

October 8, 2019

Bulletin No. 20-013

To: Chief Business Officials, Directors of Fiscal Services and Accounting (K-12, ROPs)
San Bernardino County School Districts

SUBJECT: 2019-20 Interim Report Workshops – October 18 and 21, 2019 - **Deadline Oct. 14, 2019**

Business Advisory Services will conduct an Interim Report Workshop for **Accounting and Fiscal Directors and their technical staff**. This workshop will provide an overview on the processes to complete the various Interim Report documents using the SACS2019ALL state software and the county's financial system. The workshop materials will provide an overview of the forms to complete for the Interim Report process, including detailed instructions on any new forms or updates to the software pursuant to the Local Control Funding Formula (LCFF), the Criteria and Standards section, importing the Adopted Budget DAT file, and problem areas we have seen in the past.

With numerous changes in accounting treatments and SACS software, directors and staff are encouraged to attend one of the workshop dates listed below. In addition, we will be providing a separate SACS Supplemental Forms workshop to assist districts with the completion of these forms. Business Advisory Services staff will be available to review your MYP and cash flow documents prior to submission with your Interim Financial Reports, if you have any individual concerns or needs.

Registration links

Oct. 18, 2019 **9:00 a.m. - noon** **Overview** <https://sbcss.k12oms.org/69-177907>
1:30 – 4:00 p.m. **SACS Supplemental Forms** <https://sbcss.k12oms.org/69-177908>
Brier Building – 760 E. Brier Drive, San Bernardino, CA

Registration links

Oct. 21, 2019 **9:00 a.m. - noon** **Overview** <https://sbcss.k12oms.org/69-177909>
1:30 – 4:00 p.m. **SACS Supplemental Forms** <https://sbcss.k12oms.org/69-177911>
Desert Mountain Educational Service Center
17800 Highway 18, Apple Valley, CA 92307

Please register on-line (registration links are provided above) **no later than Monday, October 14, 2019**. You will receive a registration confirmation and at a later date another e-mail with information to access the workshop materials. If you have any questions regarding registration, please call Linda Cowell at (909) 386-9676. For questions regarding the material covered in the workshop, please call Susan Killian at (909) 386-9680.

Ted Alejandre
County Superintendent of Schools
Signed by
Thomas G. Cassida, Jr.
Director
Business Advisory Services

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