



RESPONSE TO VENDOR QUESTIONS

February 23, 2024

Re: Request for Proposals (RFP), [Orange County Schools Elementary \(K-5\) & Middle \(6-8\) Schools Orange County Schools On-Site Afterschool Care Programming](#)

VENDOR QUESTION 1:

Page 4/ Part 1/ Paragraph 1- For middle schools with fewer than 30 students, will consideration be given to hub these programs out of the nearest elementary school as a way to centralize processes and maximize staffing efficiencies? If so, would OCS be willing to provide busing transportation or would the provider assume responsibility?

OCS RESPONSE 1:

Our current expectation is that after-school care services will be provided at the same six traditional-calendar elementary schools, one year-round elementary school, and three traditional-calendar middle schools where the school system has been providing those services. Those schools are: Hillsborough Elementary Elementary, River Park Elementary, New Hope Elementary, Central Elementary, Pathways Elementary, Efland-Cheeks Global Elementary, Grady A. Brown Elementary, Gravelly Hill Middle, A.L. Stanback Middle, Orange Middle

Vendors should ensure that their proposals are aligned with this expectation. Vendors may, but are not required to, also submit one or more supplemental alternative proposals calling for the consolidation of sites to maximize efficiencies. Any such

alternative proposals should be clear and specific as to site locations, staffing, and the differences in fees that would be charged to families.

Orange County Schools will not provide transportation to or from any after-school care site. Transportation must be provided by families or, if vendors care to include transportation services in their proposals, by the chosen vendor(s).

VENDOR QUESTION 2:

Page 5/ Part 1/ Bullet 6- As a provider navigates the licensing process, there may be a period of time between when the provider is licensed and when they receive a 5 star rating. Will a grace period allowing appropriate time for a 5 star rating to be attained be granted to providers which are currently unlicensed provided they are fully licensed by the 1st day of the contract?

OCS RESPONSE 2:

Orange County Schools' expectation is that the chosen vendor(s) will "obtain and maintain" a 5 star rating from state agencies as soon as possible and then maintain that rating continuously throughout the contract term. There is not a firm requirement that all vendors must have a 5 star rating on the first day of services. Any implication to the contrary from the RFP was unintended and is hereby clarified.

While vendors are not required to currently possess a 5 star rating to submit a proposal, any documentation to that effect will be considered favorably during the selection process. All vendors, including those who do not currently have a 5 star rating or are not currently licensed, are welcome to submit information in their proposal regarding how quickly they believe they may obtain a 5 star rating and what steps they will take to do so.

VENDOR QUESTION 3:

Page 11/ Part V/ Point 2/ Section III- Do "clients" refer to school districts, schools, or the parents of program participants?

OCS RESPONSE 3:

The requirement to provide "client" references in Section III of the proposals may include school districts, schools, or parents of program participants, depending on the nature of

services that the vendor's company currently provides and has provided in the past. If the vendor has partnered with schools or school districts to provide after-school services by means of a contract or memorandum of understanding, references from those "clients" will carry more weight than references from individual parents. While there is no specific time limit in the RFP, more recent references will generally carry more weight than older references.

VENDOR QUESTION 4:

Page 12/ Part V/ Point 2/ Section V- Do "board members" refer to corporate board members of the provider or a different group altogether?

OCS RESPONSE 4:

With respect to the information required to be included in Section V of the proposals, "Board members" refers to members of any corporate Board that governs or oversees vendorS, if applicable. If there are no such "Board members," there is no requirement to provide this specific piece of information.

VENDOR QUESTION 5:

Page 12/ Part V/ Point 2/ Section XV- What are the hours of operation and fee structures for all programming outside of afterschool? Before School Care, After School Care on Teacher Workdays, Summer Camp programming, Early Release Care, and Intersession Care.

OCS RESPONSE 5:

Currently, OCS does not offer before-school care or after-school care on teacher workdays or early release days. While OCS has provided summer care in the past, it will not be provided for the summer of 2024. Intersession care is currently only available for one of our 10 after-school care sites (Hillsborough Elementary). Hillsborough Elementary School's intersession hours of operation are 7:30 a.m. to 5:30 p.m. In previous years, the after-school program has hosted a summer program called LEAP, and its hours of operation were also from 7:30 a.m. to 5:30 p.m.

Vendors are not required to be willing to provide services beyond the RFP requirements for after-school care but should note in Section XV of their proposals whether they are open to such additional services and, if so, how they would be able to do so. A

willingness to provide before-school care, after-school care on teacher workdays, summer programming, and/or intercession programming will be considered favorably if accompanied by a reasonably specific and feasible plan to do so.

VENDOR QUESTION 6:

Q1. Do you require programming at each middle school or would the district consider consolidating to a single middle school site? Or, would the district consider absorbing middle school into the elementary programs since enrollment for after school programming for middle school is lower?

OCS RESPONSE 6:

See OCS Response 1.

VENDOR QUESTION 7:

Q2. If the district is receptive to consolidating to a single site or absorbing the middle school program to elementary schools, can the district provide transportation for those students?

OCS RESPONSE 7:

See OCS Response 1.

VENDOR QUESTION 8:

When the legal team is able to issue a response to the questions, is the district receptive to (our organization) issuing an addendum if we need to modify our response?

OCS RESPONSE 8:

Any response that it submitted before the deadline, including any extensions to the deadline, may be modified without penalty. To ensure that vendors have adequate time to consider these questions and answers, the deadline for proposals has been extended to 4:00 p.m. on Friday, March 1, 2024. Proposals should be submitted in the manner described in the RFP. If a vendor has already submitted a proposal and wishes to amend it, it may do so by submitting the amended proposal by the extended deadline and clearly noting "REVISED PROPOSAL" on the envelope and the proposal itself.