10. Acknowledge receipt of the following regulations:**

n/a

**WATERFORD TOWNSHIP BOARD OF EDUCATION**

July 17, 2024

**C. BUSINESS – Dan Hoover/Tom Leach/Jason Galante**

*Upon the recommendation of the Superintendent:*

**1. Board Secretary’s Certifications for the month May 2024 (See Attachment C-1):**

In accordance with 18A:17-9 for the month of May 2024, the Cash Reconciliation Report and the Board Secretary’s report are in agreement. In accordance with 18A:17-9 for the month of May 2024, the Board Secretary certifies that no line item has been over-expended in violation of N.J.A.C. 23A-16.10(c)3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. The Board Secretary, in accordance with N.J.A.C. 6A:23A-16.10(c)2, certifies that the following changes in anticipated revenue amounts and revenue sources.

**2. Board of Education Monthly Financial Certification:**

Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Waterford Township Board of Education certifies that as of May 2024 and after review of the Secretary’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board’s knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

**3. Financial Reports for the month May 2024 (as per attached):**

- a. Investment report.
- b. Report of the Board Secretary in accordance with 18A:17-36 and 17A:17-9
- c. Student Activity Fund General Ledger.
- d. Nutri-Serve Food Management/Waterford Township School District Financial Statement. N/A
- e. Transfers by transfer number

**4. Approval of Expenditures (as per attached):**

Approve the payment of bills and claims:

- Bills List #1- \$377,525.88
- Bills List #2- \$ 47,175.50

**5. Grants:**

<b>Grantor</b>	<b>School</b>	<b>Amount</b>	<b>Purpose</b>	<b>Attachment</b>
WTH&SA	WES	\$2,310	Pay 6 <sup>th</sup> grade teachers extra time for 6 <sup>th</sup> grade class trip	No
IDEA Basic	District	255,917	Out of District Tuition	No
IDEA Preschool	TR	17,097	Salaries & Benefits	No

**6. Contracts:**

a.

<b>Vendor</b>	<b>Purpose</b>	<b>From</b>	<b>To</b>	<b>Amount</b>	<b>Attachment</b>
Comcast	Internet	7/1/2024	6/30/2025	\$43,800	No

b. To approve a contract with First Student for Summer Transportation in the amount of \$33,231.

**WATERFORD TOWNSHIP BOARD OF EDUCATION**  
**July 17, 2024**

**7. Tuition Contracts for the 2024-2025 School Year:**

Approve the tuition contracts for the 2024-2025 school year:

SID #	School	From	To	Amount	Send/Receive	Attachment
3435952984	Archway	7/8/24	6/30/25	\$99,176.70	Send	No
4951490958	Archway	7/8/24	6/30/25	99,176.70	Send	No
9697520564	Kingsway	7/8/24	6/30/25	115,865.40	Send	No
2546985197	Kingsway	7/8/24	6/30/25	115,865.40	Send	No
4796827764	Kingsway	7/8/24	6/30/25	78,065.40	Send	No
8255330387	Kingsway	7/8/24	6/30/25	115,865.40	Send	No
4232157242	Kingsway	7/8/24	6/30/25	115,865.40	Send	No
2297423588	Kingsway	7/8/24	6/30/25	115,865.40	Send	No
9814852611	Kingsway	7/8/24	6/30/25	78,065.40	Send	No

**8. Out of District Professional Development for the 2024-2025 School Year:**

Approve the Out of District Professional Development for the 2024-2025 school year:

Name	Date Submitted	Date of Workshop	Location	Topic	Cost	Account #
Nolan, M.	07/09/2024	08/15/2024	NJ	2024 Annual Administrator Workshop	250.00	20-277-200-580-58-04-000
Fox, D.	07/09/2024	08/15/2024	NJ	2024 Annual Administrator Workshop	250.00	20-277-200-580-58-04-000
Magenta, A.	07/09/2024	08/15/2024	NJ	2024 Annual Administrator Workshop	250.00	20-277-200-580-58-04-000
Davidson, P.	07/09/2024	08/15/2024	NJ	2024 Annual Administrator Workshop	250.00	20-277-200-580-58-04-000
Kondas, H.	07/09/2024	08/15/2024	NJ	2024 Annual Administrator Workshop	250.00	20-277-200-580-58-04-000
Manna, C.	07/09/2024	08/15/2024	NJ	2024 Annual Administrator Workshop	250.00	20-277-200-580-58-04-000
Richardson, C.	07/09/2024	08/15/2024	NJ	2024 Annual Administrator Workshop	250.00	20-277-200-580-58-04-000

**9. Facilities:**

**10. Transportation:**

**11. Business-Related Policies:**

a. **Approve the following policies for the first reading:**

1. Policy #6660- Student Activity Fund
2. Policy #6620- Petty Cash
3. Policy #8467- Weapons
4. Policy #8420- Emergency and Crisis Situations

b. **Approve the following policies for the second reading:**

n/a

c. **Acknowledge receipt of the following regulations:**

1. Regulation #7650- School Vehicle Assignment, Use, Tracking, Maintenance, and Accounting
2. Regulation #6620- Petty Cash

**WATERFORD TOWNSHIP BOARD OF EDUCATION**

**July 17, 2024**

**D. BYLAWS–*Barbara Libak Fanz***

1. Approve the following policy for the first reading:  
n/a
2. Approve the following policy for the second reading :  
n/a
3. Acknowledge receipt of the following regulations:  
n/a

**VIII. REPORTS**

- a. **Legislation-** Tom Leach/Roe Hunter
- b. **Camden County School Boards Association-** Ehren O'Donnell/ Barbara Libak-Fanz
- c. **New Jersey School Boards Association-** Dan Hoover/Michael McClintock
- d. **Camden County Educational Services Commission-** Ben De Vuyst/Jason Galante
- e. **Hammonton-**Roe Hunter
- f. **Board President's Report-** Matthew DeNafo

**IX. BOARD OF EDUCATION BUSINESS**

- A. **OLD BUSINESS**
- B. **NEW BUSINESS**

**X. COMMENTS FROM MEMBERS OF THE PUBLIC ON GENERAL TOPICS**

- A. Motion to open the meeting to the Public
- B. Motion to close the meeting to the Public

**XI. MEETING ADJOURNMENT \_\_\_\_\_**