Colby-Sawyer College Visitor Policy

This policy establishes guidance and procedures for visitors to Colby-Sawyer College, which is privately owned and not public property.

Definitions

- A “visitor” is defined as any person who is not a currently enrolled student at the college, faculty, staff, campus resident, contractor personnel working on campus, or public utility/cable/telephone employee. Emergency first-response personnel (police, fire, emergency medical technicians, and other emergency responders) are not considered visitors/guests while on duty or performing emergency duties.
- A “non-CSC student guest” is defined as any non-student visiting a student on college-owned or leased property.
- The “college campus” is defined as all grounds, buildings, facilities, and other real estate and property owned, leased, or under the control and jurisdiction of the college.

Policy Regarding Visitor Access to the College Campus

- Campus visitors/non-CSC guests may enter administrative/academic buildings, athletic facilities, and other facilities only during regular business hours or per published facility hours and policies. Visitors/non-CSC guests may not enter college student residence halls and college houses unless they are registered guests of students residing in those locations or have written authorization from the Vice President of Student Development and Dean of Students or designee. *Refer to the Student Guest Policy
- Recreational use of campus athletic facilities for walking, jogging, bicycling, outdoor courts and fields, and indoor facilities is allowed, subject to the time restrictions above, and following the Athletic Facilities Rental Policy and other policies established by the Athletics Department and the Hogan Sports Center. At all times, the college’s students have priority in using the facilities.
- The academic, research, public service, and administrative buildings of the college used for classrooms, laboratories, faculty and staff offices, and the areas of college student residence buildings used for student living quarters are not open to the general public. Any person not authorized to be or remain in any such building area will be deemed trespassing on college property and may be cited and subject to prosecution for criminal trespass in violation of New Hampshire Criminal Code RSA 635:2.

Standards of Conduct

- The college is an institution of higher learning. Any activity detrimental to the academic mission of the college is prohibited.
- All persons on college property must abide by college policies and identify themselves upon request to college officials, police officers, or appropriate college employees performing their duties.

- If a visitor does not abide by college policy, that person may be asked to leave the campus. Violations of the law may be referred to the New London Police and/or other law enforcement agencies.
- The possession or carrying of any weapon by anyone other than a law enforcement officer is prohibited at any time while on college-owned, leased, operated, or controlled property. The college retains the final authority to evaluate potential dangers and what constitutes a weapon. A visitor who violates this policy will be subject to removal from campus and being barred from campus

See the Colby-Sawyer Weapons Policy
See the Colby-Sawyer Trespass Policy