

Apportionment Bulletin

Date: 03-30-22

Bulletin No. 22-222A

TO: San Bernardino County School Districts
Chief Business Official and Directors of Accounting

SUBJECT: Apportionment for Kitchen Infrastructure and Training Funds

Enclosed are the following documents for your district:

1. Letter from the California Department of Education dated 03-28-2022.
2. Distribution Schedule

The income from this apportionment **WILL BE** deposited into the following account:

Fiscal Year	21-22
Resource	7028, 7029
Fund	01
Revenue Account	8520
PCA	25590
District	Various

Please forward this information to the appropriate district staff. Notification will be sent to the district once funds are released for posting.

Apportionment Bulletins and back up documentation are posted at:

The Apportionment Summary, which is updated monthly as of the 10th working day of every month, is posted at: <http://www.sbcss.k12.ca.us/index.php/business-services/business-advisory-services/apportionments>. (Includes revenue deposited as of the last working day of the previous months).

If you have any questions, please contact Tamika Murray at (909) 386-9682 or tamika.murray@sbcss.net.

Sincerely,

Signed by Tamika Murray

Accountant
Business Advisory Services

cc: Tamika Murray, Accountant
Business Advisory Services



**CALIFORNIA DEPARTMENT
OF EDUCATION**

TONY THURMOND
STATE SUPERINTENDENT OF
PUBLIC INSTRUCTION

1430 N STREET, SACRAMENTO, CA 95814-5901 • 916-319-0800 • WWW.CDE.CA.GOV

March 28, 2022

Dear County Superintendents of Schools:

**Apportionment for Kitchen Infrastructure and Training Funds
Fiscal Year 2021–22**

This apportionment, in the amount of \$150 million, is made from the California General Funds to the California Department of Education (CDE) for awards to eligible local educational agencies (LEA) that registered their interest for Kitchen Infrastructure and Training Funds by January 21, 2022. This grant is made possible by the Budget Act of 2021, Section 138, Chapter 44, as amended by Assembly Bill 167, Education finance: education omnibus trailer bill, Section 39. This legislation defined eligible LEA recipients as public school districts, county offices of education, and charter schools participating in the U.S. Department of Agriculture National School Lunch Program (NSLP) or School Breakfast Program.

Purpose of Funds

The purpose of the Kitchen Infrastructure and Training (KIT) funds is to increase pupil access to, or improve the quality of, fresh and nutritious school meals. LEAs should consider how these funds can be used to support the implementation of the Universal Meals Program, beginning in School Year 2022–23. Funds are distributed in training apportionments and equipment apportionments and must be used only for the purposes for which they are awarded.

Allowable Expenditures

Accordingly, participating eligible LEAs may use equipment funds to purchase, repair, or address infrastructure needs for cooking, service, refrigeration, and storage equipment as well as for purchases, repairs, and infrastructure needs related to transportation of ingredients, meals, and equipment between sites. Food service staff training funds are for the sole benefit of food service staff of the awarded LEA. Training topics must focus on promoting nutritious foods, which may include food preparation, healthy food marketing, and changing the school lunchroom environment. The needs of all sites under the LEA awarded should be considered when determining how funds will be expended.

Funding Amounts

The amount awarded to each LEA is as follows:

Kitchen Infrastructure Funds:

- Each eligible LEA is awarded a base funding amount of \$25,000.
- Remaining Kitchen Infrastructure Funds were then allocated to eligible LEAs with at least 50 percent of students eligible for F/RP meals and proportionately by number of students eligible for F/RP meals.

Training Funds:

- Each eligible LEA is awarded a base funding amount of \$2,000.
- Remaining Training Funds were then allocated to eligible LEAs based on their proportion of the total number of NSLP meals served in October 2020 from all eligible NSLP sponsors.

Funds may only be used for the purposes for which they are awarded. The Program Cost Account (PCA) is 25590. Amounts paid in this apportionment are listed on the schedule of apportionment posted under the funding tab on the CDE KIT Funds Results web page at <http://www.cde.ca.gov/fg/fo/r9/kitfundsresults22.asp>.

Procurement Guidelines

These funds are state General Fund monies. At minimum, LEAs must follow all applicable procurement processes and guidelines, which may include, but are not limited to:

- Conducting procurements in a manner that is compliant with your LEA's procurement procedures and that promotes full and open competition.
- Complying with your LEA's written standard (or code) of conduct that covers conflicts of interest, including organizational conflicts of interest, and governs the performance of employees engaged in the selection, award, and administration of contracts and purchases.
- Maintaining records sufficient to detail the history of procurement. These records will include, but are not necessarily limited to, the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the contract price.
- Maintaining all vendor invoices, and receipts.

Keep in mind, depending on your location, these purchases may also fall under emergency procurement protocols.

Reporting

LEAs are advised to retain all supporting documentation that demonstrates how these funds were expended.

March 28, 2022

Page 3

As a condition of accepting these funds, LEAs must commit to completing a mandatory expenditure report. This report will include details on how the funds were used to improve the quality of school meals or increase participation. This report will also include information on the food service staff training topics, and number of trainings and attendees. The CDE anticipates that this report will be submitted in the form of an online survey. This survey will be available by May 2023, and will be due by June 30, 2023.

Project Period

The project period for the KIT funds for LEAs is July 9, 2021, to June 30, 2023. Funds may be used for allowable expenses incurred prior to award since the day this funding was approved July 9, 2021.

Questions and More Information

Warrants will be mailed to each county treasurer. For standardized account code structure coding, use:


- Resource Code 7028 for Kitchen Infrastructure
- Resource Code 7029 for Training
- Revenue Object Code 8520 for Child Nutrition

County superintendents and LEAs were notified of this apportionment by email. Links to this letter and the accompanying apportionment schedule are posted on the CDE KIT Funds Results web page at <http://www.cde.ca.gov/fq/fo/r9/kitfundsresults22.asp>.

For more information on these funds, visit the CDE KIT Funds web page at <https://www.cde.ca.gov/ls/nu/kitfunds.asp>.

If you have any questions regarding KIT funds, this apportionment, or the allocation amounts, please contact the Nutrition Services Division by email at KITfunds@cde.ca.gov.

Sincerely,



Mary Nicely
Chief Deputy Superintendent

MN:bg

Kitchen Infrastructure and Training Apportionment Schedule Fiscal Year 2021-22

County	County Code	Fiscal Supplier ID	Fiscal Address Sequence ID	District Code	School Code	Charter Number	Fund Type	Service Location	Local Educational Agency	Apportionment (100 Percent)
SAN BERNARDINO	36	0000011839	4	67587	0000000	N/A	N/A	67587	Adelanto Elementary School District	\$ 287,302.00
SAN BERNARDINO	36	0000011839	4	67595	0000000	N/A	N/A	67595	Alta Loma Elementary School District	\$ 47,261.00
SAN BERNARDINO	36	0000011839	4	75077	0000000	N/A	N/A	75077	Apple Valley Unified School District	\$ 409,768.00
SAN BERNARDINO	36	0000011839	4	0	0107730	0677	D	C0677	ASA Charter School	\$ 35,442.00
SAN BERNARDINO	36	0000011839	4	67611	0000000	N/A	N/A	67611	Barstow Unified School District	\$ 212,706.00
SAN BERNARDINO	36	0000011839	4	67637	0000000	N/A	N/A	67637	Bear Valley Unified School District	\$ 92,693.00
SAN BERNARDINO	36	0000011839	4	67645	0000000	N/A	N/A	67645	Central Elementary School District	\$ 155,655.00
SAN BERNARDINO	36	0000011839	4	67652	0000000	N/A	N/A	67652	Chaffey Joint Union High School District	\$ 707,403.00
SAN BERNARDINO	36	0000011839	4	67686	0000000	N/A	N/A	67686	Colton Joint Unified School District	\$ 101,372.00
SAN BERNARDINO	36	0000011839	4	75044	0112441	801	D	C0801	Crosswalk Hesperia Experiential Learning Pathway	\$ 38,466.00
SAN BERNARDINO	36	0000011839	4	67694	0000000	N/A	N/A	67694	Cucamonga Elementary School District	\$ 89,423.00
SAN BERNARDINO	36	0000011839	4	10363	3630761	1910	D	C1910	EEC DBA Excelsior Education Center	\$ 25,000.00
SAN BERNARDINO	36	0000011839	4	67702	0000000	N/A	N/A	67702	Etwanda Elementary School District	\$ 56,186.00
SAN BERNARDINO	36	0000011839	4	67736	0000000	N/A	N/A	67736	Helendale Elementary School District	\$ 644,417.00
SAN BERNARDINO	36	0000011839	4	75044	0000000	N/A	N/A	75044	Hesperia Unified School District	\$ 33,245.00
SAN BERNARDINO	36	0000011839	4	75077	3631207	127	D	C0127	High Desert Partnership for Academic Excellence	\$ 71,529.00
SAN BERNARDINO	36	0000011839	4	73437	0118760	1062	D	C1062	Ingenium Schools	\$ 28,057.00
SAN BERNARDINO	36	0000011839	4	67959	0114256	889	D	C0889	Inland Leaders Charter Schools	\$ 60,273.00
SAN BERNARDINO	36	0000011839	4	75051	0000000	N/A	N/A	75051	Lucerne Valley Unified School District	\$ 415,548.00
SAN BERNARDINO	36	0000011839	4	67777	0000000	N/A	N/A	67777	Morongo Unified School District	\$ 118,617.00
SAN BERNARDINO	36	0000011839	4	67785	0000000	N/A	N/A	67785	Mountain View Elementary School District - CNIPS	\$ 27,000.00
SAN BERNARDINO	36	0000011839	4	67793	0000000	N/A	N/A	67793	Mt. Baldy Joint Elementary School District	\$ 65,632.00
SAN BERNARDINO	36	0000011839	4	67801	0000000	N/A	N/A	67801	Needles Unified School District	\$ 834,479.00
SAN BERNARDINO	36	0000011839	4	67819	0000000	N/A	N/A	67819	Ontario-Montclair School District	\$ 48,638.00
SAN BERNARDINO	36	0000011839	4	67876	3630993	7670	D	C0335	Provisional Educational Services, Inc.	\$ 800,314.00
SAN BERNARDINO	36	0000011839	4	67843	0000000	N/A	N/A	67843	Redlands Unified School District	\$ 1,218,999.00
SAN BERNARDINO	36	0000011839	4	67850	0000000	N/A	N/A	67850	Rialto Unified School District	\$ 110,099.00
SAN BERNARDINO	36	0000011839	4	67868	0000000	N/A	N/A	67868	Rim of the World Unified School District	\$ 1,844,309.00
SAN BERNARDINO	36	0000011839	4	67876	0000000	N/A	N/A	67876	San Bernardino City Unified School District	\$ 87,946.00
SAN BERNARDINO	36	0000011839	4	73890	0000000	N/A	N/A	73890	Silver Valley Unified School District	\$ 43,630.00
SAN BERNARDINO	36	0000011839	4	73957	0000000	N/A	N/A	73957	Snowline Joint Unified School District	\$ 46,023.00
SAN BERNARDINO	36	0000011839	4	67876	0117192	982	D	C0982	SOAR Charter Academy	\$ 38,639.00
SAN BERNARDINO	36	0000011839	4	67892	0000000	N/A	N/A	67892	Trona Joint Unified School District	\$ 122,806.00
SAN BERNARDINO	36	0000011839	4	75069	0000000	N/A	N/A	75069	Upland Unified School District	\$ 426,321.00
SAN BERNARDINO	36	0000011839	4	67918	0000000	N/A	N/A	67918	Victor Elementary School District	\$ 31,144.00
SAN BERNARDINO	36	0000011839	4	67876	0126714	1438	D	C1438	Woodward Leadership Academy Inc.	\$ 201,056.00
SAN BERNARDINO	36	0000011839	4	67959	0000000	N/A	N/A	67959	Yucaipa-Calimesa Joint Unified School District	\$ 9,606,049.00

California Department of Education
Nutrition Services Division

County Summary of the Kitchen Infrastructure and Training Apportionment Fiscal Year 2021-22

County Code	County Treasurer	Invoice Number	County Total
36	SAN BERNARDINO	21-25590 03-28-2022	\$ 9,606,049.00
County Total			\$ 9,606,049.00

California Department of Education
Nutrition Services Division

2021 Kitchen Infrastructure and Training Funds Web Posting List

Resource Codes: 7028 Kitchen Infrastructure, 7029 Training

California Department of Education
Nutrition Services Division

2/11/2022

County Code	District Code	County	Local Educational Agency Name	Charter Number	Service Location	Program Cost Account	Fiscal Year	Training RS 7029	Equipment/ Infrastructure RS 7028	Total Funding
36	67587	San Bernardino	Adelanto Elementary School District	N/A	67587	25590	2021	\$ 49,007.00	\$	\$ 49,007.00
36	67595	San Bernardino	Alta Loma Elementary School District	N/A	67595	25590	2021	\$ 22,281.00	\$	\$ 22,281.00
36	75077	San Bernardino	Apple Valley Unified School District	N/A	75077	25590	2021	\$ 75,446.00	\$	\$ 75,446.00
36	0	San Bernardino	ASA Charter School	0677	C0677	25590	2021	\$ 2,000.00	\$	\$ 2,000.00
36	67611	San Bernardino	Barstow Unified School District	N/A	67611	25590	2021	\$ 29,151.00	\$	\$ 29,151.00
36	67637	San Bernardino	Bear Valley Unified School District	N/A	67637	25590	2021	\$ 10,254.00	\$	\$ 10,254.00
36	67645	San Bernardino	Central Elementary School District	N/A	67645	25590	2021	\$ 25,839.00	\$	\$ 25,839.00
36	67652	San Bernardino	Chaffey Joint Union High School District	N/A	67652	25590	2021	\$ 117,921.00	\$	\$ 117,921.00
36	67686	San Bernardino	Colton Joint Unified School District	N/A	67686	25590	2021	\$ 76,372.00	\$	\$ 76,372.00
36	75044	San Bernardino	Crosswalk Hesperia Experiential Learnir	801	C0801	25590	2021	\$ 3,674.00	\$	\$ 3,674.00
36	67694	San Bernardino	Cucamonga Elementary School District	N/A	67694	25590	2021	\$ 9,721.00	\$	\$ 9,721.00
36	10363	San Bernardino	EEC DBA Excelsior Education Center	1910	C1910	25590	2021	\$ 3,651.00	\$	\$ 3,651.00
36	67702	San Bernardino	Eliwanda Elementary School District	N/A	67702	25590	2021	\$	\$	\$
36	67736	San Bernardino	Helendale Elementary School District	N/A	67736	25590	2021	\$ 5,859.00	\$	\$ 5,859.00
36	75044	San Bernardino	Hesperia Unified School District	N/A	75044	25590	2021	\$ 93,292.00	\$	\$ 93,292.00
36	75077	San Bernardino	High Desert Partnership for Academic E	127	C0127	25590	2021	\$ 8,245.00	\$	\$ 8,245.00
36	73437	San Bernardino	Ingenium Schools	1062	C1062	25590	2021	\$ 5,859.00	\$	\$ 5,859.00
36	67959	San Bernardino	Inland Leaders Charter Schools	889	C0889	25590	2021	\$ 3,057.00	\$	\$ 3,057.00
36	75051	San Bernardino	Lucerne Valley Unified School District	N/A	75051	25590	2021	\$	\$	\$
36	67777	San Bernardino	Morongo Unified School District	N/A	67777	25590	2021	\$ 116,692.00	\$	\$ 116,692.00
36	67785	San Bernardino	Mountain View Elementary School Distri	N/A	67785	25590	2021	\$ 23,033.00	\$	\$ 23,033.00
36	67793	San Bernardino	Mt. Baldy Joint Elementary School Distr	N/A	67793	25590	2021	\$ 2,000.00	\$	\$ 2,000.00
36	67801	San Bernardino	Needles Unified School District	N/A	67801	25590	2021	\$ 13,377.00	\$	\$ 13,377.00
36	67819	San Bernardino	Ontario-Montclair School District	N/A	67819	25590	2021	\$ 160,496.00	\$	\$ 160,496.00
36	67876	San Bernardino	Provisional Educational Services, Inc.	7670	C0335	25590	2021	\$ 23,638.00	\$	\$ 23,638.00
36	67843	San Bernardino	Redlands Unified School District	N/A	67843	25590	2021	\$ 229,799.00	\$	\$ 229,799.00
36	67850	San Bernardino	Rialto Unified School District	N/A	67850	25590	2021	\$ 373,702.00	\$	\$ 373,702.00
36	67868	San Bernardino	Rim of the World Unified School District	N/A	67868	25590	2021	\$ 22,032.00	\$	\$ 22,032.00
36	67876	San Bernardino	San Bernardino City Unified School Dist	N/A	67876	25590	2021	\$ 231,836.00	\$	\$ 231,836.00
36	73890	San Bernardino	Silver Valley Unified School District	N/A	73890	25590	2021	\$ 21,659.00	\$	\$ 21,659.00
36	67876	San Bernardino	Snowline Joint Unified School District	N/A	73957	25590	2021	\$ 18,630.00	\$	\$ 18,630.00
36	67876	San Bernardino	SOAR Charter Academy	982	C0982	25590	2021	\$ 7,415.00	\$	\$ 7,415.00
36	67892	San Bernardino	Trona Joint Unified School District	N/A	67892	25590	2021	\$ 5,544.00	\$	\$ 5,544.00
36	75069	San Bernardino	Upland Unified School District	N/A	75069	25590	2021	\$ 97,806.00	\$	\$ 97,806.00
36	67918	San Bernardino	Victor Elementary School District	N/A	67918	25590	2021	\$ 112,160.00	\$	\$ 112,160.00
36	67876	San Bernardino	Woodward Leadership Academy Inc.	1438	C1438	25590	2021	\$ 2,443.00	\$	\$ 2,443.00
36	67959	San Bernardino	Yuccipa-Calimesa Joint Unified School I	N/A	67959	25590	2021	\$	\$	\$
								\$ 2,003,871.00	\$ 7,602,178.00	\$ 9,606,049.00