



October 5, 2021

Bulletin No. 21-010

To: Chief Business Officials, Directors of Fiscal Services and Accounting (K-12, ROPs)  
San Bernardino County School Districts

SUBJECT: **2021-22 Interim Report Workshop**

Business Advisory Services will conduct an Interim Report Workshop for **Accounting and Fiscal Directors and their technical staff**. This workshop will provide an overview on the processes to complete the various Interim Report documents using the SACS2021ALL state software and the county's financial system. The workshop materials will provide an overview of the forms to complete for the Interim Report process, including detailed instructions on any new forms or updates to the software pursuant to the Local Control Funding Formula (LCFF), the Criteria and Standards section, importing the Adopted Budget DAT file, and problem areas we have seen in the past.

With numerous changes in accounting treatments and SACS software, directors and staff are encouraged to attend the workshop. In addition, the afternoon session will focus on SACS Supplemental Forms and Cash Flow. Business Advisory Services staff will be available to review your MYP and cash flow documents prior to submission with your Interim Financial Reports, if you have any individual concerns or needs.

Due to COVID-19 and social distancing requirements, our upcoming 2021-22 First Interim Workshop will be held virtually this year on Monday, October 18, 2021. There will not be a second date. The workshop will begin at 9:00 a.m. and is scheduled to end at 4:00 p.m. We will break for 30-minutes for lunch before resuming to present the second half of the workshop.

**Monday,  
Oct. 18, 2021  
9:00a.m./4:00p.m.**

**SBCSS – Webinar Presentation**  
[https://sbcss.k12oms.org/event\\_register.php?id=207744](https://sbcss.k12oms.org/event_register.php?id=207744)  
**Registration Deadline: October 15, 2021**

Please register on-line (registration links are provided above) on or before Friday, October 15, 2021. You will receive a registration confirmation and, at a later date, another e-mail with information to access the materials and a link for the workshop. If you have any questions regarding registration, please call Beverly Pierce at (909) 386-9676. For questions regarding the material covered in the workshop, please call Susan Killian at (909) 386-9680.

Sincerely,

Ted Alejandre  
County Superintendent of Schools

*Signed by*  
*Thomas G. Cassida, Jr.*  
Director  
Business Advisory Services

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