

ORANGE COUNTY
BOARD OF EDUCATION

AGENDA ITEM ABSTRACT

Meeting Date: October 8, 2012

AGENDA ITEM No. 12-10-11

ACTION ITEM: (Y/N) Y

SUBJECT: Policy Manual Revisions – 2nd Reading Approval

INFO. CONTACT: Dr. Denise Morton PHONE: 919-732-8126

ATTACHMENTS: 1. Recommended Policy Manual Revisions to Reflect Reorganization.

PURPOSE: The purpose of this agenda item is to request the Board of Education approve on 2nd Reading Approval updates to staff references (position titles) in six board policies.

BACKGROUND: An initial staff review of the district's policy manual identified several policies which contained outdated titles. These titles no longer exist within the district's organizational scheme. These outdated titles were discussed during the August 28, 2012 subcommittee meeting, and it was recommended staff seek board approval to update administrative titles in the board's policy manual. At the September 24, 2012 board meeting, board members approved updating titles in 6 policies on 1st Reading Approval. These 6 policies are being brought back for 2nd Reading Approval.

Additional title-related (or position) updates will be presented for consideration at a future meeting.

FINANCIAL IMPACT: There is no financial impact associated with changing staff references (position titles) in policy.

RECOMMENDATION: The Superintendent recommends the Board of Education approve for 2nd Reading Approval updating titles in the board policy manual on the following 6 policies:

- 4007 – Foreign Exchange Student Program
- 4125 – Student Transfers, Withdrawals, and Releases
- 4129 – Homeless Students
- 4131 – School Admissions
- 4150 – School Assignment
- 4302 – Student Psychological Services and Testing

RECOMMENDED POLICY MANUAL REVISIONS TO REFLECT REORGANIZATION

September 24, 2012

POLICY NUMBER AND NAME	DELETE OLD TITLE	INSERT NEW TITLE
4007 – FOREIGN EXCHANGE STUDENT PROGRAM	Director of Student Services	Chief Academic Officer
4125 STUDENT TRANSFERS, WITHDRAWALS, AND RELEASES	Director of Student Services	Public Information Officer
4129 HOMELESS STUDENTS	Director of Student Services	Director of Title I
4131 SCHOOL ADMISSIONS	Director of Student Services	Public Information Officer
4150 – SCHOOL ASSIGNMENT	Director of Student Services	Public Information Officer
4302 STUDENT PSYCHOLOGICAL SERVICES AND TESTING	Student Services	Exceptional Children's Program

September 24, 2012