

**ORANGE COUNTY
BOARD OF EDUCATION**

AGENDA ITEM ABSTRACT

Meeting Date: October 17, 2011

AGENDA ITEM No. 11-10-(2)-08

ACTION ITEM: (Y/N) Y

SUBJECT: Parental Involvement Policy #1310 – Revised – 2nd Reading Approval

INFO. CONTACT: Michael Gilbert **PHONE:** 919-732-8126

ATTACHMENTS: 1. Parental Involvement Policy #1310.

PURPOSE: To revise the Parental Involvement Policy #1310.

BACKGROUND: The North Carolina School Boards Association (NCSBA) Legal Resource Service has recommended that school districts update their Parent Involvement Policy to reflect changes in legislation and to update language and specificity. Orange County Schools has not updated this policy since 2007. Policy revisions reflect NCSBA updates.

Highlighted changes include:

- Revised language/terminology
- Information on health notifications
- Updated federal regulations
- New notification requirements

Policy revisions were reviewed by counsel and the policy was presented to the board for 1st Reading Approval on October 3, 2011. The policy is being brought back before the board for 2nd Reading Approval.

FINANCIAL IMPACT: None.

RECOMMENDATION: The Superintendent recommends the Board of Education approve the revised Parental Involvement Policy #1310 on 2nd Reading Approval.

PARENTAL
INVOLVEMENT

Date Reviewed/Approved: 03/05/2007 Policy Number: 1310

Rescinds Policy Number: BBFA

Issued: 2/23/87, 12/06/2004

The board recognizes the critical role of parents in the education of their children and in the schools. The board directs school administrators to develop programs that will promote and support parental involvement in student learning and achievement at school and at home and encourage successful progress toward graduation. Each parent is encouraged to learn about the educational program, the educational goals and objectives of the district and his or her own child's progress. The board also encourages parents to participate in activities designed by the schools to involve them, such as parent conferences, in order to encourage effective communication.

The board directs each principal or designee to develop a parental involvement plan as a part of the school improvement plan. This plan must include, at a minimum, the board directives provided below. In addition, the plan must include ways to enhance parental involvement in the following areas:

1. meaningful two-way communication between home and school;
2. promotion of responsible parenting;
3. involving parents/guardians in student learning;
4. promotion of volunteering;
5. involving parents/guardians in school decisions that affect children and families;
6. parental training;
7. community collaboration; and
8. promotion of student health awareness.

This policy applies to the parents, legal guardians and legal custodians of students who are under 18 years old and are not married.

A. PARENT COMMUNICATION AND CONFERENCES

The board encourages school personnel to have regular contact with parents for commendation as well as for notification of concerns. Principals or designees shall plan for periodic communications with parents. Teachers are responsible for scheduling conferences with parents.

The principal or designee is responsible for identifying students at each school who are at risk for academic failure and who are not successfully progressing toward grade promotion and graduation, beginning no later than the fourth grade. Additionally, no later than the end of the first quarter or after the teacher has had up to nine weeks of instructional time with a student, a personal education plan for academic achievement shall be developed for each student at risk of academic failure who is not performing at least at grade level. The principal or designee shall notify the student's parent of the student's personal education plan and provide the parent with a copy of the plan.

The board encourages the superintendent to work with local business leaders, including the local chambers of commerce, to encourage employers to adopt as part of their stated personnel policies time for employees who are parents or guardians to attend conferences with their child's teachers.

B. TITLE I PARENT CONSULTATION POLICY

The Title I program offers assistance to meet specific educational needs of educationally and economically disadvantaged children according to federal guidelines. The board encourages parents to participate in the design and implementation of the programs and activities in order to increase the effectiveness of the program and the success of the children.

PARENTAL INVOLVEMENT

An annual meeting will be held for parents of all eligible Title I children to discuss the Title I funded programs and activities. In addition to the annual meeting, the board encourages parents to confer with their child's Title I teacher on a regular basis.

Each year the principal or designee shall notify parents of limited English proficient children identified for participation in a Title I, Part A-funded language instruction educational program of the following:

1. reasons for the identification;
2. level of English proficiency;
3. methods of instruction;
4. how the program will help the child;
5. if the child has a disability, how the language instruction educational programs meets the objectives of the child's individualized educational program (IEP); and
6. any other information necessary to effectively inform the parent of the program.

C. ANNUAL NOTIFICATION

Each principal or designee shall effectively notify parents each year of the following:

1. parent rights related to student records;
2. parental rights related to student surveys
3. the approximate dates of any non-emergency, invasive physical examination that is: (a) required as a condition of attendance; (b) administered and scheduled in advance by the school administration; and (c) not necessary to protect the immediate health and safety of students; and their right to opt their child out of any such examination;
4. the schedule of pesticide use on school property and their right to request notification of nonscheduled pesticide use;
5. student behavior policies and school standards and rules;
6. permissible use of seclusion and restraint in the schools
7. the Discrimination, Harassment and Bullying Complaint Procedure;
8. Student and Parent Grievance Procedure;
9. grading practices that will be followed at the school and, in the high schools, the method for computing the grade point averages that will be used for determining class rank;
10. a description of the curriculum being offered;
11. performance standards of the board and school system (policies in the 3400 series);
12. a report containing aggregate information, including, but not limited to, student achievement (disaggregated by category), graduation rates, performance of the school system and teacher qualifications;
13. the right to request certain information on the professional qualifications of the student's classroom teachers and paraprofessionals providing services to the child;(Title I schools only)
14. if the student has been assigned or has been taught for at least four consecutive weeks by a teacher who is not "highly qualified" as defined in the No Child Left Behind Act (Title I schools only);
15. the results of the LEA's yearly progress review of each school;
16. if a Title I school is identified for improvement, an explanation of students' transfer rights and other information required by 34 C.F.R. 200.37 to parents of children at that school;
17. if a Title I school is identified for improvement and fails to make adequate yearly progress by the end of the first full year after being so identified, the availability of supplemental services in accordance with 34 C.F.R. 200.37 to parents of children at that school;
18. sports and extracurricular activities available for students;
19. supportive services available to students, including guidance, counseling and health services;

PARENTAL INVOLVEMENT

20. information about meningococcal meningitis and influenza, including the causes, symptoms and vaccines, how the diseases are spread and places where parents and guardians may obtain additional information and vaccinations for their children;
21. or students in Grades 5 through 12, information about cervical cancer, cervical dysplasia, and human papillomavirus, including the causes and symptoms of these diseases, how they are transmitted, how they may be prevented by vaccination, including the benefits and possible side effects of vaccination, and places parents and guardians may obtain additional information and vaccinations for their children;
22. how to reach school officials in emergency situations during non-school hours;
23. the school's written parental policy, parents' right to be involved in their child's school and opportunities for parents to be involved in the school;
24. information about and an application form for free and reduced price meals and/or free milk;
25. for parents of children with disabilities, procedural safeguards;
26. information on the availability of the asbestos management plan and planned or in-progress inspections, re-inspections, response actions and post-response actions, including periodic re-inspection and surveillance activities; and
27. that the school system does not discriminate on the basis of race, color, national origin, sex, disability or age.

D. OPPORTUNITIES TO WITHHOLD CONSENT

As a part of the annual notification described above, parents will be effectively notified that parental consent may be withheld for the following:

1. Release of student directory information about his or her child for school purposes or to outside organizations.
2. Student's participation in curriculum related to (a) prevention of sexually transmitted diseases, including Acquired Immune Deficiency Syndrome (AIDS), (b) the avoidance of out-of-wedlock pregnancy, (c) reproductive health and safety education, as provided in policy 3450. A copy of the materials that will be used in these curricula will be available in the school media center during the school year and other times that the media center is available to the public. To meet any review periods required by law, materials also may be made available for review in the central office.
3. Student's participation in academic or career guidance or personal or social counseling services of a generic nature offered to groups of students (e.g., peer relations strategies offered to all sixth graders). (Exception: parental notification and permission are not required for: (a) short-duration academic, career, personal or social guidance and counseling and crisis intervention that is needed to maintain order, discipline or a productive learning environment; (b) student-initiated individual or group counseling targeted at a student's specific concerns or needs; and (c) counseling if child abuse or neglect is suspected (policy 4240, Child Abuse – Reports and Investigations).
4. Student's participation in non-Department of Education funded surveys concerning protected topics.

Any parent or legal guardian wishing to opt out/withhold consent must do so in writing after receiving notice. Otherwise, consent to the programs or an activity is presumed. After the annual notification, the school is not required to provide further notice to the parent or legal guardian as to the manner in which student directory information is used, the curriculum is provided, or the guidance programs are made available.

E. PARENTAL PERMISSION REQUIRED

Written parental permission is required prior to the following activities:

PARENTAL INVOLVEMENT

1. the administration of medications to students by employees of the school system;
2. the release of student records that are not considered directory information unless the release is allowed or required by law;
3. off campus trips;
4. students' participation in high impact or high risk sports or extracurricular activities, such as football or mountain climbing;
5. certain decisions or actions with regard to providing special education or related services to students with disabilities, as required by law (policy 3520, Special Education Programs/Rights of Students with Disabilities);
6. certain health services, as required by law;
7. students' participation in programs or services that provide information about where to obtain contraceptives or abortion referral services;
8. students' participation in surveys funded by the Department of Education that are conducted concerning protected topics; and
9. disclosure of students' free and reduced price lunch eligibility status.

Legal References: Elementary and Secondary Education Act, as amended, 20 U.S.C. 6301 et seq.; Family Educational Rights and Privacy Act, 20 U.S.C. 1232g; 34 C.F.R. 200.37, -200.39; G.S. 90-21.1; 115C-47(34), -47(47), -47(51), -81(e1), -105.41, -307(c), -375.4; State Board of Education Policy FCB-A-000.