

ORANGE COUNTY
BOARD OF EDUCATION

AGENDA ITEM ABSTRACT

Meeting Date: December 10, 2012

AGENDA
ITEM No. 12-12-12

ACTION: (Y/N) Y

SUBJECT: School Calendars Approval – 2013-2014

INFO. CONTACT: Dr. Denise Morton PHONE: 919-732-8126

- ATTACHMENTS:
1. School Calendar Legislation Power Point Presentation
 2. Proposed 2013-2014 Traditional Student Calendar
 3. Proposed 2013-2014 Traditional Staff Calendar
 4. Proposed 2013-2014 Year-Round Student Calendar
 5. Proposed 2013-2014 Year-Round Staff Calendar
 6. 2013-2014 Calendar Committee Members

PURPOSE: To provide the Board of Education the proposed 2013-2014 school year traditional and year-round calendars for their review and approval.

BACKGROUND: General Statute 115C-84.2 (School Calendar) requires each local Board of Education to adopt a school calendar consisting of 215 days for staff contracts and 185 instructional days or 1025 instructional hours all of which should fall within the fiscal year.

To comply with G.S. 115C-84.2, a district calendar committee comprised of representatives from each school meets annually to develop and present to the Board of Education for their review and approval a proposed calendar for both traditional and year-round schedules. The committee reviewed and noted that Orange County Schools exceeds the 1025 hours of instruction at the elementary, middle and high school levels. Therefore, the decision was made by consensus to develop a 180 instructional day calendar for the 2013-2014 school year.

Process and Timeline for the 2013-2014 Calendar Adoption

1. November 1, 2012: District Calendar Committee meets to review proposed drafts of calendar.
2. November 14, 2012: School level Calendar Committee representatives present draft calendars for review and feedback to staff at each school.
3. November 15, 2012: Draft calendars are presented for review and feedback to the Superintendent's Parent Advisory Council.
4. November 29, 2012: Draft calendars are presented for review and feedback to the Superintendent's Teacher Advisory Council.
5. December 10, 2012: Present proposed traditional and year-round calendars to the Orange County Board of Education for their review and approval.

Feedback summary: The majority of feedback responses from staff and parents were positive.

FINANCIAL IMPACT: None

RECOMMENDATION: The Superintendent recommends the Board of Education approve the proposed 2013-2014 traditional and year-round calendars.

SCHOOL YEAR CALENDAR FOR 2013 - 2014

Orange County Schools

COMMITTEE MISSION

- ◆ Prepare a Calendar Proposal for presentation to the Orange County Board of Education
- ◆ **Target Date – Present the calendar proposal from the committee on December 10, 2012.**

THE LEGAL REQUIREMENTS

- ◆ Must have 215 days in the calendar - no exceptions
- ◆ Must have 185 days of instruction OR at least 1,025 instructional hours
- ◆ Opening date for students shall be no earlier than the closest Monday to August 26; closing date shall be no later than the Friday closest to June 11 (for 2013-14: 8/26/13 and 6/13/14)

THE LEGAL REQUIREMENTS, cont.

- ◆ Must include 10 or 11 days for holidays
 - 11 if Christmas is mid-week (Christmas in 2013 is on Wednesday)
 - Veteran's Day shall be a holiday when students and staff are not required to attend school.
 - Equivalent or same number of legal holidays as those designated by the State Personnel Commission for state employees.
- ◆ 10 Annual leave (vacation) days

THE LEGAL REQUIREMENTS, cont.

- ◆ Must include a maximum of ten (10) teacher workdays
 - For 2013-2014, there will be nine (9) teacher workdays if the calendar has 185 instructional days and 14 teacher workdays if the calendar has 180 instructional days
 - At least two (2) of the teacher workdays must be allowed for teachers to use accumulated annual vacation leave.
 - 14 days notification required to designate a workday as mandatory.

THE LEGAL REQUIREMENTS, cont.

- ◆ Inclement Weather
 - Must include a plan for making up days missed for employees if the calendar has 185 instructional days
 - Must include a plan for making up days for students and employees if the calendar has 180 instructional days
 - Must include a plan for making up instructional hours missed IF the total number of instructional hours goes below 1,025

2013 – 2014 Holiday Schedule

- | | |
|-------------------|--|
| ◆ Labor Day | Mon. Sept. 2 |
| ◆ Veteran's Day | Mon. Nov. 11 |
| ◆ Thanksgiving | Thurs. & Fri. Nov. 28 & 29 |
| ◆ Christmas | Tues., Wed., & Thurs. Dec. 24, 25, & 26 |
| ◆ New Year's Day | Wed. Jan 1 |
| ◆ MLK Jr. Holiday | Mon. Jan. 20 |
| ◆ Good Friday | Fri. April 18 |
| ◆ Memorial Day | Mon. May 26 |

Calendar Review

- ◆ Identify Strengths and Weaknesses
(Relay feedback concerning this year's calendar)

ORANGE COUNTY SCHOOLS

TRADITIONAL STUDENT CALENDAR

180 Day Calendar
Approved: Date

2013-2014

| JULY 2013 | | | | | | |
|-----------|--------|---------|-----------|----------|--------|----------|
| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
| | 1 | 2 | 3 | 4 | 5 | 6 |
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| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

| AUGUST 2013 | | | | | | |
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| SEPTEMBER 2013 | | | | | | |
|----------------|--------|---------|-----------|----------|--------|----------|
| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
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| OCTOBER 2013 | | | | | | |
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| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
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| NOVEMBER 2013 | | | | | | |
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| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
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| DECEMBER 2013 | | | | | | |
|---------------|--------|---------|-----------|----------|--------|----------|
| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
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| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

AUGUST
August 19 - August 23 Teacher Workdays
August 26 First Day of School for Students

SEPTEMBER
September 2 Labor Day Holiday
September 25 Early Dismissal for Students

OCTOBER
October 16 Early Dismissal for Students
October 28 Teacher Workday

NOVEMBER
November 11 Veterans Day Holiday
November 27-29 Thanksgiving Holiday

DECEMBER
December 4 Early Dismissal for Students
December 23-31 Holiday

JANUARY
January 1-3 Holiday
January 20 Martin Luther King Jr. Holiday
January 21-22 Teacher Workdays

FEBRUARY
February 5 Early Dismissal for Students
February 28 Teacher Workday

MARCH
March 5 Early Dismissal for Students
March 28 Teacher Workday
March 31 Holiday

APRIL
April 1 - April 4 Holiday
April 18 Holiday
April 21 Teacher Workday

MAY
May 7 Early Dismissal for Students
May 26 Memorial Day Holiday

JUNE
June 12 Last Day for Students
June 13, 16, 17 Teacher Workdays

MAKE-UP DAYS
Feb. 28; April 21; June 13; Jan. 2, 3; Saturdays


Student First & Last Day


Teacher Workday


End of 9 Weeks


Early Dismissal


Holiday

| JANUARY 2014 | | | | | | |
|--------------|--------|---------|-----------|----------|--------|----------|
| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
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| FEBRUARY 2014 | | | | | | |
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| MARCH 2014 | | | | | | |
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| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
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| APRIL 2014 | | | | | | |
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| MAY 2014 | | | | | | |
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| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
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| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

| JUNE 2014 | | | | | | |
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| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
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| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | | | | | |

ORANGE COUNTY SCHOOLS TRADITIONAL STAFF CALENDAR

180 Day Calendar
Approved: Date

2013-2014

| JULY 2013 | | | | | | |
|-----------|--------|---------|-----------|----------|--------|----------|
| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
| | 1 | 2 | 3 | 4 | 5 | 6 |
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| AUGUST 2013 | | | | | | |
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| SEPTEMBER 2013 | | | | | | |
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| OCTOBER 2013 | | | | | | |
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| NOVEMBER 2013 | | | | | | |
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| DECEMBER 2013 | | | | | | |
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| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

AUGUST
August 19 - August 23.....Teacher Workdays
August 26..... First Day of School for Students

SEPTEMBER
September 2..... Labor Day Holiday
September 25.....Early Dismissal for Students

OCTOBER
October 16.....Early Dismissal for Students
October 28.....Teacher Workday

NOVEMBER
November 11..... Veterans Day Holiday
November 27.....Annual Vacation Leave (AVL)
November 28-29.....Thanksgiving Holiday

DECEMBER
December 4.....Early Dismissal for Students
December 23.....Annual Vacation Leave (AVL)
December 24-26.....Holiday
December 27-28.....Annual Vacation Leave (AVL)
December 31.....Annual Vacation Leave (AVL)

JANUARY
January 1.....Holiday
January 2-3.....Student Vacation Day
January 20.....Martin Luther King Jr. Holiday
January 21-22.....Teacher Workdays

FEBRUARY
February 5.....Early Dismissal for Students
February 28.....Teacher Workday

MARCH
March 5.....Early Dismissal for Students
March 28.....Teacher Workday
March 31.....Annual Vacation Leave (AVL)

APRIL
April 1- April 4.....Annual Vacation Leave (AVL)
April 18.....Holiday
April 21.....Teacher Workday

MAY
May 7.....Early Dismissal for Students
May 26.....Memorial Day Holiday

JUNE
June 12.....Last Day for Students
June 13.....Teacher Workday
June 16-17.....Teacher Workdays

MAKE-UP DAYS
Feb. 28; April 21; June 13; Jan. 2, 3; Saturdays

| JANUARY 2014 | | | | | | |
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| FEBRUARY 2014 | | | | | | |
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| MARCH 2014 | | | | | | |
|------------|--------|---------|-----------|----------|--------|----------|
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| APRIL 2014 | | | | | | |
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| MAY 2014 | | | | | | |
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| JUNE 2014 | | | | | | |
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| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
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| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | | | | | |

ORANGE COUNTY SCHOOLS

YEAR-ROUND STUDENT CALENDAR

180 Day Calendar
Approved: Date

2013-2014

| JULY 2013 | | | | | | |
|-----------|--------|---------|-----------|----------|--------|----------|
| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
| | 1 | 2 | 3 | 4 | 5 | 6 |
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| AUGUST 2013 | | | | | | |
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| SEPTEMBER 2013 | | | | | | |
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| 29 | 30 | | | | | |

| OCTOBER 2013 | | | | | | |
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| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
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| NOVEMBER 2013 | | | | | | |
|---------------|--------|---------|-----------|----------|--------|----------|
| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
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| DECEMBER 2013 | | | | | | |
|---------------|--------|---------|-----------|----------|--------|----------|
| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
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| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

JULY
 July 8 - July 12Teacher Workdays
 July 15 First Day of School for Students

AUGUST
 August 21 Early Dismissal for Students

SEPTEMBER
 September 2 Labor Day Holiday
 September 16 Teacher Workday
 September 17-September 30 Fall Intersession

OCTOBER
 October 1-4 Fall Intersession
 October 16 Early Dismissal for Students

NOVEMBER
 November 11 Veterans Day Holiday
 November 27-29 Thanksgiving Holiday

DECEMBER
 December 4 Early Dismissal for Students
 December 16 Teacher Workday
 December 17-31 Winter Intersession

JANUARY
 January 1-3 Winter Intersession
 January 20 Martin Luther King Jr. Holiday

FEBRUARY
 February 5 Early Dismissal for Students
 February 28 Teacher Workday

MARCH
 March 5 Early Dismissal for Students
 March 17 Teacher Workday
 March 18-31 Spring Intersession

APRIL
 April 1 - April 4 Spring Intersession
 April 18 Holiday
 April 21 Teacher Workday

MAY
 May 7 Early Dismissal for Students
 May 26 Memorial Day Holiday

JUNE
 June 6 Last Day for Students
 June 9-12 Teacher Workdays
 June 16-17 Teacher Workdays

MAKE-UP DAYS
 Feb. 28; Intersession days that fall nearest the days missed.

| JANUARY 2014 | | | | | | |
|--------------|--------|---------|-----------|----------|--------|----------|
| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
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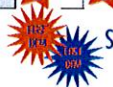
| FEBRUARY 2014 | | | | | | |
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| MARCH 2014 | | | | | | |
|------------|--------|---------|-----------|----------|--------|----------|
| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
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| APRIL 2014 | | | | | | |
|------------|--------|---------|-----------|----------|--------|----------|
| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
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| MAY 2014 | | | | | | |
|----------|--------|---------|-----------|----------|--------|----------|
| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
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| JUNE 2014 | | | | | | |
|-----------|--------|---------|-----------|----------|--------|----------|
| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
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| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | | | | | |



Student First & Last Day



Teacher Workday



Early Dismissal



End of 9 Weeks



Holiday



Intersession

Makeup Days:
Feb. 28; Intersession days
that fall nearest the days
missed.

ORANGE COUNTY SCHOOLS

YEAR-ROUND STAFF CALENDAR

180 Day Calendar
Approved: Date

2013-2014

| JULY 2013 | | | | | | |
|-----------|--------|---------|-----------|----------|--------|----------|
| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
| | 1 | 2 | 3 | 4 | 5 | 6 |
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| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

| AUGUST 2013 | | | | | | |
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| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
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| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

| SEPTEMBER 2013 | | | | | | |
|----------------|--------|---------|-----------|----------|--------|----------|
| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
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| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | | | | | |

| OCTOBER 2013 | | | | | | |
|--------------|--------|---------|-----------|----------|--------|----------|
| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
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| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |

| NOVEMBER 2013 | | | | | | |
|---------------|--------|---------|-----------|----------|--------|----------|
| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
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| DECEMBER 2013 | | | | | | |
|---------------|--------|---------|-----------|----------|--------|----------|
| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
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| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

JULY _____
 July 8 - July 12 Teacher Workdays
 July 15 First Day of School for Students

AUGUST _____
 August 21 Early Dismissal for Students

SEPTEMBER _____
 September 2 Labor Day Holiday
 September 16 Teacher Workday
 September 17-September 30 Fall Intersession

OCTOBER _____
 October 1-4 Fall Intersession
 October 16 Early Dismissal for Students

NOVEMBER _____
 November 11 Veterans Day Holiday
 November 27 Annual Vacation Leave (AVL)
 November 28-29 Thanksgiving Holiday

DECEMBER _____
 December 4 Early Dismissal for Students
 December 16 Teacher Workday
 December 17-20 Winter Intersession
 December 23 Annual Vacation Leave (AVL)
 December 24-26 Holiday
 December 27, 30, 31 Annual Vacation Leave (AVL)

JANUARY _____
 January 1 Holiday
 January 2-3 Winter Intersession
 January 20 Martin Luther King Jr. Holiday

FEBRUARY _____
 February 5 Early Dismissal for Students
 February 28 Teacher Workday

MARCH _____
 March 5 Early Dismissal for Students
 March 17 Teacher Workday
 March 18-28 Spring Intersession
 March 31 Annual Vacation Leave (AVL)

APRIL _____
 April 1 - April 4 Annual Vacation Leave (AVL)
 April 18 Holiday
 April 21 Teacher Workday

MAY _____
 May 7 Early Dismissal for Students
 May 26 Memorial Day Holiday

JUNE _____
 June 6 Last Day for Students
 June 9-12 Teacher Workdays

| JANUARY 2014 | | | | | | |
|--------------|--------|---------|-----------|----------|--------|----------|
| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

| FEBRUARY 2014 | | | | | | |
|---------------|--------|---------|-----------|----------|--------|----------|
| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |

| MARCH 2014 | | | | | | |
|------------|--------|---------|-----------|----------|--------|----------|
| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

| APRIL 2014 | | | | | | |
|------------|--------|---------|-----------|----------|--------|----------|
| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | | | |

| MAY 2014 | | | | | | |
|----------|--------|---------|-----------|----------|--------|----------|
| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

| JUNE 2014 | | | | | | |
|-----------|--------|---------|-----------|----------|--------|----------|
| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | | | | | |

2012-2013 CALENDAR COMMITTEE MEMBERS

| SCHOOL | NAME |
|----------------------|--------------------|
| CAMERON PARK | KATIE KEHLE |
| CENTRAL ELEM. | JESSICA PACCHIONE |
| EFLAND-CHEEKS ELEM. | TIFFANY CHAVIS |
| GRADY BROWN ELEM. | TENISHA WILLIAMSON |
| HILLSBOROUGH ELEM. | JULIA WORKMAN |
| NEW HOPE ELEM. | TRACY RETTIG |
| PATHWAYS | BETH BOYCE |
| A.L. STANBACK MIDDLE | KATHY CATES |
| C.W. STANFORD MIDDLE | RON ROCHE |
| GRAVELLY HILL MIDDLE | LINDSEY HUSKINS |
| CEDAR RIDGE HIGH | CHRISTOPHER KELLY |
| ORANGE HIGH | BECKY SMITH |
| PARTNERSHIP | CANDRA LYONS |
| CENTRAL OFFICE | DENISE MORTON |
| CENTRAL OFFICE | MARCIE HOLLAND |
| CENTRAL OFFICE | GEORGE MCFARLEY |
| CENTRAL OFFICE | MICHAEL GILBERT |