



The monthly meeting of the Board of Directors was held Tuesday, June 18, 2024 at LILA Upper School, 19850 Fenway Ave N, Forest Lake, MN 55025.

DRAFT MEETING MINUTES

General Business:

Call to order 6:02 pm

Roll Call:

Board Members/Director Present or Absent

Name	Present/Absent
Lindsay Schipper (Chair - Parent)	Present
Renee Feagan (Parent)	Present
Michael Rynders (Parent)	Present
Karl Schaumann (Teacher)	Present
Erin Ribar (Vice-Chair and Parent)	Present
Diane Rohan (Community Member)	Present
Corey Purkat (Treasurer and At Large)	Present
Shannon Peterson (Executive Director, <i>ex officio member</i>)	Present
Julie Lundgren (CFO, <i>ex officio member</i>)	Present
Erin Chapman (Teacher)	Present

Community Input: None

Name	Position/Role

Review of Agenda:

- Strike VOA discussion, Add policy 142, Moved up action item for school food service vendor to #1

Conflict of Interest Disclosure: None

School/Community Presentations: None

Name	Position/Role
1.	
2.	

Celebrate LILA:

- Graduation
- Field Trips
- Student growth from year to year
- VOA Conference: Lila Received awards for Governance and Academics

School Update: Executive Director Report

Shannon Peterson, Executive Director: Reported on the 4 Strategic Planning Pillars
 Strategic Plan Pillar 1: Dynamic Student Experience: preparing students for success in life after LILA
 Strategic Plan Pillar 2: Collaborative Community: Entering into shared bus contracts with NLA
 Strategic Plan Pillar 3: Professional Excellence: Graduates brought in over \$2,000,000 in scholarships and awards. Academic Award.
 Strategic Plan Pillar 4: Advancing LILA's Future:Pros and Cons of Mandarin Program

1. Action Item: Approve New School food Service Vendor

Explanation	Choose a new food service vendor at The School. Sonny and Mike Barnhill presented for FSE Food Service.
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Motion	Motion to approve New School food Service Vendor
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Made by	Rynders	Seconded by	Purkat
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Discussion	
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Vote		Yea	7 Schaumann	Nay		Abstain	1 Chair
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			Rynders Feagan Rohan Purkat Chapman Ribar				
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Decision	Motion Carries
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2. Action Item: Treasurer’s Report and Enrollment (April 2024 financials)

Explanation	To review
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Motion	Motion to approve the Treasurer’s Report and Enrollment (April 2024 financials)
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Made by	Ribar	Seconded by	Chapman
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Discussion	Reports in folder. Brief explanation of reports and time for questions.
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Vote		Yea	7 Schaumann Rynders Feagan Rohan Purkat Chapman Ribar	Nay		Abstain	1 Chair
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Decision	Motion carries
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3. Action Item: Approve FY25 Budget

Motion	Motion to Approve FY 25 Budget
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Made by	Purkat	Seconded by	Rynders
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Discussion	Summary in folder.
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Vote		Yea	7 Schaumann Rynders Feagan Rohan Purkat Chapman Ribar	Nay		Abstain	1 Chair
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Decision	Motion Carries
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4. Action Item: Approve FY25 Base Rent Memo (see document in folder)

Motion	Motion to Approve FY25 Base Rent Memo
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Made by	Feagan	Seconded by	Purkat
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Discussion	
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Vote		Yea	7 Schaumann Rynders Feagan Rohan Purkat Chapman Ribar	Nay		Abstain	1 Chair
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Decision	Motion Carries
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5. Action Item: Appointment of Matt G to the Vacant Board of Directors' Teacher Seat through June 30, 2025

Motion	Motion to Appoint Matt G. to Vacant Board of Directors' Teacher Seat through June 30, 2025
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Made by	Feagan	Seconded by	Purkat
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Discussion	
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Vote		Yea	7 Schaumann Rynders Feagan Rohan Purkat Chapman Ribar	Nay		Abstain	1 Chair
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Decision	Motion Carries
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6. Action Item: Approve Policy 216: Multicultural, Gender-Fair, Disability-Sensitive Policy

Motion	Motion to Approve Policy 216: Multicultural, Gender-Fair, Disability-Sensitive Policy
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Made by	Feagan	Seconded by	Schaumann
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Discussion	REviewed no changes
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Vote		Yea	7 Schaumann Rynders Feagan Rohan Purkat Chapman Ribar	Nay		Abstain	1 Chair
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Decision	Motion Carries
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7. Action Item: Approve Policy 234: Employee Computer Use

Motion	Motion to Approve Policy 234: Employee Computer Use
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Made by	Feagan	Seconded by	Rohan
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Discussion	
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Vote		Yea	7 Schaumann	Nay		Abstain	1 Chair
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			Rynders Feagan Rohan Purkat Chapman Ribar				
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Decision	Motion Carries
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8. Action Item: Approve Policy 512: Crisis management

Motion	Motion to Approve Policy 512: Crisis management
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Made by	Rohan	Seconded by	Feagan
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Discussion	Reviewed - No changes
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Vote		Yea	7 Schaumann Rynders Feagan Rohan Purkat Chapman Ribar	Nay		Abstain	1 Chair
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Decision	Motion Carries
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9. Action Item: Approve Policy 514: Memorials for deceased students and staff

Explanation	
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Motion	Motion to approve Policy 514: Memorials for deceased students and staff
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Made by	Rohan	Seconded by	Purkat
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Discussion	
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Vote		Yea	7	Nay		Abstain	1
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			Schaumann Rynders Feagan Rohan Purkat Chapman Ribar				Chair
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Decision	Motion Carries
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10. Action Item: Approve Policy 342: Student Participation in Academic Competitions

Explanation	
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Motion	Motion to approve Policy 342: Student Participation in Academic Competitions
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Made by	Rohan	Seconded by	Schaumann
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Discussion	No Changes
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Vote		Yea	7 Schaumann Rynders Feagan Rohan Purkat Chapman Ribar	Nay		Abstain	1 Chair
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Decision	Motion Carries
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11. Action Item: Approve Policy 510: Media Acquisition

Explanation	
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Motion	Motion to approve Policy 510: Media Acquisition
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Made by	Feagan	Seconded by	Schaumann
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Discussion	
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Vote		Yea	7 Schaumann Rynders Feagan Rohan Purkat Chapman Ribar	Nay		Abstain	1 Chair
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Decision	Motion Carries
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12. Action Item: Approve New Policy: Distribution of Materials on School District Property by Nonschool Persons

Explanation	
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Motion	Motion to approve New Policy: Distribution of Materials on School District Property by Nonschool Persons
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Made by	Feagan	Seconded by	Purkat
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Discussion	
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Vote		Yea	7 Schaumann Rynders Feagan Rohan Purkat Chapman Ribar	Nay		Abstain	1 Chair
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Decision	Motion Carries
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13. Action Item: Approve Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees

Explanation	
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Motion	Motion to approve Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees
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Made by	Schaumann	Seconded by	Feagan
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Discussion	
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Vote		Yea	7	Nay		Abstain	1
			Schaumann Rynders Feagan Rohan Purkat Chapman Ribar				Chair

Decision	Motion Carries
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13. Action Item: Policy 142 Early Entrance Procedures for Kindergarten

Explanation	
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Motion	Motion to approve Policy 142 Early Entrance Procedures for Kindergarten
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Made by	Schaumann	Seconded by	Feagan
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Discussion	
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Vote		Yea	7	Nay		Abstain	1
			Schaumann Rynders Feagan Rohan Purkat Chapman Ribar				Chair

Decision	Motion Carries
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14. Action Item: Approve Early K Entrant

Explanation	Based on required testing and Early K acceptance at Big Lake
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Motion	Motion to approve Early K Entrant
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Made by	Faegan	Seconded by	Ribar
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Discussion	
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Vote		Yea	7	Nay		Abstain	1
			Schaumann Rynders Feagan Rohan Purkat Chapman Ribar				Chair

Decision	Motion Carries
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15. Action Item: Approve sibling return for grade 12

Explanation	
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Motion	Motion to approve sibling return for grade 12
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Made by	Purkat	Seconded by	Schaumann
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Discussion	Full PSEO Sibling
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Vote		Yea	7	Nay		Abstain	1
			Schaumann Rynders Feagan Rohan Purkat Chapman Ribar				Chair

Decision	Motion Carries
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16. Action Item: Approve annual Education Identity and Access Management (EDIAM) Board Resolution

Explanation	To designate the Identified Official with Authority (IOwA) for LILA in MDE secure systems (see resolution in board folder)
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Motion	Motion to approve annual Education Identity and Access Management (EDIAM) Board Resolution
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Made by	Rynders	Seconded by	Purkat
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Discussion	For the next 12 months
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Vote		Yea	7 Schaumann Rynders Feagan Rohan Purkat Chapman Ribar	Nay		Abstain	1 Chair
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Decision	Motion Carries
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17. Action Item: Approve update to Update 2024-25 School Calendar

Explanation	to reflect calendar/busing change by District 831 on May 2: Change March 10 from PD to School Day and move the last day of school from June 6 to June 5.
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Motion	Motion to approve update to Update 2024-25 School Calendar
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Made by	Purkat	Seconded by	Rohan
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Discussion	
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Vote		Yea	7 Schaumann Rynders Feagan Rohan Purkat	Nay		Abstain	1 Chair
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			Chapman Ribar				
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Decision	Motion Carries
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Dialog/Discussion Items:

- Nomination procedure for Board positions

Reports:

Subject	Policy Committee meeting Minutes 06/13/2024 (review and file)
Discussion	Reports are filed

Subject	Finance Committee meeting Minutes 06/17/2024 (review and file)
Discussion	Reports are filed.

Action Item: Approve Consent Agenda (board folder)

Motion	Motion to approve Consent Agenda (Secretary's Report in the board folder), recent New Hires/Terminations, Donations), Grant application
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Made by	Rlbar	Seconded by	Purkat
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Vote		Yea	7 Schaumann Rynders Feagan Rohan Purkat Chapman Ribar	Nay		Abstain	1 Chair
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Decision	Motion Carries
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Announcements:

- Community Updates:
 - Tuesday evening arts in the park
 - LILA 4th of July Parade

Board Training

- Generative AI in Higher Education 5/29-5/30/2024; Lindsay Schipper
- Leaders Building Leaders Book Study Shannon Peterson April-May 2024
- Member Ribar - DOE SEAP meeting 6/14/2024
- Lundgren - 6/10/24 MDE MnMTSS training; 6/10/24 GNSUR grant training
- Peterson- 6/10/24 - 6/12/24: 2024 MN Charter School Leadership Conference
- Cash Flow Management: A tactical review for nonprofits of all sizes Confirmation - 5/14/2024 *Nonprofit Financial Commons*

Other Business:

Reflection on Board Performance:

- Complete self evaluation forms that will be emailed. Please complete by Friday 6/21/24

Adjourn:

Motion	Motion to adjourn at 7:30 pm
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