

2024-2025 OFFICIAL OCS NEW BID TABULATION SHEET

SCHOOL DISTRICT NAME: Orange County Schools

DISTRIBUTOR NAME: _____

REQUIREMENT(S) FOR DISTRIBUTOR: DONATED STORAGE AND/OR FARM TO SCHOOL DELIVERY TO DISTRICT WAREHOUSE

School District/Co-Op Directions for Distributor Storage/Delivery:

• If Storage and Delivery of USDA Brown Box, Fee for Service Processed products OR Farm to School cases are required, check (X) below AND copy/paste this section on the School District Special Conditions Page to note contract requirement for these services:

USDA Donated Food Farm to School

- Member will provide the **NCDA&CS Food Distribution Storage Contract** to the awarded Distributor for signatures and approval by NCDA&CS–Food Distribution. Distributor, school district and NCDA are to have signed copies. This contract is an annual requirement of NCDA & CS – Food Distribution.
- The School District must enter USDA current inventory AND planned cases of brown box and processed Fee for Service Donated Foods on the USDA Distributor Storage TAB found in LOT 1 bid spreadsheets. **The total number of cases and the cost of storage/delivery will populate on the Recap sheet and is included in the Bottom Line for Lot 1 below.**
- If School District requires **Farm to School delivery** enter estimated annual cases the Distributor is to deliver in the **yellow box** below.
- **Distributor Directions:**

DISTRIBUTOR FLAT FIXED FEE FOR USDA DONATED FOOD STORAGE/DELIVERY

- The **Flat Fixed Storage/Delivery Fee Per Case** entered on the Lot 1 Bid Spreadsheets will calculate the total expense for Storage/Delivery and will populate the number of cases and the estimated expense for storage/delivery on the Bid Recap sheet. This fee is included in the **Bottom Line for Lot 1 below.**
- **The Distributor may assess an additional monthly upcharge per case for items stored 181+ Days, which is shown on the bid Tabulation Sheet, but not added in the bid bottom line.**
 - **Enter the Additional Monthly Storage Fee Upcharge per case for items stored 181+ Days below:**
 - \$ Additional Upcharge fee for Monthly Storage per case.

FARM TO SCHOOL DELIVERY – Flat Fixed Fee per Case Delivered

- \$ Delivery Flat Fixed Fee per case X Estimated Annual Cases Distributor will deliver to School District = **TOTAL \$ * (Fee is used for bidding purposes and entered by the Distributor below on this Bid Tabulation Sheet)**

Distributor: Handwrite LOT totals below as recorded from the bid spreadsheet **TOTALS**. Totals from each Lot should match the Recap sheet.

LOT 1:	BOTTOM LINE BID TOTAL (Includes Lot 1 & USDA Storage/Delivery)	\$ <input type="text"/>
	Lot 1 fixed fee \$ <input type="text"/>	
LOT 1A:	BOTTOM LINE BID TOTAL (optional lot)	\$ <input type="text"/>
	Lot 1A fixed fee \$ <input type="text"/>	
LOT 3:	SUPPLIES - BOTTOM LINE BID TOTAL	\$ <input type="text"/>
	Lot 3 fixed fee \$ <input type="text"/>	
LOT 4:	FRESH PRODUCE - BOTTOM LINE SELECTED ITEMS TOTAL	\$ <input type="text"/>
	Lot 4 fixed fee \$ <input type="text"/> Farm to School _____ (*pull from above)	\$ <input type="text"/>
	FRESH PRODUCE GRAND TOTAL	\$ <input type="text"/>
LOT 6:	BEVERAGES - LINE ITEM FIXED PRICE –NO ENTRIES ARE NEEDED	