San Bernardino County Superintendent of Schools
Transforming lives through education

Ted Alejandre
County Superintendent

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To: Chief Business Officials, Directors of Fiscal Services and Accounting (K-12, ROPs)
San Bernardino County School Districts

SUBJECT: **2022-23 Interim Report Workshop**

Business Advisory Services will conduct an Interim Report Workshop for **Accounting and Fiscal Directors and their technical staff.** This workshop will provide an overview on the processes to complete the various Interim Report documents using the new SACS Web-based state software and the county's financial system. The workshop materials will provide an overview of the forms used to complete for the Interim Report process, including SACS Supplemental Forms, Cash Flow, and Criteria and Standards. We will provide detailed instructions on any new forms, and problem areas we have seen in the past. Time will also be dedicated to enrollment, average daily attendance (ADA) and the data used in the Local Control Funding Formula (LCFF) calculator.

With numerous changes in accounting treatments and SACS software, directors and staff who are involved in the Interim Report process are encouraged to attend the workshop. If you have individual concerns or needs regarding Interim Reporting, Business Advisory Services staff will be available to review your MYP and cash flow documents prior to submission of the District's Interim Financial Reports.

The upcoming 2022-23 First Interim Workshop will be held both in-person and virtually on Tuesday, October 18, 2022. The workshop will begin at 9:00 a.m. and is scheduled to end at approximately 4:00 p.m. We will break mid-day for a 45-minute lunch break.

Tuesday, October 18, 2022, 9:00 a.m. to 4:00 p.m.
Registration Deadline: October 14, 2022

In Person (up to 75 people @ Brier Location)	Webinar Presentation
https://sbcss.k12oms.org/69-223007	https://sbcss.k12oms.org/69-226094

Please register on-line (registration links are provided above) on or before Friday, October 14, 2022. You will receive a registration confirmation. At a later date, an e-mail with information to access the workshop materials will be sent. Those participating virtually will be sent a link for the webinar. If you have questions regarding registration, please call Beverly Pierce at (909) 386-9676. For questions regarding the material covered in the workshop, please call Susan Killian at (909) 386-9680.

Sincerely,

Ted Alejandre
County Superintendent of Schools

Signed by
Thomas G. Cassida, Jr.
Director
Business Advisory Services

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