

## Apportionment Bulletin

Date: 03-14-24

Bulletin No. 24-258A

TO: San Bernardino County School Districts  
Chief Business Official and Directors of Accounting

SUBJECT: Tobacco-Use Prevention Education County Technical Assistance ( Proposition 56)

Enclosed are the following documents for your district:

1. Letter from the California Department of Education dated 11/08/2023.
2. Distribution Schedule

The income from this apportionment **WILL BE** deposited into the following account:

Fiscal Year	22-23
Resource	6685
Fund	01
Revenue Account	8590
PCA	25445
District	San Bernardino COE

Please forward this information to the appropriate district staff. Notification will be sent to the district once funds are released for posting.

Apportionment Bulletins and back up documentation are posted at:

The Apportionment Summary, which is updated monthly as of the 10<sup>th</sup> working day of every month, is posted at: <http://www.sbcss.k12.ca.us/index.php/business-services/business-advisory-services/apportionments>. (Includes revenue deposited as of the last working day of the previous months).

If you have any questions, please contact Tamika Murray at (909) 386-9682 or [tamika.murray@sbcss.net](mailto:tamika.murray@sbcss.net).

Sincerely,

*Signed by Tamika Murray*

Accountant  
Business Advisory Services

cc: Tamika Murray, Accountant  
Business Advisory Services

## Request for Payment of a Non-Formula Grant

Date:  
November 8, 2023

**1. SEND AN ORIGINAL AND TWO COPIES OF THIS COMPLETED REQUEST TO:**

Accounting Office  
1430 N Street Suite 2213

**(Check unit below according to source of funds.)**

- State Funds 445-5787  
 Federal Funds-USDOE 323-2246  
 State Operations 323-4798  
 Federal Funds-USDA & USDHHS 322-3020

2. Program Title:  
Tobacco-Use Prevention Education County Technical Assistance, Proposition 56

3. Fiscal Year: 2022-23	4. Index Code: 0160	5. PCA Code: 25445
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6. School (SACS) Accounting Codes: Revenue Object Code: 8590  
Resource Code: 6685

7. Total of This Request:  
\$190,941.51

8. Program Contact For Questions Regarding This Request:

Name: Rachael Gutierrez	Title: Associate Governmental Program Analyst
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Unit: Tobacco-Use Prevention Education	Phone: 916-319-0196
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9. CERTIFICATION OF AUTHORIZING AGENT: *I hereby certify that to the best of my knowledge and belief: (a) the information entered on this request and the attached payment schedule is accurate and I hereby authorize payment of funds, and (b) the program unit responsible for this request has received appropriate assurances indicating that each grantee will abide by the terms of the grant.*

Name: (Print or Type) Dominick Robinson	Title: Division Director
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Signature: ▶	Date:
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10. **Attach a schedule of payments with sub-totals by county and district.**

11. **Send an electronic file of this request to the "payments" mailbox.**

12. **COE'S and program contacts will be notified by e-mail once claim schedules are sent to SCO.**

**Tobacco-Use Prevention Education (TUPE) Program  
County Technical Assistance (Proposition 56)**

**Fiscal Year 2022–23**

First Payment November 8, 2023

County Treasurer	County Code	Fi\$Cal Supplier ID	Fi\$Cal Address Sequence ID	Enactment Year	Fiscal Year	PCA	Service Location Field	Suffix	Grantee Name	Payment Amount
San Bernardino	36	0000011839	4	2022	2022	25455	10363	00	San Bernardino County Office of Education	\$21,064.00
<b>County Total</b>									<b>\$21,064.00</b>	

# Tobacco-Use Prevention Education (TUPE) Program

## County Technical Assistance (Proposition 56)

Fiscal Year 2022–23

First Payment November 8, 2023

<b>County Code</b>	<b>County Name</b>	<b>Amount</b>	<b>Vouchers</b>
36	San Bernardino	\$21,064.00	00407021
	<b>County Total</b>	<b>\$21,064.00</b>	