

ORANGE COUNTY  
BOARD OF EDUCATION

AGENDA ITEM ABSTRACT

Meeting Date: October 8, 2012

AGENDA ITEM No. 12-10-08

ACTION ITEM: (Y/N) Y

SUBJECT: Request for Matching Funds

INFO. CONTACT Patrick Rhodes PHONE: 919-732-8126

ATTACHMENTS:

1. Request for Matching Funds from Efland-Cheeks Elementary School.
2. Matching Funds-Parent Teacher Organization/Booster Groups Policy #8430.

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**PURPOSE:** To secure approval from the Board of Education for a \$1,000.00 matching funds request for Efland-Cheeks Elementary School.

**BACKGROUND:** To encourage the participation and efforts of organized booster and parent-teacher groups in support of the schools, the Orange County Board of Education has established and operates a matching funds program. Each fiscal year, one group per school may request a one-time matching grant of up to \$1,000.00 on a dollar-for-dollar basis to match an amount of money generated by the group for the benefit of the school. To qualify for matching funds, the applicant group must agree to spend the total amount (both matching grant and collected funds) on a project that benefits a large school group and has a lasting value to the students.

Following Board approval, in order for matching funds to be disbursed, school principals submit a Request for Reimbursement Form, with required documentation of expenditures, to the Director of Finance for processing.

**FINANCIAL IMPACT:** \$1,000.00.

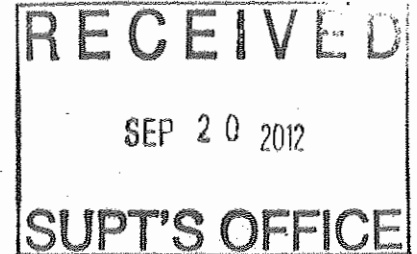
**RECOMMENDATION:** The Superintendent recommends the Board of Education approve the request for matching funds for an appropriation of \$1,000.00 for Efland-Cheeks Elementary School.

*Efland-Cheeks Elementary School*

4401 Fuller Road  
Efland, North Carolina 27243  
919.563.5112

Crystal Scillitani  
Principal

Craig Paul  
Assistant Principal



September 18, 2012

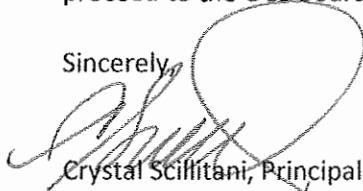
Dear Mr. Rhodes:

As you are aware, a recent construction project has been completed at Efland-Cheeks Elementary. With our new façade in place, the administration and PTA set to work on enhancing the front entrance with upgrades to the landscape and addressing the need for creating a welcoming space by adding a seating area under the awning of our new entrance. One of the primary needs we agreed upon was the purchase and installation of park benches.

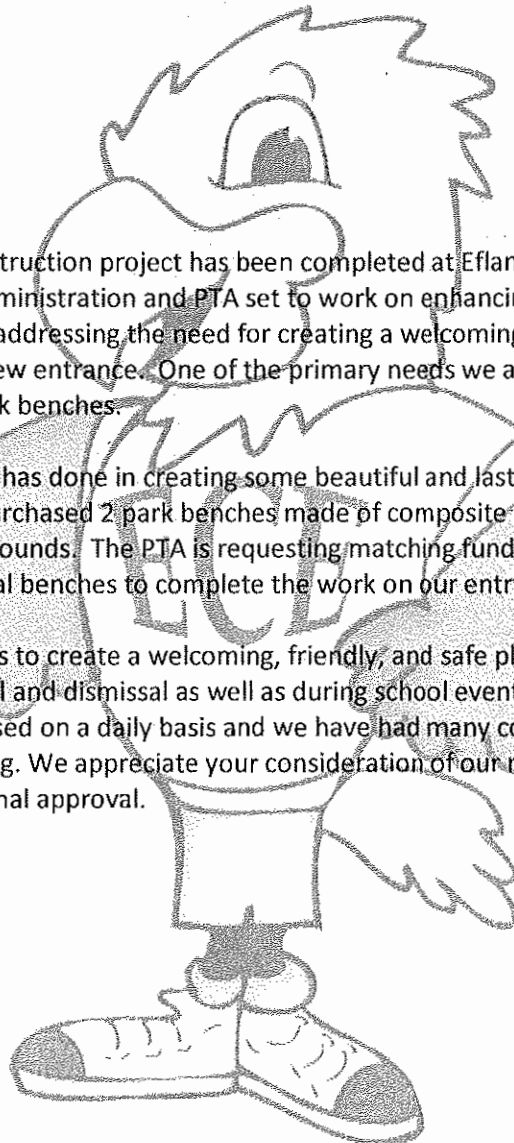
In addition to the work our PTA has done in creating some beautiful and lasting gardens around the front entrance, they recently purchased 2 park benches made of composite materials to ensure a long lasting addition to our school grounds. The PTA is requesting matching funds from the OCS Board in order to purchase two additional benches to complete the work on our entry area.

Our primary focus of this work is to create a welcoming, friendly, and safe place for our parents and students to gather during arrival and dismissal as well as during school events. The two benches that have been installed are being used on a daily basis and we have had many compliments from visitors regarding this addition of seating. We appreciate your consideration of our request and hope that it can proceed to the OCS Board for final approval.

Sincerely,



Crystal Scillitani, Principal



# **Efland-Cheeks Elementary School**

4401 Fuller Road  
Efland, North Carolina 27243  
919.563.5112

**Crystal Scillitani**  
Principal

**Craig Paul**  
Assistant Principal

August 20, 2012

Dear Dr. Rhodes:

I am writing to you with regards to the matching funds program for PTA supported projects by the Orange County School Board for Efland-Cheeks Elementary. As you know, the front of our school has undergone a dramatic facelift this summer with a new entry and awning which have significantly improved its appearance. Also, this spring we received a \$5000 grant from Lowes for the purpose of improving our landscaping and gardening projects on school grounds. We have used those funds to purchase four heavy duty picnic tables, mulch, gardening supplies, flowers, planters and other items to enhance the appearance of ECE and to improve the ability for our teachers to use the edible garden and other natural resources in their lessons.

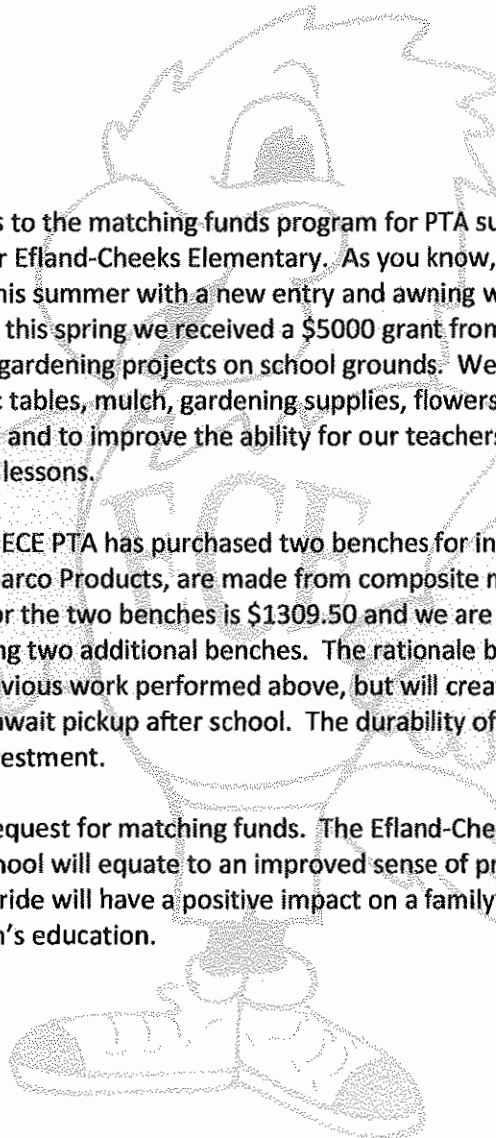
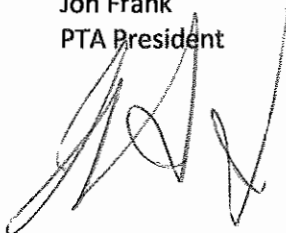
In keeping with this theme, the ECE PTA has purchased two benches for installation under the new awning. These benches, from Barco Products, are made from composite materials and come with a 50 year warranty. The total cost for the two benches is \$1309.50 and we are requesting \$1000 in matching funds to help towards purchasing two additional benches. The rationale behind this purchase is that it will not only accentuate the previous work performed above, but will create a safe, sturdy, and attractive place for children to await pickup after school. The durability of these benches also makes them an excellent long term investment.

In closing please consider our request for matching funds. The Efland-Cheeks PTA believes that the improved appearance of the school will equate to an improved sense of pride felt by teachers, students, and families. This increase in pride will have a positive impact on a family's willingness to contribute to and be involved in their children's education.

Thank you for your time.

Sincerely,

Jon Frank  
PTA President



11 N Batavia Avenue  
Batavia, IL 60510

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By JOHN FRANK  
Cust# \_\_\_\_\_  
Phone (904) 466-8630 x \_\_\_\_\_  
Fax () - \_\_\_\_\_  
Invoice# \_\_\_\_\_  
CSR JGoldman  
PO# VERBAL  
Priority Code FCB1CBB

**BILL TO**  
EFLAND CHEEKS ELEMENTARY SCHOOL  
  
Attn: PTA  
Address \_\_\_\_\_  
4401 FULLER RD  
  
City EFLAND  
State NC Zip 27243-

**SHIP TO**  
EFLAND CHEEKS ELEMENTARY SCHOOL  
  
Attn: PTA  
Address \_\_\_\_\_  
4401 FULLER RD  
  
City EFLAND  
State NC Zip 27243-

## Order Verification

Your order is **on hold**. Please review the following information. If everything is correct, **please sign this form and fax it back as soon as possible to (630) 879-8687** so that we may begin processing your order. If you have any questions, please feel free to contact me at 1-800-338-2697.

Model No	Product Description	Qty	Price	Line Total
KBC1300	6'SILHOUETTE BENCH,SFM	2	\$506.00	\$1,012.00
	Product Options			
	Color	Cedar		

Notes

- Freight will be prepaid and added to the invoice
- **Customer is responsible for removing items from the truck. Please note below if additional options are needed. There will be an additional \$50.00 fee for Lift Gate Service.**
  - Lift Gate-needed if no dock or forklift available
  - Call Ahead-24 hour call ahead from the driver to identify approximate delivery time.

Product Subtotal \$1,012.00

Sales Tax IL 7.5% NJ 7% \$0.00

Estimated shipping cost (via CC) to zip code 27243- \$297.50

**Purchase Order Total** \$1,309.50

**Order Verified and Approved**

By \_\_\_\_\_ Date \_\_\_\_\_

*PTA Received 8/14/12*  
*[Signature]*

**MATCHING FUNDS-PARENT  
TEACHER ORGANIZATION/  
BOOSTER GROUPS**

*Date Reviewed/Approved: 02/05/07*

*Policy Number: 8430*

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*Rescinds Policy Number: LEBA, LEBA*

*Issued: 10/06/80, 2/03/1992, 04/19/2004*

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To encourage the participation and efforts of organized booster and parent-teacher groups in support of the schools, the Orange County Board of Education has established and operates a matching fund program. Each fiscal year, one group per school may request a one-time matching grant of up to \$1000 per year on a dollar for dollar basis to match an amount of money generated by the group of the benefit of the school. School principals with more than one eligible group will establish rotating schedules for all groups which may allow one or more requests per year; however, the amount per school will be limited to \$1000 per year.

Booster groups that represent more than one school are also eligible for this annual matching grant, provided the project benefits all schools represented by the multi-school booster group. Such groups shall submit matching grant requests directly to the superintendent for funds separated and apart from those made available to the individual schools. Matching funds for multi-school booster groups shall also be limited to \$1000 per year.

To qualify for matching funds, the applicant group must agree to spend the total amount (both matching grant and collect funds) on a project that benefits a wide school group population and has a lasting value to the students.

Each request must be submitted to the superintendent for his/her recommendation to the school board for its action prior to any expenditure. The request must include a list of the item(s) to be purchased, the total cost of the item or project, and a short description of the benefits to the schools. All requests for matching funds should be submitted as early in the school year as possible so that students can receive the full benefit of the project in the year funded. Requests will not be accepted after March 15 and projects must be completed in the same fiscal year unless you are granted administrative approval to exceed the standard completion date.

Legal Reference: G.S. 115C-36, 115C-47, 115C-276, 115C-288