



Orange County Schools

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School Nutrition Director

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May 28, 2024

Request for Quote – Registered Dietician Consultant

The Registered Dietitian is hereby engaged to perform consulting services for the Orange County Schools regarding the following with an estimated time of no more than 20 hours per month:

- Develop and review menus, recipes, and production records for all grade levels for nutritional compliance of federal and state meal pattern requirements;
- Maintain nutritional analysis database of product labels, nutritional labels, HACCP requirements and menus with approved software. Modify and develop recipes and menus to meet Federal and state requirements.
- Complete nutritional analysis of menus per year as required by State Agency and to prepare Certification of Compliance with New Meal Pattern Requirements.
- Menus, recipes, and production records are to be completed and given to managers within a certain period of time for ordering.
- Maintain and update medically approved diets for students and provide site level staff with directions for any special preparation methods.
- Prepare nutritional analysis for monthly menus if needed.
- Any other duties as assigned by the Director of Child Nutrition.

The term of this contract will begin July 1, 2024 and will expire June 30, 2025 or with written notice 30 days in advance as such services are no longer determined to be needed by Orange County Schools.

Please submit in writing, via email, your charge for this service by June 7, 2024.

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