

ORANGE COUNTY
BOARD OF EDUCATION

AGENDA ITEM ABSTRACT

Meeting Date: October 22, 2012

AGENDA ITEM No. 12-10-(2)-08

ACTION ITEM: (Y/N) Y

SUBJECT: Orange County Partnership for Young Children (OCPFYC) Contract

INFO. CONTACT: G. Patrick Rhodes PHONE: 919-732-8126

ATTACHMENTS: 1. Orange County Partnership for Young Children Contract.

PURPOSE: The purpose of this item is to allow the board an opportunity to approve a contract with Orange County Partnership for Young Children.

BACKGROUND: The Orange County Partnership for Young Children is the local administrator of Pre-K funds provided by the State of North Carolina. The partnership provides funding to Orange County Schools to support staffing Pre-K programs at Central, Efland-Cheeks, New Hope and Pathways Elementary schools.

This agreement has been reviewed by counsel.

FINANCIAL IMPACT: This agreement will result in \$222,500 dollars to support 50 Pre-K slots in Orange County Schools.

RECOMMENDATION: The Superintendent recommends the Board of Education approve the contract with Orange County Partnership for Young Children.

This contract is hereby entered into by and between the **Orange County Partnership for Young Children**, (the "Lead Agency") and **Orange County Schools**, (the "Site") (referred to collectively as the "Parties"). This Site's Federal Tax Identification Number is 56-6001090.

Contract Documents: This contract consists of the following documents:

- (a) This contract
- (b) The General Terms and Conditions (Attachment A)
- (c) The Site's County/Region Plan (Attachment B)
- (d) The Site NC Pre-K Budget (Attachment C)
- (e) NC Vendor Certification Required by North Carolina Law (Attachment D)
- (f) Verification of Private not- for - Profit status, if applicable (Attachment E)
- (g) Conflict of Interest Policy, if applicable (Attachment F)

Incorporated by Reference

- (a) The contract between the North Carolina Division of Child Development and Early Education (DCDEE) and the Lead Agency; and
- (b) The North Carolina Pre-Kindergarten Program Requirements & Program Guidance and the Fiscal and Contract Manual.

These documents constitute the entire agreement between the Parties and supersede all prior oral or written statements or agreements.

1. **Precedence Among Contract Documents:** In the event of a conflict between or among the terms of the Contract Documents, the terms in the Contract Document with the highest relative precedence shall prevail. The order of precedence shall be the order of documents as listed in Paragraph 1, above, with the first-listed document having the highest precedence and the last-listed document having the lowest precedence. If there are multiple Contract Amendments, the most recent amendment shall have the highest precedence and the oldest amendment shall have the lowest precedence.
2. **Effective Period: (Applicable to all Public and Head Start Agencies)** This contract shall be effective on September 1, 2012 and shall terminate on June 30, 2013.
3. **Site's Duties:** The Site shall:
 - a. Provide the services as described in Attachment B and in accordance with the approved budget (Attachment C);
 - b. Provide all services in accordance with the NC Pre-kindergarten Program Requirements & Guidance Manual and the Fiscal and Contract Manual;
 - c. Adhere to the NC Pre-K Assurances and Requirements, as applicable;
 - d. Document accessing other resources other than NC Pre-K funds as required by the NC Pre-kindergarten Program, if applicable;
 - e. Submit to the Lead Agency all plans, reports, documents or other products that the Lead Agency may require, in the form specified by the Lead Agency, including without limitations of the following:
 1. Submit a monthly payment request by the 5th day of each month of units served during the previous month. The final payment request must be received as specified by the 10th of June in order to be reimbursed by **June 30**.

2. Immediately advise the Lead Agency of changes required to the County/Region Plan;
3. Submit an annual certification of actual other resources accessed through November 30 by funding source no later than **December 14th**, if applicable;
4. Submit monthly child information and attendance data by the **1st** of each month following the month of service, if applicable. This may be in the form of data entered into the NC Pre-KKids reporting system or other reporting as designated by the Lead Agency.
5. Submit monitoring reports as required.

All reports should be submitted on the last working day prior to the due date if the due date falls on a weekend or holiday.

5. **Lead Agency's Duties: (Applicable to Public and Head Start Agencies)** The Lead Agency shall pay the Site in the manner and in the amounts specified in the Contract Documents. The total amount paid by the Lead Agency to the Site under this contract shall not exceed **\$222,500**. This amount consists of **\$222,500** in **State Funds** and **\$0** in **Smart Start Funds**.

Funding and payment is contingent upon availability of funds, child needs and the site continuing to meet the NC Pre-K Requirements & Guidance and Fiscal and Contract standards. NC Pre-K funds listed above are available only for each fiscal year as described. Unearned/unspent NC Pre-K funds allotted for the period July 1, 2012 through June 30, 2013 will not carry forward to the following fiscal year.

This total contract amount for the period of July 1, 2012 through June 30, 2013 consists of \$222,500 amount of State Funds and \$0 in Smart Start Funds.

6. Conflict of Interest Policy:

a. **(Applicable to Public Agencies and Private for- Profit Agencies)** DCDEE has determined that this contract is not subject to N.C.G.S. 143C-6-22 & 23.

b. **(Applicable to Private not – for - Profit Agencies):** DCDEE has determined this contract is a purchase of service contract with a private not-for - profit agency. The Site shall file with the Lead Agency a copy of the Site's policy addressing conflicts of interest that may arise. The policy shall be filed before the Lead Agency will disburse the funds. Refer to Attachment F.

7. **Reporting Requirements:** DCDEE has determined that this is a contract for purchase of goods and services, and therefore is exempt from the reporting requirements of N.C.G.S. § 143C-6-22 & 23.

8. **Payment Provisions:** Services will be provided in accordance with the budget (Attachment C). Payment will be made in accordance with the schedule set forth in this agreement. Upon execution of this contract, the Site shall submit to the Lead Agency's Contract Administrator, a monthly payment request for services rendered the previous month and, upon approval by the Lead Agency, receive payment within 30 days. The monthly payment request shall include the monthly payment rate per child and the number of children served the previous month. Monthly payments shall be made in accordance with the approved Plan and not to exceed the budget.

The Lead Agency must make all payments to the Site by June 30 of each fiscal year. Therefore, the Site shall submit any adjusted payment request for services, the final request for payment and return any unearned/unspent funds, relating to this contract period, to the Lead Agency no later than **June 5th** of the current state fiscal year. The Lead Agency shall have no obligation for payment of payment request

received later than June 14th. If this contract is terminated prior to the original end date, the Site is required to submit a final payment report to the Lead Agency within 60 days of the contract termination date or no later than June 14th. All payments are contingent upon fund availability.

Payments may be subject to termination of failure to any entity to meet licensing requirements and/or actions by the Site that jeopardize the health and safety of children enrolled in the Program. The NC Pre-K site in question may continue operating the NC Pre-K classroom until the investigation and resolution are complete. If the allegation of abuse and/or neglect is substantiated, NC Pre-K funds may be terminated where there is substantiation of abuse and neglect that jeopardizes the health and safety of children enrolled in the Program. In some cases, NC Pre-K Program payments will continue through the appeals process. However, NC Pre-K funds will be terminated when the participating NC Pre-K site child care facility license has been suspended or revoked. Any substantiation of child abuse and/or neglect, or any administrative action resulting in a change of the license status, may determine future eligibility in the NC Pre-K Program.

If applicable, NC Pre-kindergarten Program participants must access other resources to support the NC Pre-kindergarten Program, which shall consist of cash and/or in-kind resources. Payment is contingent upon the Site supplying documentation of other resources accessed and the Lead Agency may, at its discretion, reduce the amount of payment pending documentation of the Site's other resources accessed.

9. Contract Administrators:

All notices permitted or required to be given by one Party to the other and all questions about the contract from one Party to the other shall be addressed and delivered to the other Party's Contract Administrator. The name, post office address, street address, telephone number, fax number, and email address of the Parties' respective initial Contract Administrators are set out below. Either Party may change the name, post office address, street address, telephone number, fax number, or email address of its Contract Administrator by giving timely written notice to the other Party.

For the Lead Agency:

IF DELIVERED BY US POSTAL SERVICE	IF DELIVERED BY ANY OTHER MEANS
<p>Name Title: Margaret Samuels, Executive Director Lead Agency Name: Orange County Partnership for Young Children Post Office Address: 120 Providence Rd., Suite 101 Chapel Hill, NC 27514</p>	<p>Name Title: Margaret Samuels, Executive Director Lead Agency Name: Orange County Partnership for Young Children Street Address: 120 Providence Rd., Suite 101 Chapel Hill, NC 27514</p> <p>Telephone: 919-967-9091 Fax: 919-933-1008 Email: msamuels@orangesmartstart.org</p>

For the Site:

IF DELIVERED BY US POSTAL SERVICE	IF DELIVERED BY ANY OTHER MEANS
Name Title: Patrick Rhodes, Superintendent Site Name: Orange County Schools Post Office Address: 200 E. King Street Hillsborough, NC 27278	Name Title: Patrick Rhodes, Superintendent Site Name: Orange County Schools Street Address: 200 E. King Street Hillsborough, NC 27278 Telephone: 919-732-7791 Fax: 919-933-4560 Email: patrick.rhodes@orange.k12.nc.us

10. **Supplementation of Expenditure of Public Funds:** The Site assures that funds received pursuant to this contract shall be used only to supplement, not to supplant, the total amount of federal, state and local public funds that the Site otherwise expends for pre-kindergarten services and related programs. Funds received under this contract shall be used to provide additional public funding for such services; the funds shall not be used to reduce the Site's total expenditure of other public funds for such services.

11. **Outsourcing:** The Site certifies that it has identified to the Lead Agency all jobs related to the Contract that have been outsourced to other countries, if any. The Site further agrees that it will not outsource any such jobs during the term of this Contract without providing notice to the Lead Agency.

12. **Choice of Law:** The validity of this contract and any of its terms or provisions, as well as the rights and duties of the parties to this contract, are governed by the laws of North Carolina. The Site, by signing this contract, agrees and submits, solely for matters concerning this Contract, to the exclusive jurisdiction of the courts of North Carolina and agrees, solely for such purpose, that the exclusive venue for any legal proceedings shall be Orange County, North Carolina. The place of this contract and all transactions and agreements relating to it, and their situs and forum, shall be Orange County, North Carolina, where all matters, whether sounding in contract or tort, relating to the validity, construction, interpretation, and enforcement shall be determined

13. **Signature Warranty:** The undersigned represent and warrant that they are authorized to bind their principals to the terms of this agreement.

In Witness Whereof, the Site and the Lead Agency have executed this contract in duplicate originals, with one original being retained by each party.

Orange County Schools

Signature Date

Printed Name Title

WITNESS

Signature Date

Printed Name Title

Orange County Partnership for Young Children

Signature Date

Printed Name Title

General Terms and Conditions Attachment A

Relationships of the Parties

Independent Contractor: The Site is and shall be deemed to be an independent contractor in the performance of this contract and as such shall be wholly responsible for the work to be performed and for the supervision of its employees. The Site represents that it has, or shall secure at its own expense, all personnel required in performing the services under this agreement. Such employees shall not be employees of, or have any individual contractual relationship with, the Lead Agency.

Subcontracting: The Site shall not subcontract any of the work contemplated under this contract without prior written approval from the Lead Agency. Any approved subcontract shall be subject to all conditions of this contract. Only the subcontractors specified in the contract documents are to be considered approved upon award of the contract. The Lead Agency shall not be obligated to pay for any work performed by any unapproved subcontractor. The Site shall be responsible for the performance of all of its subcontractors.

Assignment: No assignment of the Site's obligations or the Site's right to receive payment hereunder shall be permitted. However, upon written request approved by the issuing purchasing authority, the Lead Agency may:

- (a) Forward the Site's payment check(s) directly to any person or entity designated by the Site, or
- (b) Include any person or entity designated by Site as a joint payee on the Site's payment check(s).

In no event shall such approval and action obligate the Lead Agency to anyone other than the Site and the Site shall remain responsible for fulfillment of all contract obligations.

Beneficiaries: Except as herein specifically provided otherwise, this contract shall inure to the benefit of and be binding upon the parties hereto and their respective successors. It is expressly understood and agreed that the enforcement of the terms and conditions of this contract, and all rights of action relating to such enforcement, shall be strictly reserved to the Lead Agency and the named Site. Nothing contained in this document shall give or allow any claim or right of action whatsoever by any other third person. It is the express intention of the Lead Agency and Site that any such person or entity, other than the Lead Agency or the Site, receiving services or benefits under this contract shall be deemed an incidental beneficiary only.

Indemnity and Insurance

Indemnification: (Applicable to Private Agencies Only) The Site agrees to indemnify and hold harmless the Lead Agency, the State of North Carolina, and any of their officers, agents and employees, from any claims of third parties arising out of any act or omission of the Site in connection with the performance of this contract.

Indemnification: (Applicable to Public Agencies Only) The Site agrees to indemnify and hold harmless the Lead Agency, the State of North Carolina, and any of their officers, agents and employees, from any claims of third parties arising out of any act or omission of the Site in connection with the performance of this contract to the extent permitted by law.

Insurance: (Applicable to Private Agencies Only) During the term of the Contract, the Site agrees to furnish workers' compensation, liability insurance and other insurance as may be required to protect the Lead Agency and the State of North Carolina against claims which may arise from the Site's performance. Providing and maintaining adequate insurance coverage is a material obligation of the Site and is of the essence of this Contract. All such insurance shall meet all laws of the State of North Carolina. Such insurance coverage shall be obtained from the companies that are authorized to provide such coverage and that are authorized by the Commissioner of Insurance to do business in North Carolina. The Site shall at all times comply with the terms

of such insurance policies, and all requirements of the insurer under any such insurance policies, except as they may conflict with existing North Carolina laws or this Contract. The limits of coverage under each insurance policy maintained by the Site shall not be interpreted as limiting the Site's liability and obligations under this Contract.

Default and Termination

Termination Without Cause: The Lead Agency may terminate this contract without cause by giving 30 days written notice to the Site.

Termination for Cause: If, through any cause, the Site shall fail to fulfill its obligations under this contract in a timely and proper manner, the Lead Agency shall have the right to terminate this contract by giving written notice to the Site and specifying the effective date thereof. In that event, all finished or unfinished deliverable items prepared by the Site under this contract shall, at the option of the Lead Agency, become its property and the Site shall be entitled to receive just and equitable compensation for any satisfactory work completed on such materials, minus any payment or compensation previously made. Notwithstanding the foregoing provision, the Site shall not be relieved of liability to the Lead Agency for damages sustained by the Lead Agency by virtue of the Site's breach of this agreement, and the Lead Agency may withhold any payment due the Site for the purpose of setoff until such time as the exact amount of damages due the Lead Agency from such breach can be determined. In case of default by the Site, without limiting any other remedies for breach available to it, the Lead Agency may procure the contract services from other sources and hold the Site responsible for any excess cost occasioned thereby. The filing of a petition for bankruptcy by the Site shall be an act of default under this contract.

Waiver of Default: Waiver by the Lead Agency of any default or breach in compliance with the terms of this contract by the Site shall not be deemed a waiver of any subsequent default or breach and shall not be construed to be modification of the terms of this contract unless stated to be such in writing, signed by an authorized representative of the Lead Agency and the Site and attached to the contract.

Availability of Funds: The parties to this contract agree and understand that the payment of the sums specified in this contract is dependent and contingent upon and subject to the appropriation, allocation, and availability of funds for this purpose to the Lead Agency.

Force Majeure: Neither party shall be deemed to be in default of its obligations hereunder if and so long as it is prevented from performing such obligations by any act of war, hostile foreign action, nuclear explosion, riot, strikes, civil insurrection, earthquake, hurricane, tornado, or other catastrophic natural event or act of God.

Survival of Promises: All promises, requirements, terms, conditions, provisions, representations, guarantees, and warranties contained herein shall survive the contract expiration or termination date unless specifically provided otherwise herein, or unless superseded by applicable Federal or State statutes of limitation.

Intellectual Property Rights

Copyrights and Ownership of Deliverables: All deliverable items produced pursuant to this contract are the exclusive property of the Lead Agency. The Site shall not assert a claim of copyright or other property interest in such deliverables.

Federal Intellectual Property Bankruptcy Protection Act: (Applicable to Private Agencies Only) The Parties agree that the Lead Agency shall be entitled to all rights and benefits of the Federal Intellectual Property Bankruptcy Protection Act, Public Law 100-506, codified at 11 U.S.C. 365 (n) and any amendments thereto.

Compliance with Applicable Laws

Compliance with Laws: The Site shall comply with all laws, ordinances, codes, rules, regulations, and licensing requirements that are applicable to the conduct of its business, including those of federal, state, and local agencies having jurisdiction and/or authority.

Equal Employment Opportunity: The Site shall comply with all federal and State laws relating to equal employment opportunity.

Health Insurance Portability and Accountability Act (HIPAA): The Site agrees that, if the Lead Agency determines that some or all of the activities within the scope of this contract are subject to the Health Insurance Portability and Accountability Act of 1996, P.L. 104-91, as amended ("HIPAA"), or its implementing regulations, it will comply with the HIPAA requirements and will execute such agreements and practices as the Lead Agency may require to ensure compliance.

Executive Order # 24: "By Executive Order 24, issued by Governor Perdue, and N.C. G.S. § 133-32, it is unlawful for any vendor or contractor (i.e. architect, bidder, contractor, construction manager, design professional, engineer, landlord, offeror, seller, subcontractor, supplier, or vendor), to make gifts or to give favors to any State employee of the Governor's Cabinet Agencies (i.e., Administration, Commerce, Correction, Crime Control and Public Safety, Cultural Resources, Environment and Natural Resources, Health and Human Services, Juvenile Justice and Delinquency Prevention, Revenue, Transportation, and the Office of the Governor). This prohibition covers those vendors and contractors who have a contract with a governmental agency; or have performed under such a contract within the past year; or anticipate bidding on such a contract in the future.

For additional information regarding the specific requirements and exemptions, vendors and contractors are encouraged to review Executive Order 24 and G.S. Sec. 133-32.

Executive Order 24 also encouraged and invited other State Agencies to implement the requirements and prohibitions of the Executive Order to their agencies. Vendors and contractors should contact other State Agencies to determine if those agencies have adopted Executive Order 24."

Confidentiality

Confidentiality: Any information, data, instruments, documents, studies or reports given to or prepared or assembled by the Site under this agreement shall be kept as confidential and not divulged or made available to any individual or organization without the prior written approval of the Lead Agency. The Site acknowledges that in receiving, storing, processing or otherwise dealing with any confidential information it will safeguard and not further disclose the information except as otherwise provided in this contract.

Oversight

Access to Persons and Records: The State Auditor shall have access to persons and records as a result of all contracts or grants entered into by State agencies or political subdivisions in accordance with General Statute 147-64.7. Additionally, as the State funding authority, the Department of Health and Human Services and the Lead Agency shall have access to persons and records relating to the NC Pre-kindergarten Program.

Record Retention: Records shall not be destroyed, purged or disposed of without the express written consent of the Lead Agency. State basic records retention policy requires all grant records to be retained for a

minimum of five years or until all audit exceptions have been resolved, whichever is longer. If the contract is subject to federal policy and regulations, record retention may be longer than five years since records must be retained for a period of three years following submission of the final Federal Financial Status Report, if applicable, or three years following the submission of a revised final Federal Financial Status Report. Also, if any litigation, claim, negotiation, audit, disallowance action, or other action involving this Contract has been started before expiration of the five-year retention period described above, the records must be retained until completion of the action and resolution of all issues which arise from it, or until the end of the regular five-year period described above, whichever is later. If the Site becomes unable to maintain these records for the period described above, the Site must provide the records to the Lead Agency.

Warranties and Certifications

Date and Time Warranty: (Applicable to Private Agencies Only) The Site warrants that the product(s) and service(s) furnished pursuant to this contract ("product" includes, without limitation, any piece of equipment, hardware, firmware, middleware, custom or commercial software, or internal components, subroutines, and interfaces therein) that perform any date and/or time data recognition function, calculation, or sequencing will support a four digit year format and will provide accurate date/time data and leap year calculations. This warranty shall survive the termination or expiration of this contract.

Certification Regarding Collection of Taxes: (Applicable to Private Agencies Only) G.S. 143-59.1 bars the Secretary of Administration from entering into contracts with vendors that meet one of the conditions of G.S. 105-164.8(b) and yet refuse to collect use taxes on sales of tangible personal property to purchasers in North Carolina. The conditions include: (a) maintenance of a retail establishment or office; (b) presence of representatives in the State that solicit sales or transact business on behalf of the vendor; and (c) systematic exploitation of the market by media-assisted, media-facilitated, or media-solicited means. The Site certifies that it and all of its affiliates (if any) collect all required taxes.

Miscellaneous

Amendment: This contract may not be amended orally or by performance. Any amendment must be made in written form and executed by duly authorized representatives of the Lead Agency and the Site.

Severability: In the event that a court of competent jurisdiction holds that a provision or requirement of this contract violates any applicable law, each such provision or requirement shall continue to be enforced to the extent it is not in violation of law or is not otherwise unenforceable and all other provisions and requirements of this contract shall remain in full force and effect.

Headings: The Section and Paragraph headings in these General Terms and Conditions are not material parts of the agreement and should not be used to construe the meaning thereof.

Time of the Essence: Time is of the essence in the performance of this contract.

Key Personnel: The Site shall not replace any of the key personnel assigned to the performance of this contract without the prior written approval of the Lead Agency. The term "key personnel" includes any and all persons identified by as such in the contract documents and any other persons subsequently identified as key personnel by the written agreement of the parties.

Care of Property: The Site agrees that it shall be responsible for the proper custody and care of any property furnished to it for use in connection with the performance of this contract and will reimburse the Lead Agency for loss of, or damage to, such property. At the termination of this contract, the Site shall contact the Lead Agency for instructions as to the disposition of such property and shall comply with these instructions.

Travel Expenses: Payment to the Site for travel mileage, meals, lodging and other travel expenses incurred in the performance of this contract shall not exceed the rates published in the applicable State rules. International travel shall not be reimbursed under this contract.

Sales/Use Tax Refunds: If eligible, the Site and all subcontractors shall: (a) ask the North Carolina Department of Revenue for a refund of all sales and use taxes paid by them in the performance of this contract, pursuant to G.S. 105-164.14; and (b) exclude all refundable sales and use taxes from all reportable expenditures before the expenses are entered in their payment reports.

Advertising: The Site shall not use the award of this contract as a part of any news release or commercial advertising.

Attachment B
NC Pre-Kindergarten Program 2012-13 County/Region Plan Document
Section I: County/Region Plan Document

Assurances and Requirements

- A. The Committees are public bodies subject to Open Meeting Law (G.S. Chapter 143, Article 33C) and Public Records Law (G.S. Chapter 132) and must operate in accordance with their obligations under those statutes.
- B. The Committee must specify the contracting agency. The Contractor is responsible for compliance with Program requirements.
- C. All Committee members, the Contractor and subcontractors including principal/directors and classroom staff will:
- Review the NC Pre-Kindergarten Program Requirements and Fiscal and Contract Manual annually,
 - Provide services in accordance with the NC Pre-Kindergarten Program Requirements and
 - Monitor services in accordance with the NC Pre-Kindergarten Program Requirements, Program Guidance and Fiscal and Contract Manual.
- D. The Contractor will submit changes to the plan in a timely fashion. Such changes will insure that the plan is current.
- E. All Contractors and subcontractors including principal/directors and classroom staff participating in the NC Pre-K Program are required to participate in the statewide evaluation, which may include but is not limited to, individual child assessments, classroom observations, staff surveys and interviews.
- F. Contractors and subcontractors including principal/directors and classroom staff, may be required to participate in professional development specified by the North Carolina Division of Child Development and Early Education.

Attachment B
NC Pre-Kindergarten Contract Information

Site Information

Agency Name: Orange County Schools		
Street Address: 200 E. King Street		
City: Hillsborough	State NC	Zip: 27278
Mailing Address: 200E. King Street		
City: Hillsborough	State NC	Zip: 27278
Phone #: 919-732-8126	Fax #: 919-732-7791	
Email Address: Patrick.rhodes@orange.k12.nc.us		
Federal Tax Id#: 56-600-1090	Financial Fiscal year: July 1 to June 30	
Agency Type: Public School		

Site Contract Administrator Information

Name: Patrick Rhodes		
Title Superintendent		
Street Address: 200 E. King Street		
City: Hillsborough	State NC	Zip: 27278
Phone #: 919-732-8126	Fax #: 919-732-7791	
Email Address: Patrick.rhodes@orange.k12.nc.us		

Signature Authority Name for Site:
Signature Authority Title:

Attachment B

Insert copies from the approved County/Region Plan Section IV: Program/Site and Classroom Information

North Carolina Pre-kindergarten Program 2012-2013 County/Region Plan Document

Section IV: Program/Site Information

(County) - Center/School (Orange) - Central

Type of Facility/Program Public School

Street Address 154 Hayes Street

City Hillsborough State NC Zip 27278

Phone (919) 732-3622 Fax (919) 732-2352 Email myron.wilson@orange.k12.nc.us

Mailing Address 1 154 Hayes Street

Mailing Address 2 _____

Mailing City Hillsborough State NC Zip 27278

LEA School Number 680-312 Child Care License Number 68000386

Current Star Rating 5 Star

Principal / Director Principal

Principal Name Mr. Myron Wilson

Principal Phone (919) 732-3622 Ext: 41001

Credential Principal License

Degree MA / MS Major Public Administration

Working Degree Not Working On

Ethnicity, Hispanic: No

Race:

American Indian or Alaska Native: No

Asian: No

Black or African American: Yes

Native Hawaiian or Other Pacific Islander: No

White / European American: No

North Carolina Pre-kindergarten Program 2012-2013 County/Region Plan Document

Section IV: Program/Site Information

Section IV: Classroom Information

Classroom Code OC Central
 Maximum class size approved 18
 Fiscal Year classroom was designated as MAF or NC Pre-K 2008-2009
 Classroom Hours 7:30 AM to 2:00 PM
 Curriculum Selected High Scope Preschool Curriculum (2002)

Developmental Screening Tool DIAL-3

Ongoing Instruction Assessment Tool High Scope PreSchool Child Observation Record 2nd ed (Preschool COR)

ECERS-R Score and Date _____ Date: _____
 ECERS-R re-Score and Date _____ Date: _____

Lead Teresa Milton
 Entry Date This School Year 08-27-2012 Exit Date _____
 Highest Degree MA / MS Major Early Childhood Intervention Support _____
 Licensure/Credentials B-K License Other _____
 NCLB Exception Not Applicable
 Enrolled Licensure/Credentials None Other _____
 Degree Working On: Not Working Toward Degree
 Ethnicity, Hispanic: _____ No _____
 Race:
 American Indian or Alaska Native: _____ No _____
 Asian: _____ No _____
 Black or African American: _____ No _____
 Native Hawaiian or Other Pacific Islander: _____ No _____
 White / European American: _____ Yes _____

North Carolina Pre-kindergarten Program 2012-2013 County/Region Plan Document

Section IV: Program/Site Information

Section IV: Classroom Information

Assistant	<u>Natasha Williams</u>	
Entry Date This School Year	<u>08-27-2012</u>	Exit Date _____
Highest Degree	<u>High School Diploma/GED</u>	Major _____
Licensure/Credentials	<u>NC Early Childhood Credential</u>	Other _____
NCLB Exception	<u>Yes</u>	
Enrolled Licensure/Credentials	<u>None</u>	Other _____
Degree Working On:	<u>Not Working Toward Degree</u>	
Ethnicity, Hispanic:	<u>No</u>	
Race:		
American Indian or Alaska Native:	<u>No</u>	
Asian:	<u>No</u>	
Black or African American:	<u>No</u>	
Native Hawaiian or Other Pacific Islander:	<u>No</u>	
White / European American:	<u>Yes</u>	

Assistant	<u>Jacqueline Whitted</u>	
Entry Date This School Year	<u>08-27-2012</u>	Exit Date _____
Highest Degree	<u>High School Diploma/GED</u>	Major _____
Licensure/Credentials	<u>NC Early Childhood Credential</u>	Other _____
NCLB Exception	<u>Yes</u>	
Enrolled Licensure/Credentials	<u>None</u>	Other _____
Degree Working On:	<u>Not Working Toward Degree</u>	
Ethnicity, Hispanic:	<u>No</u>	
Race:		
American Indian or Alaska Native:	<u>No</u>	
Asian:	<u>No</u>	
Black or African American:	<u>Yes</u>	
Native Hawaiian or Other Pacific Islander:	<u>No</u>	
White / European American:	<u>No</u>	

North Carolina Pre-kindergarten Program 2012-2013 County/Region Plan Document

Section IV: Program/Site Information

Section IV: Classroom Information

Assistant	Robin Barnhill	
Entry Date This School Year	<u>08-16-2012</u>	Exit Date <u>08-27-2012</u>
Highest Degree	<u>AA / AAS</u>	Major <u>Early Childhood</u>
Licensure/Credentials	<u>NC Early Childhood Credential</u>	Other _____
NCLB Exception	<u>Yes</u>	
Enrolled Licensure/Credentials	<u>None</u>	Other _____
Degree Working On:	<u>Not Working Toward Degree</u>	
Ethnicity, Hispanic:	<u>No</u>	
Race:		
American Indian or Alaska Native:	<u>No</u>	
Asian:	<u>No</u>	
Black or African American:	<u>No</u>	
Native Hawaiian or Other Pacific Islander:	<u>No</u>	
White / European American:	<u>Yes</u>	

North Carolina Pre-kindergarten Program 2012-2013 County/Region Plan Document

Section IV: Program/Site Information

(County) - Center/School (Orange) - Efland Cheeks

Type of Facility/Program Public School

Street Address 4401 Fuller Road

City Efland State NC Zip 27243

Phone (919) 563-5112 Fax (919) 563-3137 Email crystal.scillitani@orange.k12.nc.us

Mailing Address 1 4401 Fuller Road

Mailing Address 2 _____

Mailing City Efland State NC Zip 27243

LEA School Number 680-324 Child Care License Number 68000372

Current Star Rating 5 Star

Principal / Director Principal

Principal Name Ms. Crystal Scillitani

Principal Phone (919) 563-5112 Ext: _____

Credential Principal License

Degree MA / MS Major Public Administration

Working Degree Not Working On

Ethnicity, Hispanic: No

Race:

American Indian or Alaska Native: No

Asian: No

Black or African American: No

Native Hawaiian or Other Pacific Islander: No

White / European American: Yes

North Carolina Pre-kindergarten Program 2012-2013 County/Region Plan Document

Section IV: Program/Site Information

Section IV: Classroom Information

Classroom Code OC Efland
 Maximum class size approved 18
 Fiscal Year classroom was designated as MAF or NC Pre-K 2008-2009
 Classroom Hours 7:30 AM to 2:00 PM
 Curriculum Selected High Scope Preschool Curriculum (2002)

Developmental Screening Tool DIAL-3

Ongoing Instruction Assessment Tool High Scope PreSchool Child Observation Record 2nd ed (Preschool COR)

ECERS-R Score and Date _____ Date: _____
 ECERS-R re-Score and Date _____ Date: _____

Lead Susan Banks
 Entry Date This School Year 08-27-2012 Exit Date _____
 Highest Degree BA / BS Major Early Education
 Licensure/Credentials B-K Standard Prof II Other _____
 NCLB Exception Not Applicable
 Enrolled Licensure/Credentials None Other _____
 Degree Working On: Not Working Toward Degree
 Ethnicity, Hispanic: No
 Race:
 American Indian or Alaska Native: No
 Asian: No
 Black or African American: No
 Native Hawaiian or Other Pacific Islander: No
 White / European American: Yes

North Carolina Pre-kindergarten Program 2012-2013 County/Region Plan Document

Section IV: Program/Site Information

Section IV: Classroom Information

Assistant	<u>Alicia Wright</u>	
Entry Date This School Year	<u>08-27-2012</u>	Exit Date _____
Highest Degree	<u>High School Diploma/GED</u>	Major _____
Licensure/Credentials	<u>NC Early Childhood Credential</u>	Other _____
NCLB Exception	<u>Yes</u>	
Enrolled Licensure/Credentials	<u>None</u>	Other _____
Degree Working On:	<u>AA / AAS</u>	Major Education _____
Ethnicity, Hispanic:	<u>No</u>	
Race:		
American Indian or Alaska Native:	<u>No</u>	
Asian:	<u>No</u>	
Black or African American:	<u>Yes</u>	
Native Hawaiian or Other Pacific Islander:	<u>No</u>	
White / European American:	<u>No</u>	

Assistant	<u>Alisha Brown</u>	
Entry Date This School Year	<u>08-27-2012</u>	Exit Date _____
Highest Degree	<u>AA / AAS</u>	Major Early Education _____
Licensure/Credentials	<u>NC Early Childhood Credential</u>	Other _____
NCLB Exception	<u>Yes</u>	
Enrolled Licensure/Credentials	<u>B-K Degree/License</u>	Other _____
Degree Working On:	<u>BA / BS</u>	Major Education _____
Ethnicity, Hispanic:	<u>No</u>	
Race:		
American Indian or Alaska Native:	<u>No</u>	
Asian:	<u>No</u>	
Black or African American:	<u>Yes</u>	
Native Hawaiian or Other Pacific Islander:	<u>No</u>	
White / European American:	<u>No</u>	

North Carolina Pre-kindergarten Program 2012-2013 County/Region Plan Document

Section IV: Program/Site Information

(County) - Center/School (Orange) - New Hope Elementary
 Type of Facility/Program Public School
 Street Address 1900 New Hope Church Road
 City Chapel Hill State NC Zip 27514
 Phone (919) 942-9696 Fax (919) 942-2493 Email jeff.rachlin@orange.k12.nc.us
 Mailing Address 1 1900 New Hope Church Road
 Mailing Address 2 _____
 Mailing City Chapel Hill State NC Zip 27514
 LEA School Number 680-330 Child Care License Number 68000373
 Current Star Rating 5 Star

Principal / Director Principal
 Principal Name Mr. Jeff Rachlin
 Principal Phone (919) 942-9696 Ext: 44010
 Credential Principal License
 Degree MA / MS Major Public Administration
 Working Degree Not Working On
 Ethnicity, Hispanic: No
 Race:
 American Indian or Alaska Native: No
 Asian: No
 Black or African American: No
 Native Hawaiian or Other Pacific Islander: No
 White / European American: Yes

North Carolina Pre-kindergarten Program 2012-2013 County/Region Plan Document

Section IV: Program/Site Information

Section IV: Classroom Information

Classroom Code NH1
 Maximum class size approved 18
 Fiscal Year classroom was designated as MAF or NC Pre-K 2010-2011
 Classroom Hours 7: 30 AM to 2: 00 PM
 Curriculum Selected High Scope Preschool Curriculum (2002)

Developmental Screening Tool DIAL-3

Ongoing Instruction Assessment Tool High Scope PreSchool Child Observation Record 2nd ed (Preschool COR)

ECERS-R Score and Date _____ Date: _____
 ECERS-R re-Score and Date _____ Date: _____

Lead Pam Zornick
 Entry Date This School Year 08-27-2012 Exit Date _____
 Highest Degree MA / MS Major Early Childhood
 Licensure/Credentials B-K Standard Prof II Other _____
 NCLB Exception Not Applicable
 Enrolled Licensure/Credentials None Other _____
 Degree Working On: Not Working Toward Degree
 Ethnicity, Hispanic: No
 Race:
 American Indian or Alaska Native: No
 Asian: No
 Black or African American: No
 Native Hawaiian or Other Pacific Islander: No
 White / European American: Yes

North Carolina Pre-kindergarten Program 2012-2013 County/Region Plan Document

Section IV: Program/Site Information

Section IV: Classroom Information

Assistant	Giomaris Boyd	
Entry Date This School Year	<u>08-27-2012</u>	Exit Date _____
Highest Degree	<u>AA / AAS</u>	Major <u>Technology, Finance, Administrative</u>
Licensure/Credentials	<u>NC Early Childhood Credential</u>	Other _____
NCLB Exception	<u>Yes</u>	
Enrolled Licensure/Credentials	<u>None</u>	Other _____
Degree Working On:	<u>Not Working Toward Degree</u>	
Ethnicity, Hispanic:	<u>Yes</u>	
Race:		
American Indian or Alaska Native:	<u>No</u>	
Asian:	<u>No</u>	
Black or African American:	<u>No</u>	
Native Hawaiian or Other Pacific Islander:	<u>No</u>	
White / European American:	<u>Yes</u>	

Assistant	Vonnie Jordan	
Entry Date This School Year	<u>08-27-2012</u>	Exit Date _____
Highest Degree	<u>BA / BS</u>	Major <u>Early Childhood</u>
Licensure/Credentials	<u>NC Early Childhood Credential</u>	Other _____
NCLB Exception	<u>Yes</u>	
Enrolled Licensure/Credentials	<u>None</u>	Other _____
Degree Working On:	<u>Not Working Toward Degree</u>	
Ethnicity, Hispanic:	<u>Yes</u>	
Race:		
American Indian or Alaska Native:	<u>No</u>	
Asian:	<u>No</u>	
Black or African American:	<u>Yes</u>	
Native Hawaiian or Other Pacific Islander:	<u>No</u>	
White / European American:	<u>No</u>	

North Carolina Pre-kindergarten Program 2012-2013 County/Region Plan Document

Section IV: Program/Site Information

(County) - Center/School (Orange) - Pathways Elementary

Type of Facility/Program Public School

Street Address 431 Strouds Creek Road

City Hillsborough State NC Zip 27278

Phone (919) 732-9136 Fax (919) 732-9142 Email Connie.Brimmer@orange.k12.nc.us

Mailing Address 1 431 Strouds Creek Road

Mailing Address 2 _____

Mailing City Hillsborough State NC Zip 27278

LEA School Number 680-336 Child Care License Number 68000374

Current Star Rating 5 Star

Principal / Director Principal

Principal Name Ms. Connie Brimmer

Principal Phone (919) 732-9136 Ext: 46601

Credential Principal License

Degree MA / MS Major Elementary Education

Working Degree Not Working On

Ethnicity, Hispanic: No

Race: _____

American Indian or Alaska Native: No

Asian: No

Black or African American: No

Native Hawaiian or Other Pacific Islander: No

White / European American: Yes

North Carolina Pre-kindergarten Program 2012-2013 County/Region Plan Document

Section IV: Program/Site Information

Section IV: Classroom Information

Classroom Code OC Pathways
 Maximum class size approved 18
 Fiscal Year classroom was designated as MAF or NC Pre-K 2008-2009
 Classroom Hours 7: 30 AM to 2: 00 PM
 Curriculum Selected High Scope Preschool Curriculum (2002)

Developmental Screening Tool DIAL-3

Ongoing Instruction Assessment Tool High Scope PreSchool Child Observation Record 2nd ed (Preschool COR)

ECERS-R Score and Date _____ Date: _____
 ECERS-R re-Score and Date _____ Date: _____

Lead Sara Winters
 Entry Date This School Year 08-27-2012 Exit Date _____
 Highest Degree MA / MS Major Elementary Education
 Licensure/Credentials B-K License Other _____
 NCLB Exception Not Applicable
 Enrolled Licensure/Credentials None Other _____
 Degree Working On: Not Working Toward Degree
 Ethnicity, Hispanic: No
 Race:
 American Indian or Alaska Native: No
 Asian: No
 Black or African American: No
 Native Hawaiian or Other Pacific Islander: No
 White / European American: Yes

North Carolina Pre-kindergarten Program 2012-2013 County/Region Plan Document

Section IV: Program/Site Information

Section IV: Classroom Information

Assistant Cynthia Kenion

Entry Date This School Year 08-27-2012 **Exit Date** _____

Highest Degree AA / AAS **Major Early Childhood** _____

Licensure/Credentials None **Other** _____

NCLB Exception Yes _____

Enrolled Licensure/Credentials None **Other** _____

Degree Working On: Not Working Toward Degree _____

Ethnicity, Hispanic: No _____

Race:

American Indian or Alaska Native: No _____

Asian: No _____

Black or African American: Yes _____

Native Hawaiian or Other Pacific Islander: No _____

White / European American: No _____

Assistant Rustina Sharpe

Entry Date This School Year 08-27-2012 **Exit Date** _____

Highest Degree AA / AAS **Major Early Childhood Education** _____

Licensure/Credentials NC Early Childhood Credential **Other** _____

NCLB Exception Yes _____

Enrolled Licensure/Credentials B-K Degree/License **Other** _____

Degree Working On: BA / BS **Major Early education** _____

Ethnicity, Hispanic: No _____

Race:

American Indian or Alaska Native: No _____

Asian: No _____

Black or African American: Yes _____

Native Hawaiian or Other Pacific Islander: No _____

White / European American: Yes _____

Attachment C

NC Pre-kindergarten Program 2012-13 County/Region Plan Budget

1. DIRECT SERVICES BUDGET

Number of Children Authorized for Site **(50) Fifty**

The Site will be reimbursed per child based on site type, Lead and Substitute Lead teacher qualifications and child attendance.

Definition: Maximum – NC Pre-K rate set by DCDEE and paid to Subcontractor in 11-12.

Negotiated – NC Pre-K rate lower than maximum rate set by DCDEE and paid to Subcontractor in 11-12. This is applicable to Head Start and Public School sites.

Exception – NC Pre-K rate received from DCDEE that is usually higher than the maximum rate.

Unqualified – NC Pre-K rate determined by DCDEE per teacher not meeting NC Pre-K requirements. This is applicable to private agencies only. The Lead Agency will not know this rate until the teacher is approved.

Rate	Condition and Site Type for NC Pre-K funds
\$445	Negotiated rate per child per month Public School

Allocation per Child by Funding Source	Children	Months	Rate	Amount
NC Pre-K State Funds	50	10	\$445	\$222,500
NC Pre-K Lottery (Other) Funds	0	0	0	\$0
(Enter Name of Source of Funds. Add lines as needed.)	0	0	0	\$0
Total Amount				\$222,500

2. TOTAL START-UP BUDGET , if applicable

2A. Enter number of children Site will receive Start-Up funds.	0
2B. Enter per child Start-Up rate the Site will receive for each slot.	\$0
2C. Multiply 2A times 2B and enter total Start-Up budget	\$0

3. Total Contract Amount **\$222,500**
(Add Total Amount and Total Start-up Amount.)

NC Vendor Certifications Required by North Carolina Law Attachment D
Each subcontractor must complete this form each year.

The person who signs this document should read the text of the statutes cited herein and consult with counsel and other knowledgeable persons before signing. The text of G.S. 143-59.1 can be found online at:

http://www.ncga.state.nc.us/EnactedLegislation/Statutes/PDF/BySection/Chapter_143/GS_143-59.1.pdf

The text of G.S. 143-59.2 can be found online at:

http://www.ncga.state.nc.us/EnactedLegislation/Statutes/PDF/BySection/Chapter_143/GS_143-59.2.pdf

The text of G.S. 105-164.8(b) can be found online at:

http://www.ncga.state.nc.us/EnactedLegislation/Statutes/PDF/BySection/Chapter_105/GS_105-164.8.pdf

Certifications

- (1) Pursuant to G.S. 143-59.1(b), the undersigned hereby certifies that the Vendor named below is not an "ineligible vendor" as set forth in G.S. 143-59.1(a) because:
- (a) Neither the Vendor nor any of its affiliates has refused to collect the use tax levied under Article 5 of Chapter 105 of the General Statutes on its sales delivered to North Carolina when the sales met one or more of the conditions of G.S. 105-164.8(b); **and**
- (b) [check one of the following boxes]
- Neither the Vendor nor any of its affiliates has incorporated or reincorporated in a "tax haven country" as set forth in G.S. 143-59.1(c) (2) after December 31, 2001; **or**
- The Vendor or one of its affiliates **has** incorporated or reincorporated in a "tax haven country" as set forth in G.S. 143-59.1(e)(2) after December 31, 2001 **but** the United States is not the principal market for the public trading of the stock of the corporation incorporated in the tax haven country.
- (2) Pursuant to G.S. 143-59.2(b), the undersigned hereby certifies that none of the Vendor's officers, directors, or owners (if the Vendor is an unincorporated business entity) has been convicted of any violation of Chapter 78A of the General Statutes or the Securities Act of 1933 or the Securities Exchange Act of 1934 within 10 years immediately prior to the date of the bid solicitation.
- (3) The Vendor shall require its subcontractors, if any, to make the same certifications before they perform any work under the contract.
- (4) The undersigned hereby certifies further that:
- (a) He or she is a duly authorized representative of the Vendor named below;
- (b) He or she is authorized to make, and does hereby make, the foregoing certifications on behalf of the Vendor; and
- (c) He or she understands that any person who knowingly submits a false certification shall be guilty of a Class I felony.

Vendor's Name

Signature of Vendor's Authorized Agent Date

Printed Name of Vendor's Authorized Agent Title

Signature of Witness Title

Printed Name of Witness Date

The witness should be present when the Vendor's Authorized Agent signs this certification and should sign and date this document immediately thereafter.

**SITE REQUEST FOR PAYMENT
NC Pre-kindergarten Program**

Contractor Name: **Orange County Schools**

Federal Tax Identification Number **56-600-1090**

Request for (Enter month), (Year)

Contract Number: **NCPK# 1213-57**

Certification for Purchase of Service Contract	
As chief executive officer of the contracting organization, I hereby certify that the units billed to the Lead Agency on this public payment voucher have been delivered in accordance with the conditions of the contract, and that to the best of my knowledge and belief we have complied with all laws, regulations and contractual provisions that are conditions of payments under this contract.	
X	
Patrick Rhodes, Superintendent Orange County Schools	Date:

Direct Services Funds

(A x B - C)	A. No. of Children Served	B. Payment Rate	C. Subtotal
State Funds			
Other Funds			
D. Total Column C.			

TO BE COMPLETED ONLY BY THE Orange County Partnership for Young Children:		
Signature: _____	Date: _____	Approved: _____