

ORANGE COUNTY  
BOARD OF EDUCATION

AGENDA ITEM ABSTRACT

Meeting Date: August 26, 2013

AGENDA ITEM No. 13-08-(2)-15

ACTION ITEM: (Y/N) Y

SUBJECT: Authorization to Solicit RFP for Facility Assessment

INFO. CONTACT: Pam Jones, Interim Exec. Dir. - Auxiliary Services PHONE: (919) 732-8126

ATTACHMENTS: None

---

**PURPOSE:** To consider authorizing the Superintendent to solicit proposals for assessment of district facilities.

**BACKGROUND:** The Board has previously discussed the need for reliable information upon which to base future facility capital decisions. The DPI report was issued in December 2012 and provided a good baseline study of the facilities that, in tandem with the security analysis conducted by Safe Havens, Inc. in April 2013, will form a sound foundation for a consultant to assess district facilities.

The assessment will also be designed to provide specific information, with reliable cost estimates, for bringing older facilities up to a consistent standard across the district. This information would be particularly useful when requesting additional capital funding from County Commissioners.

Many competent firms in our area are available to carry out this work. It is recommended the Board authorize the Superintendent to conduct a qualifications-based selection process and bring forward a recommendation for Board consideration within the next several weeks.

**FINANCIAL IMPACT:** Financial impact cannot be determined prior to receipt of proposals, however, as a benchmark, the Chapel Hill-Carrboro City Schools conducted a similar study at 10 of their campuses—each over 45 years old—at an estimated cost of \$248,000.

While discussed numerous times, **the study is not funded**. A general fund balance or capital fund balance appropriation would be requested at such time a contract is presented for Board approval.

**RECOMMENDATION:** The Superintendent recommends the Board authorize the Superintendent to conduct a qualifications-based selection process to identify a suitable consultant to carry out a district-wide facilities assessment.