



Multiple Household Occupancy Enrollment

Thank you for your interest in enrolling at the Northwestern Lehigh School District. The enrollment process outlined below is for students residing in a household where there is more than one family living together.

In order to establish and verify your residence within the Northwestern Lehigh School District, a few documents need to be completed and submitted for review. All procedures are in accordance with Sections 1301 and 1302 of the Pennsylvania School Code and Regulations 11.11 and 11.19 of the Pennsylvania State Board of Education. Sections 1301 and 1302 authorize Northwestern Lehigh School District to request proof of residence or guardianship prior to admission to our school programs.

Parents/Guardians of students enrolling at Northwestern Lehigh School District under **multiple occupant** status must provide the following documentation at the time of enrollment:

- A completed **and notarized** *Certificate of Multiple Occupancy Form* (see page 2).
- **Two** current proofs of residency showing the address **of the homeowner/lessee** within Northwestern Lehigh School District.
- **Two** current proofs of residency showing the address **of the multiple occupant (you)** within Northwestern Lehigh School District.

Examples of these proofs are:

Homeowner/Lessee	Multiple Occupant
<ul style="list-style-type: none"> • Property Deed/Agreement of Sale OR Lease Agreement • AND one of the following: <ul style="list-style-type: none"> ○ Current Utility Bill ○ Tax Bill/Receipt ○ Current Bank Statement ○ Vehicle Registration Card ○ Valid Pennsylvania Driver's License 	<ul style="list-style-type: none"> • Valid Pennsylvania Driver's License or ID • Current Billing Statements • Current Bank Statement • Pennsylvania Vehicle Registration Card • Federal, State or Local Income Tax Forms

Note: Copies of all proofs must accompany the notarized form prior to enrollment at Northwestern Lehigh.

