



BOZEMAN SCHOOL DISTRICT NO. 7

WILLSON BOARD ROOM #217A

MONDAY -- July 15, 2024 -- 5:45 PM

Regular Board Meeting

- 5:45 1. **Call to Order -- Roll Call -- Pledge of Allegiance** Red = Not an Agenda Item (Placeholder)
2. **BSD7 Experience** Black = Agenda Item
- 2.1 Student Representatives Report
 - 2.2 Board Education - HB890 Audio and Video Recording of Meetings
The Board Education Opportunity is a 15-minute segment that allows our Board to receive an educational snippet of what is happening in our District.
 - 2.3 Recognition and Awards
 - [2.3.1](#) 2023-2024 Gatorade Montana Boys Soccer Player of the Year
 - [2.3.2](#) 2023-2024 Gatorade Montana Boys Track & Field Player of the Year
3. **Action Items -- Consent**
- 3.1 Policy 2nd Reading
 - [3.1.1](#) Consider Approval of Recommended Policy Updates
 - 3.2 Minutes
 - [3.2.1](#) Consider Approval of Board Meeting Minutes
 - 3.3 High School District
 - 3.4 Both Districts
 - [3.4.1](#) Consider Approval of Personnel Actions
 - [3.4.2](#) Consider Approval of Financial Reports, Warrant Approval, and Donations
 - [3.4.3](#) Consider Approval of New Bozeman Schools Foundation Board Members
 - [3.4.4](#) Consider Approval of Disposal of Obsolete District Property for 2024-25 Fiscal Year
 - [3.4.5](#) Consider Setting 2024-25 Health and Dental Insurance Price Tags, Selecting Excess Risk Insurance Provider and Limits, and Designating a Plan Administrator
 - [3.4.6](#) Consider Approval of Records Destruction for 2024-25 Fiscal Year
 - [3.4.7](#) Consider Approval of 2024-25 Transportation Updates, Bus Routes, Stops Requiring a School Child to Cross a Roadway, and Individual Contracts
 - [3.4.8](#) Consider Approval of Policy #3311, Firearms and Weapons, Annual Policy Review and Hunter Education Course Exception
 - [3.4.9](#) Consider Approval of 2024-2025 Superintendent Evaluation Tool/Process
 - 3.5 Elementary District
 - [3.5.1](#) Consider Approval of HRDC/Head Start MOU
4. **Action Items -- Singular**
- 4.1 Both Districts
 - [4.1.1](#) Consider Approval of Long Range Strategic Plan (LRSP) 2023-2024 Annual Report
 - [4.1.2](#) Consider Approval of Revisions to Policy #3410 - Student Health/Physical Screenings/Examinations
 - 4.2 High School District
 - 4.3 Elementary District

5. Board Discussion

5.1 Policy 1st Reading

[5.1.1](#) Discuss Recommended Revisions to Policy #7225 - Fundraising

[5.2](#) Committee Reports (LRFP)

[5.3](#) Discuss 2024-2025 Board Committee Assignments

6. Public Comment on Non-Agenda Items

Recognition of visitors and explanation of procedures to be followed when addressing the Board. Members of the community are given the opportunity to make brief comments to the Board on any matter that is not included in the agenda. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order.

7. Reports

[7.1](#) Executive Cabinet Report

[7.2](#) Board of Trustees

Requests, Calendar, Concerns, Reports, Future Agenda Items, Open Meeting Topics for Next Meeting

_____ ADJOURN

Public comment may be submitted electronically to trustees@bsd7.org

PLEASE TURN OFF CELL PHONES

The public portions of the board meeting are being recorded in accordance with District Policy 1420 and Section 2-3-214, MCA. By remaining in this meeting all participants and attendees acknowledge they may appear on the recording which will be placed on the School District's website for a minimum of one year from the date of the meeting. Further instructions about participating in the meeting will be provided throughout the meeting.

TITLE 45. CRIMES

CHAPTER 8. OFFENSES AGAINST PUBLIC ORDER

Part 1. Conduct Disruptive of Public Order

Disorderly Conduct

45-8-101. Disorderly conduct. (1) A person commits the offense of disorderly conduct if:

- (a) the person knowingly disturbs the peace by:
 - (i) quarreling, challenging to fight, or fighting;
 - (ii) making loud or unusual noises;
 - (iii) using threatening, profane, or abusive language;
 - (iv) rendering vehicular or pedestrian traffic impassable;
 - (v) rendering the free ingress or egress to public or private places impassable;
 - (vi) disturbing or disrupting any lawful assembly or public meeting;
 - (vii) transmitting a false report or warning of a fire or other catastrophe in a place where its occurrence would endanger human life;
 - (viii) creating a hazardous or physically offensive condition by any act that serves no legitimate purpose; or
 - (ix) transmitting a false report or warning of an impending explosion in a place where its occurrence would endanger human life; or
 - (b) in the course of engaging in any of the conduct prohibited by subsections (1)(a)(i) through (1)(a)(vi), a peace officer recognizes the person's conduct creates an articulable public safety risk.
- (2) (a) Except as provided in subsections (2)(b), (3), and (4), a person convicted of the offense of disorderly conduct shall be fined an amount not to exceed \$100.
- (b) A person convicted of a second or subsequent violation of subsections (1)(a)(i) through (1)(a)(vi) within 1 year shall be fined an amount not to exceed \$100 or be imprisoned in the county jail for a term not to exceed 10 days, or both.
- (3) A person convicted of a violation of subsections (1)(a)(vii) through (1)(a)(ix) shall be fined an amount not to exceed \$1,000 or be imprisoned in the county jail for a term not to exceed 1 year, or both.
- (4) A person convicted of a violation of subsection (1)(b) shall be fined an amount not to exceed \$500 or be imprisoned in the county jail for a term not to exceed 1 day, or both.

History: En. 94-8-101 by Sec. 1, Ch. 513, L. 1973; R.C.M. 1947, 94-8-101; amd. Sec. 1, Ch. 508, L. 1989; amd. Sec. 8, Ch. 415, L. 1991; amd. Sec. 1693, Ch. 56, L. 2009; amd. Sec. 1, Ch. 250, L. 2013; amd. Sec. 16, Ch. 321, L. 2017; amd. Sec. 2, Ch. 372, L. 2019.



Meeting Date:	July 15, 2024
Category:	Recognition and Awards
Agenda Item #:	2.3.1
Originated By:	Mark Ator, Activities Director
Others Involved:	Patrick Straub, BHS Head Coach

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

2023-2024 Gatorade Montana Boys Soccer Player of the Year

Fiscal Impact:

N/A

Recommendation:

It is recommended that the Board of Trustees adopt the following resolution:

- WHEREAS: Gatorade Company has named Bozeman High student-athlete Oliver Olsen as its 2023-24 Gatorade Montana Boys Soccer Player of the Year; and
- WHEREAS: Oliver led the Hawks to a 14-0-3 record and the Class AA state championship this past season;
- THEREFORE: Be it resolved that the Board of Trustees recognize and honor Oliver Olsen as 2023-24 Gatorade Montana Boys Soccer Player of the Year.



Meeting Date:	July 15, 2024
Category:	Recognition and Awards
Agenda Item #:	2.3.2
Originated By:	Mark Ator, Activities Director
Others Involved:	Blaine Pederson, BHS Head Coach

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

2023-2024 Gatorade Montana Boys Track & Field Player of the Year

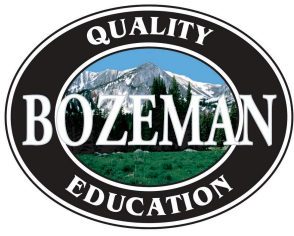
Fiscal Impact:

N/A

Recommendation:

It is recommended that the Board of Trustees adopt the following resolution:

- WHEREAS: Gatorade Company has named Bozeman High student-athlete Nathan Neil as its 2023-24 Gatorade Montana Boys Track & Field Player of the Year; and
- WHEREAS: Nathan won the Class AA individual state titles in the 1600 and 3200 meters at the 2024 State AA Track Meet, and set four state records this past season; and
- WHEREAS: Nathan was also named the 2023-2024 Gatorade Montana Boys Cross Country Player of the Year in January;
- THEREFORE: Be it resolved that the Board of Trustees recognize and honor Nathan Neil as 2023-24 Gatorade Montana Boys Track & Field Player of the Year.



Meeting Date:	July 15, 2024
Category:	Action Item - Consent - Both Districts
Agenda Item #:	3.1.1
Originated By:	Casey Bertram, Superintendent
Others Involved:	Executive Cabinet, Montana School Boards Association

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Consider Approval of recommended [policy updates](#)

Facts & Discussion:

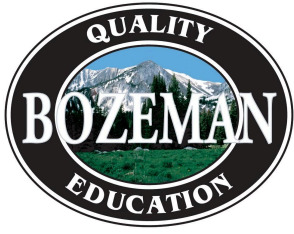
1. The Montana School Boards Association provides policy recommendations for member districts.
2. The MTSBA Policy Services team has prepared necessary updates to the MTSBA Model Policy manual in response to legislation approved during the 2023 Legislative Session. MTSBA policy revisions ensure compliance with changes to law and best practice.
3. The BSD7 Executive Team has done a crosswalk between the MTSBA Model Policy changes and current BSD7 policy, making important updates as necessary to ensure that 1) recommended changes are consistent with District practices and priorities, and 2) BSD7 policies mirror the MTSBA Model Policies as closely as possible to facilitate ongoing updates.
4. The policy changes were first discussed at the June 10, 2024 meeting.

Superintendent's Recommendation:

It is recommended that the Trustees approve the recommended [policy updates](#) as presented.

Other Alternatives:

1. Do not approve the recommendation and request administration propose changes.



Meeting Date:	July 15, 2024
Category:	Action Item - Consent - Both Districts
Agenda Item #:	3.2.1
Originated By:	Lacy Clark, District Clerk
Others Involved:	Lori Ross, Executive Assistant

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:
Consider Approval of Board Meeting Minutes

Facts & Discussion:

- Minutes of the [June 10, 2024](#) Regular Board Meeting.
- Upon approval, the minutes represent the official actions of the Board of Trustees of School District No. 7.

Fiscal Impact:
N/A

Superintendent's Recommendation:
It is recommended that the Board of Trustees approve as presented, the minutes of the [6-10-2024](#) Regular Board Meeting.

Other Alternatives:

- Do not approve the recommendation and request administration to propose changes.



Meeting Date: July 15, 2024

Category: Action Item - Consent - Both Districts

Agenda Item #: 3.4.1

Originated By: Pat Strauss, Director of Human Resources

Others Involved:

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Consider Approval of Personnel Actions

Facts:

As per [MCA 20-3-324 -- Powers and Duties of Trustees --](#) the trustees of each district shall employ or dismiss personnel considered necessary to carry out the various services of the district.

Fiscal Impact:

Noted on report.

Superintendent's Recommendation:

The Board of Trustees is requested to employ, dismiss, or accept the resignations of those noted on the Personnel Action Report.

Other Alternatives:

1. Do not approve the recommendation and request that the administration propose changes.

**Bozeman Public Schools
Human Resources**

July 15, 2024

REQUIRES BOARD ACTION

Confirmation of Employment (Certified)

Name	Position	Level/Step	Effective	Salary
Glynn, Samantha	Deaf & Hard of Hearing Teacher, 1.0 FTE, SPED	BA(M)+105, Step 18	8/28/2024	\$89,413.00
Ramsey, Rita	German/Art Teacher, 1.0 FTE, CJMS	BA, Step 1	8/26/2024	\$46,813.00
Beitel, Michelle	MS Teacher, 1.0 FTE, CJMS	BA(M)+60, Step 5	8/28/2024	\$63,104.00
Bertram, Elli	SPED Teacher, 1.0 FTE, CJMS	BA, Step 1	8/26/2024	\$46,813.00
Bradeen, Samantha	MS Teacher, 1.0 FTE, SMS	BA, Step 1	8/26/2024	\$46,813.00
Denman, Quaid	Elementary Teacher, 1.0 FTE, EMDI	BA, Step 1	8/26/2024	\$46,813.00
Edwards, Zachary	School Mental Health Professional, 1.0 FTE, SPED	BA(M)+105, Step 5	8/26/2024	\$68,815.00
Ellis, Jessica	6th Grade Math Teacher, 1.0 FTE, SMS	BA, Step 5	8/26/2024	\$52,711.00
Gattis, Kate	Elementary Teacher, 1.0 FTE, EMDI	BA(M)+45, Step 5	8/26/2024	\$61,231.00
Haas, Mariah	MS Teacher, 1.0 FTE, CJMS	BA(M)+45, Step 5	8/26/2024	\$61,231.00
Hallauer, Nathan	Orchestra Teacher, 1.0 FTE, BHS	BA, Step 1	8/26/2024	\$46,813.00
Hansen, Ryan	Math Teacher, 1.0 FTE, BHS	BA(M)+105, Step 5	8/26/2024	\$68,815.00
Hays, Jessica	Tech Ed Teacher, 1.0 FTE, BHS	BA(M)+90, Step 4	8/26/2024	\$65,398.00
Holland, Rebecca	SPED Teacher, 1.0 FTE, HYL T	BA, Step 1	8/26/2024	\$46,813.00
Largess, Michael	SPED Teacher, 1.0 FTE, HYL T	BA, Step 1	8/26/2024	\$46,813.00
Laymon, Charles	German Teacher, 1.0 FTE, SMS	BA, Step 1	8/26/2024	\$46,813.00
Long, Carolyn	SPED Teacher, 1.0 FTE, SMS	MA+90, Step 7	8/28/2024	\$67,036.00
Malczyk, Robin	Elementary Teacher, 1.0 FTE, HYL T	BA(M)+60, Step 1	8/26/2024	\$57,205.00
Manelski, Madison	Early Childhood Teacher, 1.0 FTE, BRCLC	BA(M)+75, Step 1	8/26/2024	\$59,078.00
McCormick, Allison	SPED Teacher, 1.0 FTE, GHS	BA(M)+105, Step 7	8/26/2024	\$71,764.00
Miller, Andrea	FCS Teacher, .70 FTE, GHS, .30 FTE, BHS	BA(M)+75, Step 5	8/26/2024	\$64,976.00
Placko, Jean	Science Teacher, 1.0 FTE, BHS	BA(M)+105, Step 7	8/26/2024	\$71,764.00
Seidlitz, Nicole	4/5 Combo Teacher, 1.0 FTE, WHIT	BA(M)+45, Step 5	8/26/2024	\$61,231.00
Van Steeland, Steven	Science Teacher, .83 FTE, BHS	BA, Step 1	8/26/2024	\$38,854.79

Confirmation of Employment (Classified)

Name	Position	Level/Step	Effective	Hrly. Rate
Johnston, Elizabeth	Executive Secretary, 1.0 FTE, HYL T, 10 mos.	H03	8/12/2024	\$22.05
Ketterer, Merri	Assistant Secretary, .75 FTE, HYL T, 9.5 mos.	D05	8/29/2024	\$18.87
Languet, Cindy	ADED Secretary, 1.0 FTE, WILL, 11 mos.	F03	6/30/2024	\$19.99

Confirmation of Request for Leave of Absence (Certified)

Name	Position	Reason	Effective Dates
Brammer, Katy	Spanish Teacher, 1.0 FTE, GHS	FMLA	9/16/24 - 12/6/24
Katz, Avi	Drama Teacher, 1.0 FTE, CJMS	LOA	2024-2025
Petersen, Jordan	MS Teacher, 1.0 FTE, SMS	FMLA	8/28/24 - 11/25/24
Smith, Bonnie	Kindergarten Teacher, 1.0 FTE, HAWT	FMLA	12/18/24 - 4/3/25
Weaver Martin, Kelsi	Music Teacher, .50 FTE HYL T, .50 FTE, CJMS	LOA	2024-2025

Confirmation of Request for Leave of Absence (Professional)

Name	Position	Reason	Effective Dates
Wontrobski, Sarah	OT, .40 FTE, MDLK	LOA	8/28/2024 - 4/10/25

**Bozeman Public Schools
Human Resources**

July 15, 2024

REPORT OF ADMINISTRATIVE ACTIONS (con't)

Confirmation of Resignations/Terminations (Certified)

Name	Position	Reason	Effective	Years of Service
Blake, Ann	SPED Teacher, 1.0 FTE, BA+45, Step 9, \$63,060, MDLK	Retirement	6/7/2024	8
De Jesus, Amelia	ESL Teacher, 1.0 FTE, BA(M)+60, Step 5, \$61,866 SMS	Resignation	6/7/2024	1
Hicks, Perry	SPED Teacher, 1.0 FTE, BA+45, Step 9, \$63,060, MDLK	Resignation	6/7/2024	1

Confirmation of Resignations/Terminations (Professional)

Name	Position	Reason	Effective	Years of Service
Blackley, Shannon	Sign Language Interpreter, 1.0 FTE, \$35.00/hr., SMS, 9.25 mos.	Resignation	6/6/2024	1
Hackler, Ken	Coordinator - Tech Services, 1.0 FTE, \$82,232.40, 12 mos.	Resignation	7/9/2024	15.03
Stein, Bradley	Student Asst. Specialist, 1.0 FTE, \$40,392, SMS, 10 mos.	1 Year Only	6/7/2024	1

Confirmation of Resignations/Terminations (Classified)

Name	Position	Reason	Effective	Years of Service
Anderson, Claire	SPED - Temp PARA, .50 FTE, SPED D01, \$17.27/hr., WHIT, 9.25 mos.	Remainder of the Year	6/6/2024	4.6 mos.
Arthur, Satara	Main Office Assistant, 1.0 FTE, E01, \$17.08/hr., BHS, 9.25 mos.	Resignation	6/7/2027	6.8 mos.
Bennett, Tristen	SPED PARA, .875 FTE, SPED D02, \$17.62/hr., BHS, 9.25 mos.	Resignation	6/6/2024	5.1 mos.
Bronken, Amber	Overflow PARA, .7563 FTE, Non Unit, \$16.00/hr., WHIT, 9.25 mos.	Remainder of the Year	6/6/2024	7.7 mos.
Callan, Delaney	Overflow PARA, .30 FTE, Non Unit, \$16.00/hr., LONG, 9.25 mos.	Remainder of the Year	6/6/2024	2.75 mos.
DeVantier, Vicki	Discretionary PARA, .25 FTE, B03, \$16.88/hr., EMDI, 9.25 mos.	Retirement	6/6/2024	3 years
Jones, Kirstin	Registrar/Guidance Secretary, 1.0 FTE, F03, \$19.99/hr., BHS, 12 mos.	Resignation	7/31/2024	1.11
Lebaron, Angelina	Custodian, .75 FTE, G01, \$20.19/hr., GHS, 12 mos.	Resignation	6/14/2024	4.8 mos.
Lebaron Barraza, Yaqueline	Custodian, 1.0 FTE, G01, \$20.19/hr., GHS, 12 mos.	Resignation	6/14/2024	7.25 mos.
Marrs, Alexandra	Elementary PARA, .3125 FTE, B03, \$16.88/hr., SPED PARA, .5625 FTE, SPED D03, \$17.98/hr., HAWT, 9.25 mos.	Resignation	6/6/2024	1
Moore, Brooke	FS Elementary Cook II, .7813 FTE, FB5, \$20.14/hr., WHIT, 9.25 mos.	Resignation	5/31/2024	8.85 mos.
Martin, Mackenzie	SPED PARA, .875 FTE, SPED D03, \$17.98/hr., GHS, 9.25 mos.	Resignation	6/6/2024	1
Staub, Erica	Discretionary PARA, .5667 FTE, B04, \$17.05/hr., Overflow PARA, .2083 FTE, Non Unit, \$16.00/hr., HAWT, 9.25 mos.	Resignation	6/6/2014	6.45 mos.

**Bozeman Public Schools
Human Resources**

July 15, 2024

REPORT OF ADMINISTRATIVE ACTIONS (con't

Changes and Revisions in Contracts (Classified)

Name	From	To	Effective	Reason
Lacey, Kohl	Custodian, .75 FTE, G05, \$21.78/hr., CJMS, 12 mos.	Custodian, 1.0 FTE, G05, \$21.78/hr., CJMS, 12 mos.	6/10/2024	Increase in FTE/Hrs.
Waldo, Matthew	Custodian, .50 FTE, G05, \$21.78/hr., IRVG, 12 mos.	Custodian, .50 FTE, IRVG, .50 FTE, LONG, G05, \$21.78/hr., 12 mos.	6/10/2024	Additional Assignment, Increase in FTE/Hrs.

Stipends - Extracurricular

Name	Authorized Position	Stipend	Level	Effective
Chamberlain, Gordon	Club - Computer - SMS (Longevity)	\$827.80	7	2023-2024
Chamberlain, Gordon	Club - LEGO Robotics - SMS (Longevity)	\$2,567.36	5	2023-2024
Chandler, Hunter	Summer Weight Room Supervisor - GHS (.5) (Longevity)	\$2,202.72	3	6/1/24 - 8/6/24
Covington, Lauren	AP Coordinator - GHS	\$4,236.00	3	2023-2024
Hancock, Joey	Special Olympics - Lead Coach - SPED (Longevity)	\$4,574.88	3	2023-2024
Lundbeck, Taylor	Fastpitch - Asst. Coach - BHS	\$4,236.00	3	3/13/24 - 5/27/24
Yates, Tucker	Summer Weight Room Supervisor - GHS (.5)	\$2,118.00	3	6/1/24 - 8/6/24

Stipends - Not Extracurricular

Name	Authorized Position	Stipend	Level	Effective
Abbey, Hayley	Incentive for Substitute Teacher for 2nd Semester 2023-2024	\$280.00		1/22/24 - 6/6/24
Acker, Nick	ESY Elementary Behavior Support Assistant - SPED (Up to 20 hrs./wk. (Hrly. Rate)	\$26.49		7/5/24 - 8/13/24
Acker, Nick	23-24 Temp. Summer Custodial help - FAC (Hrly. Rate at G01)	\$20.19		6/10/24 - 6/30/24
Acker, Nick	24-25 Temp. Summer Custodial help - FAC (Hrly. Rate at G01)	\$21.20		7/1/24 - 8/23/24
Amico, Gabby	ESY Elementary Teacher - SPED (Hrly. Rate)	\$36.07		7/1/24 - 8/23/24
Asserson, Walker	MSU Cooperating Teacher - GHS	\$250.00		Spring 2024
Barton, Candy	Gallatin College Dual Enrollment - GHS	\$900.00		Spring 2024
Bauer, Jerry	Driver's Ed Instructor - ADED (Hrly. Rate)	\$36.07		2024-2025
Bell, Douglas	Incentive for Substitute Teacher for 2nd Semester 2023-2024	\$430.00		1/22/24 - 6/6/24
Berdahl, Kelly	MSU Cooperating Teacher - BHS	\$250.00		Spring 2024
Biggert, Erica	Incentive for Substitute Teacher for 2nd Semester 2023-2024	\$360.00		1/22/24 - 6/6/24
Breault, Joanna	MSU Cooperating Teacher - LONG	\$160.00		Spring 2024
Breeding, Keri	Incentive for Substitute Teacher for 2nd Semester 2023-2024	\$290.00		1/22/24 - 6/6/24
Brumwell, Ashley	MSU Cooperating Teacher - GHS	\$250.00		Spring 2024
Budt, Dave	MSU Cooperating Teacher - MDLK	\$90.00		Spring 2024
Butterfield, Tanner	23-24 ESY Elementary Teacher - SPED (Up to 10 hrs./wk.) (Hrly. Rate)	\$35.36		6/20/24 - 6/30/24
Butterfield, Tanner	24-25 ESY Elementary Teacher - SPED (Up to 10 hrs./wk.) (Hrly. Rate)	\$36.07		7/1/24 - 8/12/24
Campbell, Grace	Incentive for Substitute Teacher for 2nd Semester 2023-2024	\$550.00		1/22/24 - 6/6/24

**Bozeman Public Schools
Human Resources**

July 15, 2024

REPORT OF ADMINISTRATIVE ACTIONS (con't)

Stipends - Not Extracurricular (con't)

Name	Authorized Position	Stipend	Level	Effective
Carother, Sarah	Incentive for Substitute Teacher for 2nd Semester 2023-2024	\$380.00		1/22/24 - 6/6/24
Carroll, Mona	Driver's Ed Instructor - ADED (Hrly. Rate)	\$36.07		2024-2025
Christenson, Dana	23-24 Temp. Summer Custodial help - FAC (Hrly. Rate at G01)	\$20.19		6/10/24 - 6/30/24
Christenson, Dana	24-25 Temp. Summer Custodial help - FAC (Hrly. Rate at G01)	\$21.20		7/1/24 - 8/23/24
Clark, Elizabeth	MSU Cooperating Teacher - IRVG	\$150.00		Spring 2024
Coleman, Rhonda	Incentive for Substitute Teacher for 2nd Semester 2023-2024	\$320.00		1/22/24 - 6/6/24
Coley, Nash	23-24 Temp. Summer Custodial help - FAC (Hrly. Rate at G01)	\$20.19		5/17/24 - 6/30/24
Coley, Nash	24-25 Temp. Summer Custodial help - FAC (Hrly. Rate at G01)	\$21.20		7/1/24 - 8/23/24
Cook, Beau	Incentive for Substitute Teacher for 2nd Semester 2023-2024	\$430.00		1/22/24 - 6/6/24
Criscoe, Mikayla	23-24 Temp. Summer Custodial help - FAC (Hrly. Rate at G02)	\$21.19		6/10/24 - 6/30/24
Criscoe, Mikayla	24-25 Temp. Summer Custodial help - FAC (Hrly. Rate at G02)	\$21.61		7/1/24 - 8/23/24
Curey, Tanner	State Tennis Meet - Tournament Scoring - Activities	\$400.00		May 23-24, 2024
Dore, Mary	National Board Certified - Teaching - MOST (Payment from OPI)	\$1,000.00		2023-2024
Drahos, Dawn	Gallatin College Dual Enrollment - GHS	\$1,800.00		2023-2024
Duckworth, Kai	ESY Elementary Teacher - SPED (Up to 10 hrs./wk.) (Hrly. Rate)	\$36.07		7/10/24 - 8/12/24
Earnest, Kenneth	State Tennis Meet - Tournament Scoring - Activities	\$600.00		May 23-24, 2024
Elson, Kate	Incentive for Substitute Teacher for 2nd Semester 2023-2024	\$560.00		1/22/24 - 6/6/24
England, Shelby	ESY Elementary Teacher - SPED (Hrly. Rate)	\$36.07		7/1/24 - 8/12/24
Evans, Charles	Incentive for Substitute Teacher for 2nd Semester 2023-2024	\$460.00		1/22/24 - 6/6/24
Evenhuis, Beth	Gallatin College Dual Enrollment - GHS	\$800.00		Spring 2024
Fedock, Peter	Bozeman Night Live - Technical Director GHS/BHS	\$2,133.64 (Correction)		April 1-6, 2024
Firth, Olivia	Incentive for Substitute Teacher for 2nd Semester 2023-2024	\$470.00		1/22/24 - 6/6/24
Fraker, Natasha	Travel Stipend - 2 sites (LONG & GHS/MDLK) (worked at these 2 sites at different times of the year)	\$325.00		2023-2024
Friedman, Maddie	ESY Elementary Teacher - SPED (Hrly. Rate)	\$36.07		7/1/24 - 8/23/24
Gaines, Kristi	National Board Certified - Teaching - MDLK	\$2,000.00		2023-2024

**Bozeman Public Schools
Human Resources**

July 15, 2024

REPORT OF ADMINISTRATIVE ACTIONS (con't)

Stipends - Not Extracurricular (con't)

Name	Authorized Position	Stipend	Level	Effective
Galloway, Wanda	Incentive for Substitute Teacher for 2nd Semester 2023-2024	\$500.00		1/22/24 - 6/6/24
Garton, Christina	MSU Cooperating Teacher - LONG	\$250.00		Spring 2024
Guttormson, Margaret	MSU Cooperating Teacher - SMS	\$250.00		Spring 2024
Gutzman, Dan	MSU Cooperating Teacher - GHS	\$125.00		Spring 2024
Halpin, Thomas	Completed requirements for 1st Traffic Ed stipend of 226 hrs. of Student Instruction - ADED	\$1,000.00		2024-2025
Halpin, Thomas	Driver's Ed Instructor - ADED (Hrly. Rate)	\$36.07		2024-2025
Hickey, Jacob	Gallatin College Dual Enrollment - GHS	\$200.00		2023-2024
Hilton, Eleanora	.1 FTE at daily rate for 18 Fridays for leave coverage for M. Rosenstein at HAWT	\$774.86		2/2/24 - 6/7/24
Hilton, Eleanora	ESY Speech Pathologist - SPED (Up to 10 hrs./wk.) (Hrly. Rate)	\$36.07		8/1/24 - 8/23/24
Hostettler, Nick	Incentive for Substitute Teacher for 2nd Semester 2023-2024	\$570.00		1/22/24 - 6/6/24
Joyce, Cathy	Incentive for Substitute Teacher for 2nd Semester 2023-2024	\$450.00		1/22/24 - 6/6/24
Ketterer, Merri	Training with L. Kesner for new pos. of Asst. Secretary - HYL T (Hrly. Rate at D05)	\$17.97		May 20-23, 28-31, 2024
King, Kim	MSU Cooperating Teacher - MDLK	\$160.00		Spring 2024
Koentopp, Nan	MSU Cooperating Teacher - CJMS	\$250.00		Spring 2024
Langin, Jolene	MSU Cooperating Teacher - WHIT	\$250.00		Spring 2024
Larson, Lana	MSU Cooperating Teacher - CJMS	\$90.00		Spring 2024
Lewis, Phyllis	HiSET/GED Testing Supervisor duties - ADED (Hrly. Rate)	\$21.00		2024-2025
Lister, Coreene	Driver's Ed Instructor - ADED (Hrly. Rate)	\$36.07		2024-2025
Maddock, Patty	23-24 Summer Online Learning - BHS/GHS (Hrly. Rate)	\$35.36		6/10/24 - 6/30/24
Maddock, Patty	24-25 Summer Online Learning - BHS/GHS (Hrly. Rate)	\$36.07		7/1/24 - 8/27/24
Malczyk, Jacob	MSU Cooperating Teacher - BHS	\$250.00		Spring 2024
Martin, Amanda	ESY Speech Pathologist - SPED (Hrly. Rate)	\$68.31		7/1/24 - 8/23/24
Maxwell, James	23-24 Temp. Summer Custodial help - FAC (Hrly. Rate at G02)	\$20.58		6/10/24 - 6/30/24
Maxwell, James	24-25 Temp. Summer Custodial help - FAC (Hrly. Rate at G02)	\$21.61		7/1/24 - 8/23/24
Maxwell, Ophelia	23-24 Temp. Summer Custodial help - FAC (Hrly. Rate at G01)	\$20.19		6/10/24 - 6/30/24
Maxwell, Ophelia	24-25 Temp. Summer Custodial help - FAC (Hrly. Rate at G01)	\$21.20		7/1/24 - 8/23/24
McBride, Cynthia	MSU Cooperating Teacher - CJMS	\$250.00		Spring 2024
McCormick, Steve	23-24 Extra Hrs. worked during summer @ regular PARA rate (Hrly. Rate F06) - ADED	\$20.20		6/7/24 - 6/30/24
McCormick, Steve	24-25 Extra Hrs. worked during summer @ regular PARA rate (Hrly. Rate F07) - ADED	\$21.63		7/1/24 - 9/2/24
McCormick, Steve	Driver's Ed Instructor - ADED (Hrly. Rate)	\$36.07		2024-2025

**Bozeman Public Schools
Human Resources**

July 15, 2024

REPORT OF ADMINISTRATIVE ACTIONS (con't)

Stipends - Not Extracurricular (con't)

Name	Authorized Position	Stipend	Level	Effective
Mehr, Brad	Gallatin College Dual Enrollment - BHS	\$800.00		2023-2024
Miller, Andrew	MSU Cooperating Teacher - GHS	\$150.00		Spring 2024
Mobley, Kati	23-24 Temp. Summer Custodial help - FAC (Hrly. Rate at G02)	\$20.58		6/10/24 - 6/30/24
Mobley, Kati	24-25 Temp. Summer Custodial help - FAC (Hrly. Rate at G02)	\$21.61		7/1/24 - 8/23/24
Moratelli, Jessica	23-24 Summer Credit Recovery - Math - BHS (Hrly. Rate)	\$35.36		6/10/24 - 6/30/24
Moratelli, Jessica	24-25 Summer Credit Recovery - Math - BHS (Hrly. Rate)	\$36.07		7/1/24 - 8/2/24
Moreno, Ruben	23-24 Temp. Summer Custodial help - FAC (Hrly. Rate at G02)	\$20.58		6/10/24 - 6/30/24
Moreno, Ruben	24-25 Temp. Summer Custodial help - FAC (Hrly. Rate at G02)	\$21.61		7/1/24 - 8/23/24
Petersen, Jordan	Driver's Ed Instructor - ADED (Hrly. Rate)	\$36.07		2024-2025
Phillips, Margaret	MSU Cooperating Teacher - CJMS	\$160.00		Spring 2024
Posdon, Andrea	23-24 Temp. Summer Custodial help - FAC (Hrly. Rate at G02)	\$20.58		6/18/24 - 6/30/24
Posdon, Andrea	24-25 Temp. Summer Custodial help - FAC (Hrly. Rate at G02)	\$21.61		7/1/24 - 8/9/24
Poulsen, Cean	23-24 Temp. Summer Custodial help - FAC (Hrly. Rate at G04)	\$21.37		6/17/24 - 6/30/24
Poulsen, Cean	24-25 Temp. Summer Custodial help - FAC (Hrly. Rate at G04)	\$22.44		7/1/24 - 8/23/24
Ringer, Bethany	MSU Cooperating Teacher - GHS	\$250.00		Spring 2024
Ruh, Christina	Gallatin College Dual Enrollment - GHS	\$500.00		Spring 2024
Sears, Abbigail	ESY Elementary Behavior Support Assistant - SPED (Hrly. Rate)	\$26.49		7/1/24 - 8/23/24
Shaw, Ryan	MSU Cooperating Teacher - GHS	\$250.00		Spring 2024
Shephard, Luc	Incentive for Substitute Teacher for 2nd Semester 2023-2024	\$300.00		1/22/24 - 6/6/24
Sheufelt, Megan	Incentive for Substitute Teacher for 2nd Semester 2023-2024	\$790.00		1/22/24 - 6/6/24
Shonkwiler, Tonya	ESY Elementary Teacher - SPED (Up to 10 hrs/wk.) (Hrly. Rate)	\$36.07		8/1/24 - 8/23/24
Sigler, Sarah	Gallatin College Dual Enrollment - GHS	\$200.00		2023-2024
Sigler, Sarah	MSU Cooperating Teacher - GHS	\$250.00		Spring 2024
Sorg, Dana	ESY Speech Pathologist - SPED (Hrly. Rate)	\$52.57		7/1/24 - 8/23/24
Springer, Noel	ESY Elementary Behavior Support Assistant - SPED (Hrly. Rate)	\$26.49		7/1/24 - 8/23/24
Stubbs, Beverly	Incentive for Substitute Teacher for 2nd Semester 2023-2024	\$540.00		1/22/24 - 6/6/24
Stubenrauch, Wendy	Incentive for Substitute Teacher for 2nd Semester 2023-2024	\$300.00		1/22/24 - 6/6/24
Swinford, Michelle	MSU Cooperating Teacher - BHS	\$250.00		Spring 2024
Todd, Whitney	MSU Cooperating Teacher - MOST	\$250.00		Spring 2024
Tripp, Bailey	MSU Cooperating Teacher - WHIT	\$250.00		Spring 2024

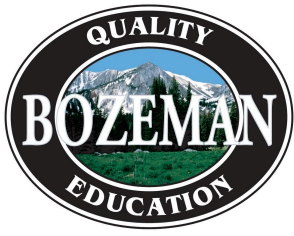
**Bozeman Public Schools
Human Resources**

July 15, 2024

REPORT OF ADMINISTRATIVE ACTIONS (con't)

Stipends - Not Extracurricular (con't)

Name	Authorized Position	Stipend	Level	Effective
Waldo, Danny	Travel Stipend - 4-5 sites (GHS/WILL/SMS/CJMS)	\$650.00		2023-2024
Waldo, Danny	Divisional Track Meet - Timing and Scoring - Activities	\$250.00		May 17-18, 2024
Waldo, Danny	23-24 Temp. Summer Custodial help - FAC (Hrly. Rate at G05)	\$21.78		6/10/24 - 6/30/24
Waldo, Danny	24-25 Temp. Summer Custodial help - FAC (Hrly. Rate at G05)	\$22.87		7/1/24 - 8/23/24
Waldo, Ethan	23-24 Temp. Summer Custodial help - FAC (Hrly. Rate at G01)	\$20.19		6/10/24 - 6/30/24
Waldo, Ethan	24-25 Temp. Summer Custodial help - FAC (Hrly. Rate at G01)	\$21.20		7/1/24 - 8/23/24
Walthall, Jackie	MSU Cooperating Teacher - MOST	\$160.00		Spring 2024
Washtak, Amy	Gallatin College Dual Enrollment - GHS	\$400.00		Spring 2024
Western, Gregory	Incentive for Substitute Teacher for 2nd Semester 2023-2024	\$550.00		1/22/24 - 6/6/24
Wong, Megan	Gallatin College Dual Enrollment - GHS	\$200.00		2023-2024
Workman, Kirstie	Incentive for Substitute Teacher for 2nd Semester 2023-2024	\$750.00		1/22/24 - 6/6/24
Younger, Chad	Incentive for Substitute Teacher for 2nd Semester 2023-2024	\$360.00		1/22/24 - 6/6/24



Meeting Date:	July 15, 2024
Category:	Action Item - Consent - Both Districts
Agenda Item #:	3.4.2
Originated By:	Lacy Clark, Director of Business Services
Others Involved:	Julia Wayman, Accounting Supervisor Alex Judge, District Bookkeeper

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Consider Approval of the [Financial Reports](#), Warrant Listing, and [Donations](#)

Facts & Discussion:

This monthly update on the fiscal business of the District is designed to provide Trustees and the public with up-to-date and timely information on revenue and expenditures, fiscal operations, and the overall financial position of the Bozeman Public Schools.

The Warrant Registers and Stale Dated Warrant Listings are available in the Business Office and have been sent to the Trustees. June 2024 warrants are as follows: Operational warrants were \$2,421,011.07; net Payroll, taxes and deductions were \$12,109,764.54; Warrants disbursed for June 2024 were \$14,530,775.61.

Investment of District Funds in accordance with State law as of:	<u>May 31, 2024</u>
Gallatin County Investment Pool	\$12,799,919.57
First Interstate Bank Investment Pool	\$18,099,517.20
STIP Investment Pool	\$5,623,536.12
First Security Investment	\$13,401,493.28
Nonexpendable Endowment (D.A. Davidson)	<u>\$983,327.22</u>
Total District cash and investments	<u>\$50,907,793.39</u>

Fiscal Impact:

Refer to attached report.

Superintendent's Recommendation:

It is recommended the Board of Trustees approve the [Financial Reports](#), warrant listing, and [Donations](#) as presented.

Other Alternatives:

1. Do not approve the recommendation and request administration propose changes.



Meeting Date:	July 15, 2024
Category:	Action Item - Consent - Both Districts
Agenda Item #:	3.4.3
Originated By:	Casey Bertram, Superintendent
Others Involved:	Jenn Lammers, Director, Bozeman Schools Foundation

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Consider Approval of new Bozeman Schools Foundation Board Members

Facts & Discussion:

1. The Articles of Incorporation and the Bylaws of the Foundation state the Foundation Board will nominate Directors to be approved by the Trustees of the District. The Articles further state the Foundation Board should consist of no less than six and no more than 20 members. There are currently 13 members on the Foundation Board.
2. The terms of office of the Foundation Board members are three years and begin on September 1.
3. The Foundation Board is recommending the addition of new members Robert Bell, Laney Langlas, and Mykal Aageson.
4. No current board members are the Foundation Board members going off of the Board.

Discussion:

Following are the condensed biographies of the recommended members:

Robert “Bobby” Bell: Bobby is a retired Tech CIO who moved to Bozeman 3 years ago with significant volunteer and nonprofit board experience. He partnered with the Bozeman Schools Foundation in 2023 on the first Bozeman Bison Scholarship and two scholarships in 2024. He has volunteered and supported other Foundation programs and events and will bring enthusiasm and support to our efforts to assist students in their transition from BSD7 to the workforce.

Laney Langlas: Laney is a parent of three students in the Bozeman School District and an active community member. She has raised funds for Headwaters Lacrosse and Hawthorne’s PAC. She and her husband have been avid supporters of the work of the Foundation for many years and she is interested in helping raise the foundation’s profile in the community.

Mykal Aageson: Mykal is a Commercial Loan Officer with Stockman Bank. She was born and raised in Missoula and moved to Bozeman 8 years ago. She is looking to get involved in the community in ways that will have a positive impact on her two young children. Mykal is the third board member the Foundation will have had from Stockman Bank, which is the lead sponsor of the annual Santa Run for Education and an important community partner.

Superintendent’s Recommendation:

It is recommended the Board of Trustees appoint Robert Bell, Laney Langlas, and Mykal Aageson to the Bozeman Public Schools Foundation Board.

Other Alternatives:

1. Do not approve the recommendation and request administration propose changes.



Meeting Date:	July 15, 2024
Category:	Action Item - Consent - Both Districts
Agenda Item #:	3.4.4
Originated By:	Lacy Clark, District Clerk
Others Involved:	Brittany Selvig, Support Services Supervisor

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Consider Approval of Disposal of Obsolete District Property for the 2024-25 Fiscal Year

Facts & Discussion:

- 20-6-604, MCA, provides that the Board of Trustees may resolve to sell or otherwise dispose of the district's real or personal property because it is or is about to become abandoned, obsolete, undesirable, or unsuitable for the school purposes of the district. Following passage of such resolution, the District must provide notice of the resolution in the local newspaper, on the District website, and at three public places in the District and provide an opportunity for taxpayer appeals.
- The District has personal property that is or is about to become abandoned, obsolete, undesirable, or unsuitable for District use. That property includes but is not limited to books, curriculum materials, computers and other technological equipment, furniture, fixtures, supplies, musical instruments, and office and other equipment.

Fiscal Impact:

Minimal because the property is generally well used and has very little value at the time of disposal. Proceeds realized from the sale or disposal of district property will be credited to an appropriate fund as required by law.

Superintendent's Recommendation:

It is recommended that the Board of Trustees:

- Resolves to sell or otherwise dispose of district-owned property that administration determines has become abandoned, obsolete, undesirable, or unsuitable for the school purposes during the 2024-25 fiscal year;
- Upon that determination, the Board directs administration to post the notices required by 20-6-604, MCA; and
- If no appeals are received during the prescribed appeal period and upheld by a court, sell or otherwise dispose of such property at their discretion.

Other Alternatives:

- Do not approve the recommendation and request administration propose changes.



Meeting Date:	July 15, 2024
Category:	Action Item - Consent - Both Districts
Agenda Item #:	3.4.5
Originated By:	Lacy Clark, Plan Administrator
Others Involved:	Mike Waterman, Executive Director of Business & Operations; Beth Wardell, Insurance Consultant

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Consider setting [2024-25 Health and Dental Insurance Price Tags](#), selecting Excess Risk Insurance provider and limits, and designating a Plan Administrator.

Facts & Discussion:

1. Since 1990, the District has had a self-funded medical insurance plan—which means the District collects, retains, and invests all price tag amounts until claims are presented. A third-party administrator (“TPA”) is hired to pay the claims for the health plan, while dental and vision plan claims are administered and paid in-house.
2. In 2013-2014 the District implemented a Wellness Plan that provides financial incentives to plan participants to complete certain prevention-related activities. The program has been successful in helping identify medical problems early and holding down escalating medical costs. Therefore, we will continue the incentive program in 2024-25. The plan provides employees and their spouses the option to “earn back” up to \$400 by completing certain wellness activities during the year.
3. The District’s plan year starts on September 1. Price tags (or “premiums”) must be approved annually by the Board in time for open enrollment, which runs from August 3 - August 19 this year.
4. Health Care Services Corporation (HCSC) dba Blue Cross/Blue Shield of Montana (BCBS) has been the District’s TPA since September 1, 2007. In 2019, the District rebid TPA services and BCBS was again the successful bidder. The initial period of that new agreement expired on August 31, 2021. Since then, BCBS has continued to extend rate guarantees for extended periods of time. For the 2024-25 plan year, BCBS has extended a 3.0% annual increase in administration fees. Beginning in 2025-26, the annual rate guarantee for an additional two-year period will increase to 3.5%. All negotiated administration fees are included in the recommended price tags.
5. Since the district assumes a portion of the risk in a self-funded program, excess risk insurance is purchased to protect the district from excessive losses. The District currently purchases excess risk coverage for individual claims that exceed \$250,000 per year and aggregate claims for the entire plan that exceed 125% of expected claims.
6. Excess risk coverage is bid annually. This year, we received proposals for excess risk coverage from five companies. The proposals were evaluated and HCSC (dba BCBS) is recommended because of their competitive rate, upfront credits, and reduction of administrative Stop Loss processing fee previously charged by HCSC for stop loss coordination. The 2024-25 increase for Stop Loss coverage was 41.7% over the prior year.

7. Through the current year, the District has offered three plan structures to meet our employees' diverse health insurance needs: a \$2,000 deductible traditional plan, as well as a \$5,000 and \$7,500 High-Deductible Health Plan (HDHP) options. Plan changes recommended for the 2024-25 plan year are as follows:
 - The \$2,000 deductible plan will remain unchanged.
 - The \$5,000 deductible plan will remain unchanged.
 - The \$7,500 deductible limit will be increased by \$550 to \$8,050 in 2024-25 to match changes in the maximum HDHP limits allowed by the IRS.
8. The \$5,000 and \$8,050 HDHP options are HSA qualified. The \$2,000 deductible plan option is eligible for a Medical Flexible Account.
9. The Minimum Essential Coverage (\$8,050 deductible) plan option was added several years ago to help the District comply with the Federal Affordable Care Act (ACA). Under the ACA, an employee that works at least 30 hours per week is considered full time and must be provided "affordable" insurance. The District provides prorated insurance benefits to part time employees who work less than 40 hours per week. Therefore, the lower-cost \$8,050 deductible plan allows the District to meet the affordability requirements for most part time employees who work between 30 and 40 hours per week.
10. 8.2% average increases in the monthly price tags are recommended by our actuaries for 2024-25. It is recommended that the Minimum Essential Coverage (\$8,050 deductible) plan have a zero dollar increase to maintain affordability (as discussed above) and to account for the plan's lower historical loss ratios and higher risk to plan users resulting from the increasing deductible. The \$2,000 and \$5,000 plans are recommended to receive a 12.3% increase, which will bring the average increase to the overall plan to 8.2%. All plan pricing has been reviewed and approved by the District's actuaries.
11. No changes are recommended for the dental plan.
12. In accordance with the collective bargaining agreements, the District and employees will share the annual average price tag increase. Because the Minimum Essential Coverage plan has a 0% recommended price tag increase, the District calculated the annual average shared amount based on the 12.3% increase associated with the two lower deductible plans. This method resulted in lower increases to employee premiums because the District is taking on a larger portion of the overall increase. Professional and administrative employees may participate in the plan; however, these employees must pay the full cost of the price tag.

Fiscal Impact:

Ongoing reductions in certified and classified plan enrollment has offset recent price tag increases, keeping overall employer contributions relatively steady. As a result, the District's General Fund budget for employer health insurance contributions will remain unchanged for 2024-25 at \$6,425,000—despite these recommended price tag increases.

Superintendent's Recommendation:

It is recommended that the Board:

1. Set [monthly insurance price tags for the 2024-25 Plan Year](#) as presented.
2. Contract with HCSC for excess risk insurance and keep the individual stop loss deductible at \$250,000.
3. Designate Lacy Clark to serve as the Bozeman School District Plan Administrator for the 2024-25 health plan year.

Other Alternatives:

1. Do not approve the recommendation and request administration propose changes.



Meeting Date:	July 15, 2024
Category:	Action Item - Consent - Both Districts
Agenda Item #:	3.4.6
Originated By:	Lacy Clark, District Clerk
Others Involved:	Mike Waterman, Executive Director Business & Operations

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Consider Approval of Records Destruction for 2024-25 Fiscal Year.

Facts & Discussion:

1. 2-6-1012, MCA, provides that Local governments shall manage public records according to the provisions of Title 2, chapter 6, part 12, and the rules and guidelines established by the Montana Secretary of State, the local government records committee, and the Montana Historical Society.
2. Public Records must be retained for specific periods of time based on their contents and importance. The Local Record Forms and Retention Schedules are promulgated by the Secretary of State. The destruction of records must be documented and conducted in a manner that ensures the confidentiality and integrity of sensitive information.
3. District records are continually expiring and/or becoming obsolete, and these records must be properly disposed of to streamline operations and ensure compliance with legal requirements. This process includes the systematic identification, review, and disposal of these records in accordance with established regulations.

Fiscal Impact:

None

Superintendent's Recommendation:

It is recommended that the Board of Trustees:

1. Approve destruction of records for fiscal year 2024-25 in accordance with the Local Record Forms and Retention Schedules promulgated by the Montana Secretary of State, and
2. Direct administration to complete, submit, and maintain the [RM88 forms](#) at the time of destruction, as required.

Other Alternatives:

1. Do not approve the recommendation and request administration propose changes.



Meeting Date:	July 15, 2024
Category:	Action Item - Consent - Both Districts
Agenda Item #:	3.4.7
Originated By:	Mike Waterman, Executive Director Business and Operations
Others Involved:	Doug Kellie, Transportation Coordinator

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Consider Approval of 2024-25 Transportation Updates, [Bus Routes](#), [Stops Requiring a School Child to Cross a Roadway](#), and Individual Contracts.

Facts & Discussion:

1. State law requires the board to approve bus routes and individual transportation contracts in order for the District to receive State and County transportation funds.
2. State law further requires Board approval for all bus stops that require a school child to cross a roadway.
3. The Board is also required to designate a representative for the High School District to serve on the County Transportation Committee. In accordance with 20-10-131(1)(a)(c), MCA, the representative may be a District employee or trustee.
4. In January 2023, the Board of Trustees approved a five-year contract with First Student Inc. to provide home-to-school bus transportation. Key components of that contract include:
 - Contract costs based on a per-route rate instead of a per-mile rate.
 - Continued use of existing propane fuel for home-to-school transportation, although new route buses may use diesel fuel. Our per-route costs are based on amounts quoted for propane buses (which is lower than the cost of diesel buses), so First Student will absorb the higher cost of any diesel buses used.
 - Installation of student seat belts on all buses.
 - The District—rather than the contractor—pays for fuel.
 - Penalties for non-performance.
5. Under our current contract, per-route costs for 2024-25 will increase as follows:

Route Type	2023-24 Per-Route Rate	2024-25 Per-Route Rate
Regular Ed Routes	\$ 192.01	\$199.69
Special Ed Routes	\$ 262.04	\$272.52

6. Overall, reimbursable bus route miles for the 2024-25 school year budget are expected to be 447,985, a decrease of 7,240 miles (1.6%) from the levels originally budgeted in 2023-24.
7. Routes often change during the school year as students move in and out of the District. As a result, administration will again recommend including contingency amounts within the 2024-25 budget in case midyear route changes or additions become needed. Route changes will be brought to the Board as needed.
8. No individual contracts have been arranged at this time. Future contracts may be added with Board and County Transportation Committee approval.

9. The initial County Transportation Committee meeting is scheduled for July 16, 2024 at 10am at the Gallatin County Courthouse.

Fiscal Impact:

Overall, the District will budget \$3,986,493 for the anticipated routes and the rates in the current First Student contract for 2024-25, an increase of \$90,427 (2.3%) over the amount budgeted in 2023-24. This amount includes contingency provisions noted in #7 above.

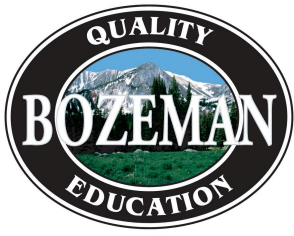
Superintendent's Recommendation:

It is recommended the Board:

1. Approve the [2024-25 bus routes](#) and [stops requiring pupils to cross a roadway](#) as presented.
2. Cancel all routes for all days during the 2024-25 school year when/if the District is in a remote-learning-only status, if needed or applicable.
3. Designate Mike Waterman to serve as the Bozeman High School District representative on the Gallatin County Transportation Committee for the 2024-25 fiscal year.

Other Alternatives:

1. Do not approve the recommendation and request administration propose changes.



Meeting Date:	July 15, 2024
Category:	Action Item - Consent - Both Districts
Agenda Item #:	3.4.8
Originated By:	Mike Waterman, Executive Director of Business and Operations
Others Involved:	

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Consider Approval of [Policy #3311](#), Firearms and Weapons, Annual Policy Review, and Hunter Education Course Exception.

Facts & Discussion:

- District [Policy #3311](#) stipulates, “The Board may grant persons and entities advance permission to possess, carry, or store a weapon in a school building. All persons who wish to possess, carry, or store a weapon in a school building must request permission from the Board at a regular meeting. The Board has sole discretion in deciding whether to allow a person to possess, carry, or store a weapon in a school building.”
- Following appropriate facility rental procedures, the Montana Hunter Education Program has historically used Chief Joseph Middle School and/or Sacajawea Middle School to conduct their Hunter Education courses. The courses are taught after school hours. Each course is one week in length.
- More than 200 students have historically enrolled in each session of the Hunter Education courses taught at District facilities.
- Per Montana Fish, Wildlife & Parks (FWP) policy, all firearms and ammunition used in the classroom must be inert. They have been rendered inoperable or are manufactured as such for educational purposes. Each firearm that is brought on school property is the property of FWP and has been duly inspected, documented, and checked out to Hunter Education instructors. During the course, Hunter Education instructors maintain direct and constant supervision of firearms and ammunition. Students enrolled in the course are not permitted to bring firearms or ammunition to class.
- To ensure proper safety precautions, School Resource Officers have previously met with Hunter Education staff. SROs reviewed the Hunter Education safety protocols as they relate to firearms and weapons.
- [MCA 20-5-202](#) requires that the Board of Trustees review the Firearms and Weapons policy on an annual basis.

Fiscal Impact:

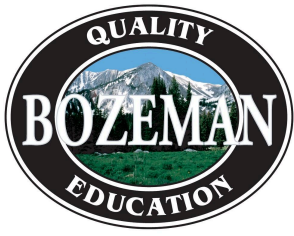
Subject to charge per 4330P.

Superintendent’s Recommendation:

It is recommended that Trustees review and affirm District [Policy #3311](#) and grant permission for Montana Hunter Education Program instructors to possess or carry weapons and ammunition that are inert in a school building as per [Montana Code Section 45-8-361](#) for the 2024-25 school year.

Other Alternatives:

- Do not approve the recommendation and request administration propose changes.



Meeting Date:	July 15, 2024
Category:	Action Item - Consent - Both Districts
Agenda Item #:	3.4.9
Originated By:	Casey Bertram, Superintendent
Others Involved:	Board Leadership

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Consider Approval of 2024-2025 Superintendent Evaluation Tool/Process

Facts & Discussion:

1. The Superintendent's contract states the following regarding evaluation, "The District shall meet with the Superintendent to discuss and agree upon an evaluation procedure as outlined in District Policy. The Superintendent Evaluation is described in revised policy #6110, at least annually, and in accordance with the Superintendent's contract, the Board will evaluate the performance of the Superintendent, using standards and objectives developed by the Superintendent and the Board, which are consistent with District mission and goal statements. A specific time shall be designated for a formal evaluation session. The evaluation will include a discussion of professional strengths, as well as performance areas needing improvement.
2. The Board of Trustees previously approved and discussed the Superintendent evaluation tool and process on June 13, 2022. The document was updated for the 2024-2025 evaluation cycle [HERE](#).
3. An At-A-Glance Document was created for Trustees as a helpful tool to capture notes tied to the evaluation standards for the Superintendent [HERE](#).
4. The Superintendent will complete a self-assessment, provide evidence tied to the self-assessment, establish two professional learning goals, and provide periodic updates regarding progress toward the goals in alignment with the process/timeline specified in the evaluation document.
5. The Board of Trustees will engage in two informal assessment meetings, complete the formal rubric tied to performance standards inclusive of comments, and conduct one formal summative evaluation meeting in alignment with the process/timeline established in the evaluation document.

Fiscal Impact:

N/A

Superintendent's Recommendation:

It is recommended that Trustees approve the [2024-2025 Superintendent Evaluation Tool/Process](#).

Other Alternatives:

1. Do not approve the recommendation and request administration propose changes.



Meeting Date:	July 15, 2024
Category:	Action Item - Consent - Elementary District
Agenda Item #:	3.5.1
Originated By:	Casey Bertram, Superintendent
Others Involved:	Executive Cabinet

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Consider Approval of HRDC/Head Start MOU

Facts & Discussion:

1. The 2023 MT Legislature passed [HB 352](#) which provides ANB funding for the implementation of targeted early literacy programs.
2. On February 12, 2024, Trustees approved the District's [plan](#) for HB 352 Targeted Early Literacy Programming.
3. One component of the plan is a partnership with HRDC to co-enroll eligible students in the 4-year classroom component of the Bozeman Reads Early Learning Center in the federal Head Start program.
4. This partnership helps to maintain the allocation of Head Start seats within Gallatin County, and also provides additional support for eligible students/families.

Fiscal Impact:

HRDC Head Start will provide a monthly stipend, payable to Bozeman Public Schools, for all children enrolled in BSD7 who meet Head Start eligibility as determined by HRDC staff.

Superintendent's Recommendation:

It is recommended the Board of Trustees approve the [HRDC/Head Start MOU](#) as presented.

Other Alternatives:

1. Do not approve the recommendation.



Meeting Date:	July 15, 2024
Category:	Action Item - Singular - Both Districts
Agenda Item #:	4.1.1
Originated By:	Casey Bertram, Superintendent
Others Involved:	Executive Cabinet

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Consider Approval of Long Range Strategic Plan (LRSP) 2023-2024 Annual Report

Facts & Discussion

1. Board Policy #3610 as well as the Superintendent Evaluation Process point to an annual report from the Superintendent related to District progress and success with the Long Range Strategic Plan (LRSP) and associated District goals.
2. The 2023-2024 LRSP Annual Report is a “looking back” endeavor intended to capture District and site-specific LRSP implementation efforts over the past school year. The Superintendent will provide Trustees and the community with an initial “looking forward” plan as the draft 2024-2025 LRSP and Five Year Plan will be discussed at the Board Retreat scheduled for July 29, 2024.
3. The LRSP is operationalized in Bozeman Public Schools in a variety of ways. The three areas below are key in focusing resources and attention on the goals of the District and the LRSP. The LRSP Annual Report is intended to provide details, progress, and accountability related to each of the areas below:
 - i. BSD7 Five Year Plan - District Goals
 - ii. School Site LRSP Action Plans
 - iii. School Site Board Luncheons
4. Once approved, the 2023-2024 LRSP Annual Report will be published on the District website.

Fiscal Impact:

N/A

Superintendent's Recommendation:

It is recommended the Board of Trustees approve the [2023-2024 LRSP Annual Report](#) as presented.

Other Alternatives:

1. Do not approve the recommendation and request administration propose changes.



Meeting Date:	July 15, 2024
Category:	Action Item - Singular - Both Districts
Agenda Item #:	4.1.2
Originated By:	Casey Bertram, Superintendent
Others Involved:	Executive Cabinet, Montana School Boards Association

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Consider Approval of Revisions to Policy #3410 - Student Health/Physical Screenings/Examinations

Facts:

1. The MTSBA Policy Services team has prepared necessary updates to the MTSBA Model Policy manual in response to legislation approved during the 2023 Legislative Session. MTSBA policy revisions ensure compliance with changes to law and best practice.
2. The BSD7 Executive Team has done a crosswalk between the MTSBA Model Policy changes and current BSD7 policy, making important updates as necessary to 1) ensure legislative changes are updated in BSD7 policy, and 2) ensure BSD7 policies closely mirror the MTSBA Model Policies for ease in maintaining ongoing updates.
3. Because the policy change results from legislative law changes, the Board approval process can be done in one reading as a singular action item, consistent with Policy #1310.
4. The policy referenced in this agenda item was pulled from the June 10, 2024 board meeting for further clarification regarding its applicability to athletic training services as part of MHSA athletics.
5. After consultation with district legal counsel the following verbiage was added to the online student registration and permissions process for high school and middle school sports, *"You consent to your child being seen, served, examined, and/or treated by the athletic trainer assigned to the extracurricular activity."*

Superintendent's Recommendation:

It is recommended the Board of Trustees approve the Revisions to Policy #3410 - Student Health/Physical Screening/Examinations as presented.

Other Alternatives:

1. Do not approve the recommendation and request administration propose changes.

STUDENTS
Policy 3410

Student Health/Physical Screenings/Examinations

The Board may arrange each year for health services to be provided to all students. Such services may include but not be limited to:

- 1. Development of procedures at each building for isolation and temporary care of students who become ill during the school day;
- 2. Consulting services of a qualified specialist for staff, students, and parents;
- 3. Vision and hearing screening;
- 4. Scoliosis screening;
- 5. **Any physical or mental health screening;**
- 6. Immunization as provided by the Department of Public Health and Human Services;
- 7. Dental Screenings

Parents/guardians will receive written notice of any screening result which indicates a condition that might interfere or tend to interfere with a student's progress.

In general, the District will not conduct physical examinations of a student without parental consent to do so or by court order, unless the health or safety of the student or others is in question **during an emergency situation consistent with District Policy 3431.** Further, parents will be notified of the specific or approximate dates during the school year when screening administered by the District is conducted as well as notification of requirements of the District's policy on physical examinations and screening of students, at least annually at the beginning of the school year and within a reasonable period of time after any substantive change in the policy, which is:

- 1. Required as a condition of attendance.
- 2. Administered by the school and scheduled by the school in advance.
- 3. Not necessary to protect the immediate health and safety of the student or other students.

Parents or eligible students will be given the opportunity to opt out of the above-described screenings.

Students who wish to participate in certain extracurricular activities may be required to submit to a physical examination to verify their ability to participate in the activity. Students participating in activities governed by the Montana High School Association will be required to follow the rules of that organization, as well as other applicable District policies, rules, and regulations.

Cross Reference:	2158	<u>Parental and Family Engagement</u>
	3310P	<u>Risk Assessments</u>
	3431	<u>Emergency Treatment</u>
Legal Reference:	<u>§ 40-6-701, MCA</u>	<u>Parental Rights</u>
Legal Reference:	§ 20-3-324(20), MCA	Powers and duties
	20 U.S.C. 1232h(b)	General Provisions Concerning Education

Policy History:
Adopted on: 11/24/1986
Revised on: 7/13/2009, 4/14/2014, 10/11/2021



Meeting Date:	July 15, 2024
Category:	Discussion Item
Agenda Item #:	5.1.1
Originated By:	Mike Waterman, Executive Director of Business and Operations
Others Involved:	Casey Bertram, Superintendent; Lacy Clark, Director of Business Services

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Discuss recommended revisions to [Policy #7225 - Fundraising](#)

Facts:

1. District Policy 7225 currently addresses crowdfunding. The proposed changes to that policy are intended to expand its scope to include all fundraising efforts, ensure adequate controls exist for fundraisers, and prioritize District operations for revenue received from fundraisers using District-owned property.
2. District [Policy 1312](#) states, “As District policies are changed or revised there may also be changes to the procedures or new procedures developed. Procedures may be submitted to the Board as an information item. Such procedures need not be approved by the Board, though the Board may revise them if the procedures are not consistent with the Board's intentions as expressed in its policies. On controversial topics, the Superintendent may request prior Board approval of the procedures.” Administration expects this topic may generate considerable public interest, so recommended changes to procedure 7225P are included with this linked agenda item for Board feedback.
3. Following this discussion, administration expects to bring the policy changes back to the July 29, 2024 Board meeting for second reading and final approval.

Fiscal Impact:

Not able to be determined.



Meeting Date:	July 15, 2024
Category:	Discussion - Committee Reports
Agenda Item #:	5.2
Originated By:	Casey Bertram, Superintendent
Others Involved:	Executive Cabinet

MOTION	SECOND		AYES	NAYS	ABSTAIN

Topic:
Committee Reports

Discussion:
Superintendent Casey Bertram and the Executive Cabinet team will provide Trustees with updates related to board standing committees and ad-hoc committees, consistent with [2023-2024 Board Committee Assignments](#).



Meeting Date:	July 15, 2024
Category:	Discussion Item
Agenda Item #:	5.3
Originated By:	Casey Bertram, Superintendent
Others Involved:	Greg Neil, Board Chair Kevin Black, Vice Chair

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Discuss 2024-2025 Board Committee Assignments

Facts:

1. Board Committees are governed by Policy 1130 which states, “All committees created by the Board to serve a clear public and governmental purpose shall comply with the open meeting laws and all other laws applicable to school board meetings. Standing committees of the Board may be created and their purpose defined by a majority of the Board. The Board Chair shall appoint trustees to serve on such committees.”.
2. Board members communicated their preferences and engaged in conversation individually with the Board Chair and Vice Chair who have drafted the committee appointments for 2024-2025, [HERE](#).

Fiscal Impact:

N/A



Meeting Date:	July 15, 2024
Category:	Reports
Agenda Item #:	7.1
Originated By:	Casey Bertram, Superintendent
Others Involved:	Executive Cabinet

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:
The Executive Cabinet will provide updates of current issues in their respective areas of responsibility. Since the topics that may come up have not been properly noticed, these reports should not result in extensive discussion by the Board and public at this meeting. They may, however, lead to future agenda items that have been properly noticed.



Meeting Date:	July 15, 2024
Category:	Reports
Agenda Item #:	7.2
Originated By:	Trustees
Others Involved:	

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:
Individual Trustees will be provided the opportunity to make requests, express concerns, give reports and request future agenda items. Since the topics that may come up have not been properly noticed, these reports should not result in extensive discussion by the Board and public at this meeting. They may, however, lead to future agenda items that have been properly noticed.



Bozeman School District 7

404 West Main

Bozeman, Montana 59715

Core Purpose

“Bozeman Public Schools exist to provide an outstanding education that inspires and ensures high achievement so every student can succeed and make a difference in a rapidly changing world community.”

Core Values

- ❑ **High Student Achievement:** We are committed to ensuring that all students achieve at high levels.
- ❑ **Committed, Quality Staff:** We employ and retain well qualified and talented staff members who demonstrate a commitment to the core purpose of the District.
- ❑ **Community and Family Engagement:** We believe that parents and the community are essential contributors in the achievement of our goals.
- ❑ **Climate:** We operate in a climate of respect, honesty and hard work, recognizing the need to be adaptable and open to change.
- ❑ **Fiscal Responsibility:** We are fiscally responsible in the management and expenditure of all District resources.
- ❑ **Decision Making:** We rely on best practices research to guide our decision-making.

Big Audacious Goal – Envisioned Future

“The Bozeman Public School District is widely recognized as a vibrant, flexible and progressive educational system that generates student excellence and engages students to succeed and positively contribute in a global community.”

Goals of the Bozeman Public School District

Goal Area 1: Academic Performance:

Every student meets or exceeds the high academic standards of the Bozeman Public School District.

Goal Area 2: Operations and Capacity Building:

District operations, facilities and human resources support an efficient and progressive educational system.

Goal Area 3: Community Engagement and External Relations:

Bozeman Public Schools has created an environment in which parents, community, legislators and all education stakeholders are supportive, engaged, and contribute to successfully educate our students.

Goal Area 4: Student Success/Safety/Health/Welfare:

Bozeman Public Schools has effective systems in place for students to learn and staff to work in a safe and healthy environment.



Welcome to the Bozeman Public Schools Board of Trustees meeting!

If this is your first meeting

If this is your first time attending a meeting, let us extend our special welcome! These meetings are designed to give everyone the opportunity to participate in seeing how the Bozeman trustees facilitate school business.

What is the purpose of these meetings?

The meetings of the Bozeman Public Schools Board of Trustees are always open to the public. These meetings are held to officially conduct the business of the school district, as governed by Montana law. Trustees are responsible for key decisions, some of which include hiring of employees, reviewing negotiated agreements, approving new curriculum or changes to existing curricula, facility usage requests, and paying of monthly expenses.

How can I address the trustees?

Public Participation on Non-Agenda Items is the time for comment on public matters that are not on the agenda. Members of the audience are encouraged to briefly address the trustees on an issue that is not on the agenda. The Chair of the Board will seek comments from the audience on significant items as they occur. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order.

Remember our Disclaimer:

This is the time for comment on public matters that are not on the agenda. Members of the audience are encouraged to briefly address the trustees on an issue that is not on the agenda. The Chair of the Board will seek comments from the audience on significant items as they occur. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order.



BOARD OF TRUSTEES

TERM

Greg Neil -- Chair	2026
Kevin Black	2026
Lei-Ann Bertelsen	2027
Lauren Dee	2025
Gary Lusin	2027
Melissa Moran	2027
Tanya Reinhardt	2025
Sandra Wilson	2027

EXECUTIVE CABINET

POSITION

Casey Bertram	Superintendent
Chad Berg	Director of Special Education and Student Health
Lacy Clark	Director of Business Services
Marilyn King	Deputy Superintendent
Matt Stark	Director of Facilities
Pat Strauss	Director of Human Resources
Mike VanVuren	Deputy Superintendent
Mike Waterman	Executive Director Business and Operations

Public comment can be submitted electronically to trustees@bsd7.org

BOARD OF TRUSTEE STANDING COMMITTEE ASSIGNMENTS

Equity Advisory Committee

Trustees

Lei-Anna Bertelsen

Long-Range Strategic Planning (LRSP)

Trustees

Kevin Black

Lauren Dee

Gary Lusin

Long-Range Facilities Planning (LRFP)

Trustees

Kevin Black

Melissa Moran

Long-Range Collaboration Plan via the District Ongoing Collaborative Committee (DOCC)

Trustees

Tanya Reinhardt

Sandy Wilson

Gary Lusin - Alternate

District Safety

Trustees

Lauren Dee

Student Inclusion and Resiliency Initiative (SIRI)

Trustees

Lei-Anna Bertelsen

Kevin Black

Wellness Advisory Council (WAC)

Trustees

Lauren Dee

BOARD OF TRUSTEE AD-HOC OR AS NEEDED COMMITTEES

Budget Committee

Trustees

Gary Lusin

Certified (BEA) Negotiations

Not Needed for 2023-2024

Trustees

Classified (CBEA) Negotiations

Not Needed for 2023-2024

Trustees

BOARD OF TRUSTEE REPRESENTATION ON COMMITTEES/COUNCILS ASSOCIATED WITH BSD7

Bozeman Schools Foundation (BSF)

Trustees

Sandy Wilson - Voting Member
Greg Neil - Board Leadership

MTSBA Municipal Director and Delegates

Trustees

Lei-Anna Bertelsen - Director
Gary Lusin - Delegate
Tanya Reinhardt - Delegate
Greg Neil - Alternate

SCHOOL LIAISONS

Bozeman High School/Bridger Charter Academy
Gallatin High School
Chief Joseph Middle School
Sacajawea Middle School
Emily Dickinson Elementary School
Hawthorne Elementary School
Hyalite Elementary School
Irving Elementary School
Longfellow Elementary School
Meadowlark Elementary School
Morning Star Elementary School
Whittier Elementary School
Bozeman Charter School (BoCS)

Sandy Wilson
Sandy Wilson
Lei-Anna Bertelsen
Kevin Black
Gary Lusin
Melissa Moran
Lauren Dee
Gary Lusin
Tanya Reinhardt
Melissa Moran
Kevin Black
Greg Neil
Gary Lusin

Bozeman School District #7

BOARD REOCCURRING CALENDAR



JULY

- Approve Bus Routes
- LRSP Annual Report
- Learning Materials Review Committee
- Preliminary Budget Review
- Set Health and Dental Insurance Price Tags
- Supplemental Book Adoption-One Book-One Bozeman and Bozeman Schools Foundation

AUGUST

- Opening School Activities
- Approve Final Budgets (on 2nd Monday)

SEPTEMBER

- One Book-One Bozeman Participation
- LRSP Implementation Framework and Reporting
- Approval to Enroll Students with Exceptional Circumstances

OCTOBER

- Attend Montana School Boards Association Annual Meeting
- Budget Development Calendar

NOVEMBER

- LRSP: Annual Facilities Master Plan Review
- Preliminary Enrollment and Projection Reports

DECEMBER

- High School New Course Proposals
- Hold Board/Employee Holiday Celebration
- Annual Facilities Master Plan Adoption/Capital Projects

JANUARY

- CAFR and Audit Report for prior year
- Consider MHSA Resolutions
- Building Reserve Allocation/Capital Projects
- Evaluate the Superintendent

FEBRUARY

- Call for Annual School Elections
- School District Calendar Approval

MARCH

- National Merit Awards
- Hold Budget Review Meetings
- Finalize Ballot Language
- Notice of Permissive Levy Increase
- Professional Development Plan Approval
- Board Resolution for Screen Free Week
- Out of State Field Trips and Travel
- Preliminary Budget Discussion

APRIL

- National School Boards' Association Annual Conference
- Hold Budget Review Meetings
- Teacher Appreciation Week
- District Technology Plan Approval
- RIF Notification

MAY

- Approve or Non-renewal of Teachers
- Hold Trustee Election (first Tuesday following first Monday)
- Reorganize the Board and Recognize Outgoing Members
- Request County Conduct Ensuing Year Elections
- Consider MSBA Resolutions
- Administrator Compensation Policy
- Federal Grant Applications
- Appointment of Bozeman Public Schools Foundation Directors

JUNE

- Recognize Retiring Staff
- Financial Approvals and Fund Balance Assignment and Commitments

MONTH VARIES

- Approve Employee Contracts
- Consider Policy Changes
- LRSP Mega Issues Dialogues
- Approve Curriculum Adoptions
- Approve Instructional Material Purchases
- Approve Memorandum of Understanding for Services
- Board Luncheon LRSP Reports

BOARD OF TRUSTEES

- Greg Neil, Chair
- Kevin Black, Vice Chair
- Lei-Anna Bertelsen
- Lauren Dee
- Gary Lusin
- Melissa Moran
- Tanya Reinhardt
- Sandra Wilson



Bozeman Public Schools Upcoming Board Meetings

5:45 PM - Willson Library #217A

July 15, 2024	Monday	Regular Board Meeting
*July 29, 2024	Monday	Special Board Meeting/Board Retreat
August 19, 2024	Monday	Regular Board Meeting
*August 26, 2024	Monday	Special Board Meeting
September 9, 2024	Monday	Regular Board Meeting
*September 23, 2024	Monday	Special Board Meeting
October 14, 2024	Monday	Regular Board Meeting
*October 28, 2024	Monday	Special Board Meeting
November 11, 2024	Monday	Regular Board Meeting
*November 25, 2024	Monday	Special Board Meeting
December 9, 2024	Monday	Regular Board Meeting
January 13, 2025	Monday	Regular Board Meeting
*January 27, 2025	Monday	Special Board Meeting
February 10, 2025	Monday	Regular Board Meeting
*February 24, 2025	Monday	Special Board Meeting
March 10, 2025	Monday	Regular Board Meeting
*March 31, 2025	Monday	Special Board Meeting
April 14, 2025	Monday	Regular Board Meeting
*April 28, 2025	Monday	Special Board Meeting
May 19, 2025	Monday	Regular Board Meeting
May 26, 2025	Monday	Special Board Meeting
June 9, 2025	Monday	Regular Board Meeting
*June 23, 2025	Monday	Special Board Meeting

*The second meeting of every month is considered a “special board meeting” and will take place at the discretion of the Board Chair and Vice Chair if the agenda warrants holding a meeting.

[Double Click to Return to Agenda](#)



**Bozeman Public Schools
Upcoming Board Luncheons
2024-2025
12:00 PM - 1:30 PM**

November 5, 2024	Gallatin High School
November 12, 2024	Sacajawea Middle School
November 19, 2024	Bozeman High School
December 3, 2024	Longfellow Elementary School
December 10, 2024	Irving Elementary School
January 21, 2025	Whittier Elementary School
February 4, 2025	Bridger Charter Academy
February 18, 2025	Morning Star Elementary School
March 4, 2025	Hawthorne Elementary School
March 25, 2025	Hyalite Elementary School
April 8, 2025	Chief Joseph Middle School
April 22, 2025	Emily Dickinson Elementary School
May 13, 2025	Meadowlark Elementary School



Bozeman Public Schools Calendar 2024-2025

PIR Dates & Conferences - No School

August 28-30	K-12 PIR Day
September 30	K-12 PIR Day
October 17-18	K-12 PIR Day
November 7-8	K-5 P/T Conferences
November 15	9-12 PIR Day
January 20	K-12 PIR Day
January 27	9-12 PIR Day
April 10	6-8 PIR Day
April 11	6-12 PIR Day
May 23	K-12 PIR Day
June 13	K-12 PIR Day

Holidays & School Closures- No School

September 2	Labor Day
November 27-29	Thanksgiving
December 23-January 3	Winter Break
January 20	Martin Luther King Jr.
February 17	President's Day
March 17-21	Spring Break
May 26	Memorial Day

Important Dates

September 3	School Begins 1-12
September 5	Kindergarten begins
January 22-24	HS Final Exams
June 7	HS Graduation!
June 12	Last Day of School, students released at 12:45 p.m.

Grading Periods

K-5:	January 24 June 12
6-8:	Semester 1 - January 24 Quarter 1 - November 1 Quarter 2 - January 24 Quarter 3 - April 4 Semester 2 - June 12
9-12:	Period 1 - October 11 Period 2 - November 22 1st Semester - January 24 Period 1 - March 7 Period 2 - April 25 2nd Semester - June 12 HS Credit Recovery - June 16-June 30

JULY • 2024

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AUGUST • 2024

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SEPTEMBER • 2024

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OCTOBER • 2024

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NOVEMBER • 2024

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DECEMBER • 2024

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JANUARY • 2025

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FEBRUARY • 2025

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MARCH • 2025

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APRIL • 2025

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MAY • 2025

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JUNE • 2025

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Revised: 1/11/2024

Please note that our individual schools might have additional important dates related to other school functions.
Please check with your local school for these dates and events.