CHARTER 20 DAY REPORT

The fiscal year (FY) 2022–23 Charter 20 Day report, managed by the California Department of Education's (CDE) School Fiscal Services Division, is now available on the CDE Charter 20 Day, FY 2022–23, web page at https://www.cde.ca.gov/fg/aa/pa/csfunding.asp#charter20day.

Pursuant to *Education Code* (*EC*) sections 47652 and 43505, a charter school that is new in FY 2022–23, and that received advance funding in September based on estimated enrollment data reported in the Pupil Estimates for New or Significantly Expanding Charters (PENSEC) report, shall report to the CDE its attendance as of the 20th day of student instruction via the Charter 20 Day report web-based application. This data allows the department to adjust the amount of the charter school's state aid Principal Apportionment special advances for Local Control Funding Formula (LCFF) and Education Protection Account (EPA). Payment of the adjusted LCFF State Aid Charter School Special Advance and second quarter EPA State Aid apportionments usually occurs in late December.

INSTRUCTIONS

In addition to the following information, detailed Charter 20 Day Instructions are available at https://www.cde.ca.gov/fg/aa/pa/charter20dayinstr22.asp.

WHO SHOULD SUBMIT

Pursuant to *EC* Section 47652, a Charter 20 Day report is required of charters that submitted a 2022–23 Pupil Estimates for New or Significantly Expanding Charters (PENSEC) report under one of the following criteria:

- New charter schools in their first year of operation that commence instruction by September 30th, 2022. A charter is usually also considered new for LCFF and EPA funding if it is operating under a new charter number.
- Continuing charter schools that are expanding to add one or more grade levels in FY 2022–23.

If you wish to file the Charter 20 Day report but did not file the 2022–23 PENSEC, you may do so, but the charter school may need to be added to the Charter 20 Day software first (see QUESTIONS below).

FILING DEADLINES

The FY 2022–23 Charter 20 Day data (submitted online) and the signed certification (emailed PDF file) are both due to the CDE by **October 31, 2022**. Certifications are considered complete only when they are fully signed by all parties with original, "wet" signatures. Be sure to allow time for all levels (e.g., charter, school district, county office of education) to review the data, sign, and submit the certification to the CDE by the

deadline. Data or fully signed certifications received after the deadline may cause the charter school to wait until a later apportionment to receive state aid funding based on actual attendance data.

PIN

A personal identification number (PIN) is required to logon to the Charter 20 Day report. Use the same PIN as was provided to your charter school for use with the Charter Schools Annual Information Survey and/or the PENSEC report.

QUESTIONS

Please send questions about the Charter 20 Day report, including if you need a PIN or wish to be added to the list of charters that may access the software, to csspecialadvance@cde.ca.gov and include your charter name, number, and 14-digit county-district-school (CDS) code. Note that requests to be added to the Charter 20 Day list must be received by the CDE no later than October 26, 2022.

California Department of Education
School Fiscal Services Division
916-324-4541