ORANGE COUNTY BOARD OF EDUCATION

AGENDA ITEM ABSTRACT

Meeting Date: June 9, 2014

		AGENDA	<u> 14-06-12</u>			
		A	CTION: (Y/N)	<u>N</u>		
SUBJECT: Fac	cility Use Report					
INFO. CONTACT:	G. Seth Stephens	PHONE: _	919-732-812	6		
ATTACHMENTS:	TTACHMENTS: 1. Facility Use Policy #5030 2. Rates for Rental of School Facilities 2014-2015 3. Facility Use History July 1, 2013 – June 23, 2014					

PURPOSE: The purpose of this agenda item is to provide information prepared by the School Community Relations Department regarding the use and fees for facilities usage in Orange County Schools (OCS).

BACKGROUND: Pursuant to Orange County Board of Education policy number 5030, the Superintendent shall present a facility use fee schedule to the school board by July 1 of each year.

FINANCIAL IMPACT: The facilities use fee schedule determines what amount, if any, a user must pay to use OCS facilities.

RECOMMENDATION: The Superintendent recommends that the Board consider the facility use fee schedule for the 2014-2015 year.

Rescinds Policy Number: EBH

Issued: 01/20/2004, 03/25/2013

INTRODUCTION

The facilities use policy applies when a person or entity other than the school system itself wishes to use school property. The school system's own use of school property is restricted to activities and events approved by the principal or building supervisor that are directly a part of school system programs or functions, such as a school play or athletic event, the school system's own after-school program, school-sponsored student group meetings, faculty meetings, and other events that are a direct extension of the school day. Essential elements of any such use include:

1. The use is a direct continuation of an existing school program or function; 2. Any fees charged to participants are deposited with the school itself and treated in all respects as school system funds; and 3. School system staff acting in their role as school employees, and not in any private role, participate in and supervise the school use.

The Superintendent or designee is authorized to approve facility use applications except where the approval of the Board of Education is required as set forth in this policy. Any facility rental for a period exceeding one year requires approval of the school board.

FACILITY USE CATEGORIES

The school system has first priority on the use of its property. If the use of school property is not by the school system itself, it must fall in one of the following categories, listed in priority of use:

- A. School-Related Group approved by the school system, whose sole purpose is to provide direct financial and other support to a school and when the specific school use is directly linked to its mission of supporting the school and when no fees are charged to participants who attend the event with the exception of an approved fundraiser at which the funds will be provided in full to support the school. Examples include a PTA meeting on the topic of providing teachers' extra supplies at a school and an approved booster club fundraising activity when the funds will be used solely to aid a school program. A booster club's use of a school's indoor gym for its members to play basketball or for some other activity that is not directly linked to the mission of supporting the school does not meet the criteria of this user category. Any school-related group must agree to allow the school system, upon request, to review any records of the group, including any financial records.
- B. Non-Profit Entity or Individual whose central purpose is to serve school-aged children when the specific use is directly linked to its mission of serving school-aged children and when any fees charged to participants must be nominal amounts designed to cover the entity's rental and other costs incident to the use of school property. The non-profit user must be approved by the federal government as a 501(c)3 charity. Examples include a YMCA camp for children or an AAU athletic event. As a condition of the rental, the entity must be willing to provide the school system, upon request, any records pertaining participant fees and other documents to assure the costs to participants is nominal.
- C. Other Non-Profit entities approved by the federal government as a 501(c)3 charity.
- D. All other users, including for-profit users.

EXCEPTIONS TO THE STANDARD FACILITY USE CATEGORIES AND PROCESS

All units of local government in Orange County may use school facilities free of charge upon approval of the Superintendent or designee, provided the use is to carry out a governmental function and does not interfere with school operations and is not for an ongoing use. In addition, the school board may enter into a joint use agreement with any other governmental entity, in the best interest of the school system, on terms it deems wise. Any governmental use other than through a joint use agreement, or as set forth above, will be accorded the same status as a 501(c)3 charity for purposes of the above categories, with the understanding that the County Board of Elections may use a school free of charge for the purpose of conducting registration and voting for any primary or election. Further, political parties may use schools without charge, except custodial and utility fees, for the express purpose of annual and biennial precinct meetings and county and district conventions: provided, that such use shall not be permitted when school is in session or which would interfere with normal school activities or functions, and such use shall be subject to reasonable rules and regulations of the school board. Also, the Superintendent shall have the authority to approve the use of school facilities as alternate assembly sites for United States and North Carolina military organizations. Finally, the school board may enter into any other facility use agreement for a period of less than 10 years, on terms and condition it deems wise, provided that the board identifies a specific benefit to the school system in entering into such an agreement and this benefit outweighs the costs or disadvantages to the school district.

FEE SCHEDULE AND RENTAL PROCEDURES

The Superintendent shall present a facility use fee schedule to the school board by July 1 of each year. In addition, the Superintendent shall develop facility use procedures including a rental application. The Superintendent shall make these procedures readily accessible to the public.

Legal References: Community Schools Act NC GS 115C, Article 13; GS 115C-203 through 115C-209.1, GS 115C-524(b), GS 160A-272, GS 160A-274, GS 12, GS 163-96, GS 163-99, GS 163-129

ORANGE COUNTY SCHOOLS Rates for Rental of School Facilities 2014-2015

Space Note: Fees cover parking lot if renting other facilities	School-Related Group (OCS Category A)	Non-Profit Serving Children (OCS Category B) (98% discount of market rate)	Other Non-Profit Entities (OCS Category C) (75% discount of market rate)	All Other Users including for-profit users (OCS Category D) (market rate)			
Auditorium	\$0/hr	\$5/hr	\$63/hr	\$250/hr			
Auditorium w/dressing room	\$0/hr	\$6/hr	\$75/hr	\$300/hr			
Auditorium, Band, Art, Chorus (each)	\$0/hr	\$2/hr	\$25/hr	\$100/hr			
Cafeteria/Media Center	\$0/hr	\$4/hr	\$50/hr	\$200/hr			
Class Room/Locker Room	\$0/hr	\$2/hr	\$25/hr	\$100/hr			
Gym w/no lockers	\$0/hr	\$3/hr	\$38/hr	\$150/hr			
Multipurpose/Meeting Room	\$0/hr	\$3.10/hr	\$39/hr	\$155/hr			
Multipurpose Rm w/sports	\$0/hr	\$3.10/hr	\$39/hr	\$155/hr			
Cafeteria w/kitchen	\$0/hr	\$5.50/hr	\$69/hr	\$275/hr			
Cafeteria w/kitchen (food prepared on site)	\$0/hr	\$6.50/hr	\$81/hr	\$325/hr			
The state of the s			100				
Baseball/Softball Field	\$0/hr	\$5.20/hr	\$65/hr	\$260/hr			
Concession, Restroom, Press Box (each)	\$0/hr	\$4.50/hr	\$56/hr	\$225/hr			
Football Field	\$0/hr	\$10/hr	\$125/hr	\$500/hr			
Football Field w/concession, restroom, press box (each)	\$0/hr	\$15/hr	\$188/hr	\$750/hr			
Parking Lot	\$0/hr	\$15/day	\$188/day	\$750/day			
Playgrounds/Open play area	\$0/hr	\$1.80/day	\$8/day	\$90/day			
Field Lights (if available)	\$0/hr	\$0.60/hr	\$8/hr	\$30/hr			
Soccer Field	\$0/hr	\$3.50/hr	\$44/hr	\$175/hr			
Tennis Court	\$0 per ct/hr	\$2 per ct/hr	\$25 per ct/hr	\$100 per ct/hr			
Track	\$0/hr	\$7/hr	\$88/hr	\$350/hr			
Supported Staff Fee (custodial, technical, cafeteria)*	\$20/hr	\$20/hr	\$20/hr	\$20/hr			
		May result and		The second secon			
Equipment Fees:			After Hours Utilities Usage Fee				
PA System \$35-\$100 day	Screens \$5/day		H/S \$45/hour				
(each)	(each)		N.C. 005."				
Stage/Spot Lights \$25 (each)	Overhead Projectors \$25 (each)		MS \$25/hour				
Televisions \$25 (each)	Tables \$3 (each)	1	E/S \$20/hour	1			
VCR \$20 (each)	Chairs \$1 (each)	1	Li O QEOITIOUS	J			
Risers \$75 (each)	Scoreboard	*School staff sl	hall be on site during r	reservation.			
	\$5/hr (each)	however, principal may waive					

FACILITY USE July 1, 2013 - June 23,2014

Organization	Category of User Non Profit (Previous Policy/rates)	School	Purpose Family Reuping	Area of Use	Date of Use 4-Jul	Time of Use 1:00 - 5:00	<u>Billed</u> \$90.00	<u>Paid</u> \$90.00	Due	Notes
Kenneth Bradsher Summer Bridge Acad/Celine Stinnett	Profit (Previous Policy/rates)	Pathways Cameron Park	Family Reunion Summer Bridge Academy	Classroom	July 8 - 18	8:30 - 12:00	\$590.00	\$590.00		
	Non Profit		Summer Play Production	Auditorium	July 14 - July 28	Various	\$1,630.00	\$1,630.00		Custodial charges only per Mr. Rhodes
3 Orange Community Players 4 Scott Lanier	Non Profit	Orange High Hillsborough Elem	Pick up basketball games	Gym	July 17 - Dec 11	6:30 - 8:00	\$795.00	\$795.00		custodial charges only per ivii. Iniodes
5 H.T. Buddy Hartley	Non Profit	Orange High	Basketball	Gym	July 17,24,31 Aug 14	8:30 - 9:30	\$120.00	\$120.00		
6 Hillsborough Police Dept	Government	C W Stanford	Basketball Camp	Gym	July 22 - 26	8:30 - 3:00	\$0.00	\$120.00		
Piney Grove Missionary Baptist Church	Non Profit	AL Stanback	Basketball	Gym	27-Jul	8:00 - 1:00	\$280.00	\$280.00		
Kenneth Bradsher	Non Profit	Pathways	Family Reunion	Cafeteria	28-Jul	1:00 - 5:00	\$90.00	\$90.00		
OCS Robotics	Orange County Schools		Camp	Classrooms	July 8 - 12	7:00am - 6:00	\$0.00	\$50.00		
		Orange High	Camp	Gym	July 8 - 12	11:00am - 6:00	\$0.00			
Cedar Ridge Cheerleaders	Orange County Schools	Cedar Ridge		Baseball field	+	9:00am - 12:00	\$0.00			
OHS Baseball Camp	Orange County Schools	Orange High	Advanced Skills Camp		July 8 - 10					
Orange High Soccer Program	Orange County Schools	Orange High	Soccer skills community youth	Fields	July 15-July 19	6:00 - 8:00	\$0.00			
Cedar Ridge Volleyball	Orange County Schools	Cedar Ridge	Young Kids Volleyball Camp	Gym	July 29 -Aug 1	8:00 - 5:00	\$0.00	-		
1 Cedar Ridge Volleyball	Orange County Schools	Gravelly Hill	Young Kids Volleyball Camp	Gym	July 29 -Aug 1	8:00 - 5:00	\$0.00			
Cedar Ridge Volleyball	Orange County Schools	AL Stanback	Volleyball Camp	Gym	July 29 - Aug 1	9:00 - 4:00	\$0.00	4		
Summer Bridge Academy	Profit	Cameron Park	Summer Bridge Academy	Classroom	July 8 - 18	8:30 - 12:00	\$590.00	\$590.00		
Efland Community Churches	Non Profit	Efland Cheeks	Vacation Bible School	Café, Kitchen, gym, plyground, classrms	3-Aug	9:00 - 5:00	\$390.00	\$390.00		
Orange High Volleyball	Orange County Schools	Orange High	Volleyball Camp	Gγm	August 5 - 8	8:00 - 12:00	\$0.00			
Carolina Tarwheels	Non Profit	Cameron Park	parking for Bikefest	Parking lot	10-Aug	5:00am - 5:00	\$130.00	\$130.00		
Brooks/Tinnen Family Reunion	Non Profit	Pathways	Family Reunion	Cafeteria	17-Aug	11:00am - 65:00	\$120.00	\$120.00		
Habitat for Humanity	Non Profit	CW Stanford	Home ownership orientation	Auditorium	24-Aug	9:00am - 12:30	\$257.00	\$257.00		
Orange County Pop Warner	Non Profit (Current Policy/rates)	Gravelly Hill	Youth football games	Football field	Sept 14 - Oct 26	10:00am - 2:00	\$290.00	\$290.00		
Beyond Expectations	Non Profit serving children	CW Stanford	College Prep	Gym & Café	Sept 28 - June 14	9:15 - 11:45	\$310.00	\$310.00		
Piney Grove Missionary Baptist Church	Non Profit	Hillsborough Elem	Community Football challenge	Open play area	28-Sep	9:00-5:00	\$491.00	\$491.00		
Child Evangelism Fellowship	Non Profit serving children	Efland Cheeks	Good News Club	Classrooms	Oct 21 - Apr 28	2:30 - 4:00	\$156.00	\$156.00		
Child Evangelism Fellowship	Non Profit serving children	Central	Good News Club	Classrooms	Oct 23 - Dec 11	2:30 - 4:00	\$48.00	\$48.00		
Dispute Settlement Center	Non Profit serving children	AL Stanback	Family Round Table	Cafeteria	Oct 22 - Dec 17	6:00-8:00	\$94.00	\$94.00		
			Fall Festival	Cafeteria	25-Oct	5:00-8:30	\$70.00	\$70.00		Café employee charges only
New Hope PTSA	Orange County Schools	New Hope Efland Cheeks	Harvest Festival	Cafeteria	25-0ct 2-Nov	3:00-9:00	\$574.00	\$574.00		care employee charges only
Efland United Methodist Church	Non Profit				9-Nov	9:00-1:00	\$190.00	\$190.00		
S. Solutions, Inc Street Safe	Non Profit serving children	Orange High	Teen Driving Program	Auditorium, Parking lot						
Child Evangelism Fellowship	Non Profit serving children	Pathways	Good News Club	Media center	Nov 12 - Mar 25	2:30-3:45	\$115.00	\$115.00		
Orange County Parks & Rec	Non Profit serving children	New Hope	Basketball games/practices	Gym	Nov 18 - Feb 7	Various	\$413.50	\$413.50		
Cedar Ridge Choral Boosters	Orange County Schools	Cedar Ridge	Madrigal Dinner	Cafeteria & kitchen	Dec 13 & 14	4:30 - 9:00	\$190.00	\$190.00		Café employee charges only
S. Solutions, Inc Street Safe	Non Profit serving children	Orange High	Teen Driving Program	Classroom / parking lot	Dec 14 - Mar 1	9:00- 1:00	\$474.00	\$474.00		
Orange County Parks & Rec	Non Profit serving children	New Hope	Saturday games	Gym	Dec 14 - Feb 14	7:00-3:00	\$1,265.00	\$1,265.00		
Orange County Parks & Rec	Non Profit serving children	Gravelly Hill	Basketball games	Gym	Dec 14 - Feb 8	7:00-3:30	\$1,260.50	\$1,260.50		
Crosslink Community Church	Non Profit	Gravelly Hill	Sunday Church Services	Café, aud, classrms, theatre arts, gym	Jan 5 - Dec 28	8:00-1:00	\$24,410.50	\$24,552.50		
Emerson Waldorf High School	Non Profit serving children	AL Stanback	Band & Orchestra concert	Auditorium	24-Jan	5:30 - 8:30	\$45.00	\$45.00		
NC Gaters (East)	Non Profit serving children	AL Stanback	AAU basketball practices	Gym	Feb 7 - June 5	6:00-8:00	\$336.00	\$336.00		
Town of Hillsborough	Government	Hillsborough Elem	Public meeting	Cafeteria	25-Feb	5:30 - 7:30	\$100.00	\$100.00		
NC Forest Service	Government	AL Stanback	Annual fire fighters fitness test	Track	27-Feb	9:30 - 10:30	\$0.00			
2 Eno Presbyterian Youth Group	Non Profit serving children	Gravelly Hill	Fundraiser for youth group	Auditorium	1-Mar	10:00 - 1:00	\$105.00	\$105.00		
North Carolina Gaters	Non Profit serving children	Gravelly Hill	AAU basketball practices	Gym	Mar 6 - June 5	6:30 - 8:00	\$90.00	\$90.00		
North Carolina Gaters	Non Profit serving children	Cedar Ridge	AAU basketball practices	Gym	Mar 15 - July 27	2:00 - 4:00	\$228.00	\$228.00		-
Cameron Park Democratic Precinct Mtg	Non Profit	Cameron Park	Annual precinct meeting	Cafeteria	4-Mar	6:30 - 7:30	\$0.00	7220.00		
		-				7:00 - 8:00	\$0.00			
West Hillsborough Democrats	Non Profit	Central	Annual precinct meeting	Cafeteria	11-Mar	6:00-9:00	\$347.00	\$347.00		Refund being processed 6/4/14
Greg Andrews/Efland Ruritan Club	Non Profit	Gravelly Hill	Political Debate	Auditorium	14-Mar					nerana penig processeu 6/4/14
Orange Co Dept. on Aging	Non Profit	Cedar Ridge	Senior Games	Track & football field	22-Mar	7:00-12:30	\$1,518.00	\$0.00	\$1,518.00	
Orange County Gov't - Planning Dept	Government	Efland Cheeks	Community Outreach Info mtg	Cafeteria	7-Apr	4:30 - 8:00	\$0.00	A4 100		
Piedmont Electric	Non Profit	Orange High	Annual Meeting of Members	Auditorium w/dressing rms, Cafe	11-Apr	3:30 - 10:00	\$1,482.50	\$1,482.50		
J.W. Athletics Foundation	Non Profit serving children	Orange High	Youth traval basketball tourney	Gym	12-Apr	7:30-8:30	\$654.00	\$654.00		
J.W. Athletics Foundation	Non Profit serving children	C W Stanford	Youth traval basketball tourney	Gym	12-Apr	7:30 - 8:30	\$654.00	\$654.00		
News of Orange		Gravelly Hill	Forum OC Board of Education	Auditorium	24-Apr	7:00 - 9:00	\$0.00			
Emerson Waldorf High School	Non Profit serving children	AL Stanback	Music Concert	Auditorium	25-Apr	5:30 - 8:30	\$45.00	\$45.00		
Orange County Democratic Party	Non Profit	AL Stanback	Meeting	Cafeteria	25-Apr	7:00 - 8:30	\$0.00			User cancelled meeting
NC Huntington's Disease Society	Non Profit	Gravelly Hill	Education/Awareness event	Gym	26-Apr	10:00 - 2:00	\$342.00	\$342.00		
Cedar Ridge Athletic Booster	Orange County Schools	Cedar Ridge	Fundraiser	Stadium area	17-May	7:30 - 12:00	\$0.00			
Durham Symphony	Non Profit	Cameron Park	Free Pops in the Park Concert	Outdoor greens	18-May	1:00 - 5:00	\$122.00	\$0.00	\$122.00	
Orange High Basketball	Orange County Schools	Orange High	Fundraiser for basketball program	Gym	24-May	2:00 - 6:00	\$0.00	· ·		
Cedar Ridge High School	Orange County Schools	Cedar Ridge	Summer League Baseball	Baseball Field	June 14 - July 17	4:00 - 10:00	\$0.00			
		Orange High	Summer League Baseball	Baseball Field	June 14 - July 18	4:00 - 9:00	\$0.00			
Orange High Wrostling	Orange County Schools		-			8:00 - 12:00	\$0.00			
Orange High Wrestling	Orange County Schools	Orange High	Wrestling Camp	Gym	June 16 -19					
School Community Relations Dept	Orange County Schools	AL Stanback	Summer Camp Orientation	Media center	16-Jun	7:30 - 12:00	\$0.00			
Cedar Ridge Baseball	Orange County Schools	Cedar Ridge	Baseball Camp	Baseball/Softball fields	June 18 - 20	9:00 - 12:00	\$0.00			
Orange High Baseball	Orange County Schools	Orange High	Baseball Camp	Baseball field	June 23 -25 July 7-9	9:00 - 12:00	\$0.00			
Orange High Softball	Orange County Schools	Orange High	Softball Camp	Softball Complex	June 23 - 27	9:00 - 12:00	\$0.00			
Orange Co. Cooperative Ext Serv. 4-H	Non Profit serving children	AL Stanback	Middle School Enrichment Camp	Classrooms, gym	June 23 - July 25	7:30 - 5:45	\$584.00	\$584.00		
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