



September 13, 2023

Bulletin No. 24-010

To: Chief Business Officials/Assistant Superintendents of Business, Directors of Accounting, Fiscal Services, Information Technology, and Business Support Services  
**San Bernardino County School Districts – K-12, ROPs**

SUBJECT: **Business Services Conference – October 20, 2023**  
**SBCSS West End Education Service Center**  
**Agenda and Registration Information**

The annual Business Services Conference will be held on **Friday, October 20, 2023 at the SBCSS West End Education Service Center, 8265 Aspen Ave., Rancho Cucamonga, CA 91730**. The day begins with registration and continental breakfast from 8:30 a.m. through 9:00 a.m. Our program begins promptly at 9:00 a.m., with lunch being served at noon and ends at approximately 3:00 p.m.

We have engaged speakers from well-respected educational service agencies with expertise on a variety of school business-related functions. Information provided will be relevant, timely, and engaging, so we hope that you will be able to join us.

Though there is no cost to the districts to attend this conference, **registration is mandatory** in order to organize seating for participants, get an accurate count for the continental breakfast and lunch and communicate to you when conference materials are available on our website for you to download prior to the conference. Please register online at <https://sbcss.k12oms.org/eventdetail.php?id=237562>; registration closes on Tuesday, October 17, 2023.

For registration questions, please contact Beverly Pierce or Velicia Valero at (909) 386-9676; for questions regarding the conference, please contact me at the same number.

Sincerely,

Ted Alejandre  
County Superintendent of Schools

*Signed by*  
*Thomas G. Cassida, Jr.*

Director  
Business Advisory Services

TC:bp

Attachment: Agenda

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