

**ORANGE COUNTY
BOARD OF EDUCATION**

AGENDA ITEM ABSTRACT

Meeting Date: November 21, 2011

AGENDA ITEM No. 11-11-(2)-07

ACTION ITEM (Y/N) Y

SUBJECT: School Calendar and Time for Learning Policy #3300 REVISED - (2nd Reading Approval)

INFO. CONTACT: Dr. George McFarley, Jr. **PHONE:** 919-732-8126

ATTACHMENTS:

1. Policy # 3300, School Calendar and Time for Learning (REVISED)

PURPOSE: To allow the Board of Education the opportunity to approve the revised School Calendar and Time for Learning Policy #3300 for 2nd Reading Approval.

BACKGROUND: The 2011 session of the NC Legislature increased the number of instructional days in the school year, rewriting Section 7.29.(a) of G.S. 115C-84.2 to reflect a minimum of 185 days and 1,025 hours of instruction covering at least nine calendar months.

Additionally, the following provisions are required by the change in statute:

- Ten of the days will be designated as annual vacation leave days.
- Ten of the days on the calendar will be designated as holidays, including Veterans Day if it falls on a weekday.
- The remaining 195 days are to be workdays for teachers. The total number of workdays for teachers employed for a 10-month term will not exceed 195 days.
- If the school calendar requires students to attend on Memorial Day or Constitution and Citizenship Day, each principal shall ensure that the significance of each of these days is recognized in the school on that day.

The current Policy #3300 has been revised to incorporate the changes made to the general statute. The revised policy is based on the North Carolina School Boards Association sample policy #3300. This policy was approved for 1st Reading Approval by the board on November 7, 2011 and is being brought back to the board for 2nd Reading Approval.

FINANCIAL IMPACT: \$30,600.00 for additional transportation costs for the five additional days.

RECOMMENDATION: The Superintendent recommends the Board of Education approve the proposed School Calendar and Time for Learning Policy #3300 on 2nd Reading Approval.

SCHOOL CALENDAR AND TIME FOR LEARNING

Date Reviewed/Approved: 04/21/2008 Policy Number: 3300

Rescinds Policy Number:

Issued:

The board believes that time is a variable in the educational process and that children may need different amounts of instructional time in order to fulfill the educational goals and objectives of the board. The board also recognizes that the school day and school year should be planned in a manner to facilitate student learning and to permit an accurate assessment of student achievement in scheduled testing periods.

A. INSTRUCTIONAL TIME

Interruptions of instructional time and time off task must be kept to a minimum. The principal is responsible for ensuring that instructional time is maintained and protected in the school schedule. Each teacher is responsible for ensuring optimal use of instructional time in his or her classes. School personnel are encouraged to seek creative means of reducing transitional time and scheduling non-instructional activities. A proposal for alternative scheduling of classes or other such strategies may be a part of a school improvement plan.

B. SCHOOL DAY

The length of the school day may vary from school to school and student to student, if approved by the board of education.

C. OPENING AND CLOSING DATES

Except for year-round schools or schools under a modified calendar, the opening date for students will not be before August 25 and the closing date for students will not be after June 10.

The school board may offer supplemental or additional educational programs or activities outside the adopted school calendar.

When allowed by law, the board will seek a waiver of the opening and/or closing dates from the State Board of Education if the board determines that a waiver is in the best interest of the students and the school district.

D. SCHOOL YEAR

The school calendar in all schools will be for 215 days and will provide for a minimum of 180 days and 1000 hours of instruction covering at least nine months. A school "month" is defined as 20 days of instruction. As funding permits, the board may pursue increasing the number of instructional hours or days, at least for those students who need more time to learn the curriculum.

The board may initiate or review recommendations from the superintendent or a school improvement team for modifying the traditional school calendar to a year-round or extended calendar. The superintendent and individual schools are encouraged to obtain input from teachers and other personnel as well as from the community in developing proposals for modifying the school calendar. An extended school year or a year-round school may be included as a part of a school improvement plan.

Any calendar adopted by the board shall be consistent with the following requirements.

1. Ten of the days on the calendar will be designated as annual vacation leave days.
2. Ten of the days on the calendar will be designated as holidays, including Veteran's Day if it falls on a weekday.
3. The remaining 195 days are to be workdays for teachers. The total number of workdays for teachers employed for a 10-month term will not exceed 195 days. Those 195 days will be scheduled as follows:

- a. 185 days will be instructional days when students are present. These will be designated as “instructional” teacher workdays.
 - b. The remaining ten days will be “flexible” teacher workdays and may be used by the board, superintendent or school principals to schedule additional teacher workdays, additional instructional days or used for other lawful purposes. Each principal may schedule those days on the school calendar that have not been reserved by the board for other purposes. Before scheduling these days, each principal shall work with the school improvement team to determine the days to be scheduled and the purposes for which they should be scheduled.
 - c. Of the 10 “administrative” and “flexible” teacher workdays described in subsections D.3. (b), the board will designate at least two days as days on which teachers may take accumulated vacation leave.
 - d. Further, the board may, due to school closings because of inclement weather or other reasons, use any of the “flexible” ten days designated in subsection D.3.(b) above as makeup days for those instructional days that were missed. The board will give teachers at least 14 days notice before requiring a teacher to work instead of taking vacation leave on any of these days. A teacher may elect to waive this notice requirement for one or more of these days.
 - e. Further, if it is unable to schedule student makeup days until after the scheduled end of the school year, the school board may designate some of the “flexible” workdays described in subsection D.3.(b) above as additional makeup days after the last day of student attendance.
4. If the school calendar requires students to attend on Memorial Day, each principal shall ensure that the significance of Memorial Day is recognized in the school on that day. If students are not scheduled to attend school on Memorial Day, recognition of the significance of Memorial Day will be provided at another time as part of the citizenship curriculum (see policy 3530, Citizenship and Character Education).
 5. If the school calendar requires students to attend school on September 17, which is Constitution and Citizenship Day, each principal shall ensure that the signing of the United States Constitution is commemorated in the school on that day. If students are not required to attend school on September 17, the principal shall ensure that Constitution and Citizenship Day is commemorated during the preceding or following week (see policy 3530, Citizenship and Character Education).

Legal References: G.S. 115C-12(33), -36, -47, -84.2, -105.21B(b)(2), -238.31, -288, 105.27; State Board of Education Policy Manual, policy HSP-G-001

Cross References: Goals and Objectives of the Educational Program (policy 3000), Citizenship and Character Education (policy 3530)

Issued:

Updated: March 6, 1998; September 24, 1999; July 15, 2005; January 31, 2006; August 31, 2006